

2009

# California State University Board of Trustees Records

San Jose State University, Special Collections and Archives

Follow this and additional works at: [http://scholarworks.sjsu.edu/speccoll\\_archives](http://scholarworks.sjsu.edu/speccoll_archives)

 Part of the [Archival Science Commons](#), [Collection Development and Management Commons](#), and the [History Commons](#)

---

## Recommended Citation

California State University Board of Trustees Records, MSS-2009-03-10, San José State University Library Special Collections and Archives.

This Finding Aid is brought to you for free and open access by the SJSU Special Collections and Archives at SJSU ScholarWorks. It has been accepted for inclusion in Archival Finding Aids by an authorized administrator of SJSU ScholarWorks. For more information, please contact [scholarworks@sjsu.edu](mailto:scholarworks@sjsu.edu).

---

## Guide to the California State University Board of Trustees Records

SJSU Library Special Collections and Archives

Dr. Martin Luther King, Jr. Library

San José State University

One Washington Square

San José, CA 95192-0028

Phone: (408) 808-2062

Fax: (408) 808-2063

Email: [special.collections@sjsu.edu](mailto:special.collections@sjsu.edu)

URL: [http://www.sjlibrary.org/research/special/special\\_coll/](http://www.sjlibrary.org/research/special/special_coll/)

© 2009

Trustees of the California State University. All rights reserved.

---

## Guide to the California State University Board of Trustees Records

Collection number: MSS-2009-03-10



**SAN JOSÉ STATE**  
UNIVERSITY

SJSU Special Collections & Archives  
Dr. Martin Luther King, Jr. Library  
San José State University  
One Washington Square  
San José, CA 95192-0028  
Phone: (408) 808-2062  
Fax: (408) 808-2063  
Email: [special.collections@sjsu.edu](mailto:special.collections@sjsu.edu)  
URL: [http://www.sjlibrary.org/research/special/special\\_coll/](http://www.sjlibrary.org/research/special/special_coll/)

Finding aid funded by the generous support of the National Historical Publications and Records Commission (NHPRC).

Processed by:  
Elizabeth Lopez  
Date Completed:  
2009  
Encoded by:  
Lynn Sheehy

© 2009 Trustees of the California State University. All rights reserved.

---

### Descriptive Summary

**Title:** California State University Board of Trustees Records

**Dates:** 1961-1968

**Collection number:** MSS-2009-03-10

**Creator:** California State University Board of Trustees

**Collection Size:** 7 boxes(8.5 linear feet)

**Repository:** San José State University. Library.

San José, California 95192-0028

**Abstract:** The California State University Board of Trustees Records (1961-1968) document the governances and administrative activities of the Board of Trustees. The records consist primarily of meeting minutes and resolutions, as well as administrative articles, correspondence, and directives representing revisions made to regulations pertaining to academic and administrative CSU employees. Several issues of the 1966 *Sacramento Newsletter*, published by the Office of the Chancellor, are also included in the records. This collection is arranged into a single series: Series I. Meeting Minutes, Administrative Files, and Newsletters, 1961-1968.

**Physical location:** For current information on the location of these materials, please consult the Library's online catalog.

**Languages:** Languages represented in the collection: English

### Access

The collection is open for research.

### Publication Rights

---

Copyright has been assigned to the San José State University Library Special Collections and Archives. All requests for permission to publish or quote from manuscripts must be submitted in writing to the Head of Special Collections. Permission for publication is given on behalf of the Special Collections and Archives as the owner of the physical items and is not intended to include or imply permission of the copyright holder, which must also be obtained by the reader. Copyright restrictions also apply to digital reproductions of the original materials. Use of digital files is restricted to research and educational purposes.

**Preferred Citation**

California State University Board of Trustees Records, MSS-2009-03-10, San José State University Library Special Collections and Archives.

**Processing Information**

Collection processed by Elizabeth Lopez. Finding aid EAD encoded by Lynn Sheehy. Reviewed by Danelle Moon and Erin Louthen.

**Project Information:**

This finding aid was created as part of the Survey and Cataloging Project, a two-year San José State University Library grant project funded by the National Historical Publications and Records Commission. The project began in 2008. The Project Director is Danelle Moon. The Project Archivist is Erin Louthen.

**Organizational History**

In 1857 the San Francisco Board of Education established Minns' Evening Normal School for current and prospective teachers in the city. Named after its principal, George W. Minns, the institution was formally established as the first California State Normal School by the State Legislature in 1862. A decade later, the Legislature voted to move the Normal School to San José, and the school relocated to its new home on Washington Square prior to the fall term of 1872. After a fire destroyed the Normal School building in 1880, the Legislature authorized \$200,000 to construct a new building on the same site. Completed in 1881, the building was commonly referred to as the Second State Normal School. After several names and curriculum changes, Minns' Normal school is now San José State University, offering more than 134 bachelor's and master's degrees with 110 concentrations, and is recognized as one of the top public universities granting such degrees in the West.

The State Legislature established the Board of Trustees of the California State Colleges (now known as the California State University system) in 1961 after adopting the Donahoe Higher Education Act of 1960. The Board of Trustees was established to "succeed to the powers, duties and functions with respect to the management, administration and control of the state colleges." Prior to this, the State Board of Education had jurisdiction over the separate CSU colleges. The Donahoe Act thus led to the restructuring of the individual campuses into the nation's largest system of senior higher education.

Today the Board of Trustees governs the 23-campus CSU system by developing broad administrative policy for the campuses; providing direction and coordination to campus curricular development; overseeing the efficient management of funds, property, facilities and investments by the system and the campuses; appointing the Chancellor, Vice Chancellor and Presidents to the system; and communicating to the people of California an understanding and appreciation of the current effectiveness and the future needs of the California State University.

**Scope and Content**

The California State University Board of Trustees Records (1961-1968) document the governances and administrative activities of the Board of Trustees. Established by the State Legislature, the CSU Trustees formed to provide management oversight of the California State College System, which at the time consisted of 17 colleges. Today, the CSU system is comprised of 23 statewide campuses.

The California State University Board of Trustees Records (1961-1968) consist primarily of meeting minutes, including agendas and resolutions from various Trustee subcommittees; as well as articles, correspondence and directives reflecting revisions made to CSU regulations for academic and administrative employees. The records also include copies of the 1966 *Sacramento Newsletter* published by the Office of the Chancellor, which summarizes the activities of various state and national government branches as they pertain to the budget of the California State Colleges. In addition, the records contain a written history of the activities of the Board of Trustees following its establishment as the governing body for the California State Colleges in 1960.

The collection is arranged into a single series: Series I. Meeting Minutes, Administrative Files, and Newsletters, 1961-1968.

**Arrangement**

This collection is arranged into a single series: Series I. Meeting Minutes, Administrative Files, and Newsletters, 1961-1968.

**Subject Headings**

The following terms have been used to index the description of this collection in the library's online public access catalog.

California State Colleges -- History

California State University -- History

California State University. Board of Trustees -- History

College trustees -- California

San José State College -- History

---

San José State University -- History  
Education, Higher -- California -- San José

**Bibliography**

California State University Board of Trustees. CSU Board of Trustees: Overview. <http://www.calstate.edu/bot/overview.shtml>.

Gilbert, Benjamin F., and Burdick, Charles. *Washington Square, 1857-1979: The History of San José State University*. San José, California: San José State University, 1980.

San José State University. About SJSU. [http://www.sjsu.edu/about\\_sjsu/](http://www.sjsu.edu/about_sjsu/).

Walsh, James P. *San José State University: An Interpretive History, 1950-2000*. San José, California: San José State University, 2003.

---

Series I: **Meeting Minutes, Administrative Files, and Newsletters, 1961-1968**

**Physical Description:** 7 Boxes

**Series Scope and Content Summary**

This series documents the governance and administrative activities of the Board of Trustees from 1961-1968. Established by the State Legislature, the CSU Trustees formed to provide management oversight of the California State College System, which at the time consisted of 17 colleges. Today, the CSU system is comprised of 23 statewide campuses.

The materials in this series primarily document Board of Trustees meetings, which consist of minutes, agendas, and resolutions for various subcommittees. The series also includes administrative articles, correspondence, and directives pertaining to CSU regulations; and copies of the *Sacramento Newsletter*, nos. 1-13, published in 1966 by the Office of the Chancellor. In addition, the records contain a written history of the activities of the Board of Trustees following its establishment as the governing body for the California State Colleges in 1960.

The series is arranged chronologically by date range.

Boxes 1-7

**Meeting Minutes and Administrative Files 1961-1968**