

2010

# Willard O. Mishoff Library Science Literature Collection

San Jose State University, Special Collections and Archives

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## **Guide to the Willard O. Mishoff Library Science Literature Collection**

SJSU Library Special Collections & Archives

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## Guide to the Willard O. Mishoff Library Science Literature Collection

**Collection number: MSS-2010-11-15**

SJSU Library Special Collections & Archives  
Dr. Martin Luther King, Jr. Library  
San José State University  
San José, California

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### **Descriptive Summary**

**Title:** Willard O. Mishoff Library Science Literature Collection

**Dates:** 1875-1967

**Bulk Dates:** 1920-1959

**Collection number:** MSS-2010-11-15

**Collector:** Mishoff, Willard O.

**Collection Size:** 6 boxes(6 linear feet)

**Repository:** San José State University. Library.

San José, California 95192-0028

**Abstract:** The Willard O. Mishoff Library Science Literature Collection 1875 - 1967 (bulk 1920-1959) contains a variety of published and unpublished materials disseminated to American libraries and practicing librarians to aid them in collection development, reference, circulation, and cataloging services. Typical items include bibliographies, manuals, monographs, pamphlets, and periodicals. Additional materials include commemorative literature from library dedications and promotional literature for the public on the value of libraries and their resources. This collection consists of one series: Series I. Library Science Literature, 1875-1967.

**Languages:** Languages represented in the collection: English,French,German

### **Access**

The collection is open for research.

### **Publication Rights**

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### **Preferred Citation**

Willard O. Mishoff Library Science Literature Collection, MSS-2010-11-15, San José State University Library Special Collections & Archives.

### **Processing History**

Processing completed by Tom Hewitt. EAD encoding by Tom Hewitt. Reviewed by Danelle Moon.

### **Biographical History**

Willard O. Mishoff (1896-1980) led a career as an academic and research librarian. From 1938 to 1943 he served as Director of the University of Central Missouri Library, and from 1943 to 1958 he served as a library specialist for the U.S. Office of Education. Later, he worked as a faculty member in the library science program at Mississippi State College for Women. From 1962 to 1966 he taught classes in reference and bibliography at San Jose State College.

### **Scope and Content of Collection**

The Willard O. Mishoff Library Science Literature Collection 1875 - 1967 (bulk 1920-1959) contains a variety of published and unpublished materials disseminated to American libraries and practicing librarians to aid them in collection development, reference, circulation, and cataloging services. Typical items include bibliographies, manuals, monographs, pamphlets, and periodicals. Additional materials include commemorative literature from library dedications and promotional literature for the public on the value of libraries and their resources. This collection consists of one series: Series I. Library Science Literature, 1875-1967.

### **Indexing Terms**

The following terms have been used to index the description of this collection in the library's online public access catalog.

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Library collection management  
Library science literature  
Library science -- Handbooks, manuals, etc.  
Library science -- Periodicals  
Library science -- Research  
Records -- Preservation and restoration

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**Series I : Library Science Literature 1875-1967 (bulk 1920-1959)**

**Physical Description:** 6 boxes

**Series Scope and Content Summary**

This collection provides a historical representation of publications on library science theory and practice from 1920 to 1959. It contains bibliographies, book and library supply catalogs, book lists, bulletins, circulars, conference papers and proceedings, directories, dissertation abstracts, encyclopedia reprints, event programs, guides, handbooks, indexes, lesson books, leaflets, library dedication literature, manuals, monographs, pamphlets, periodicals, reader's advisory publications, reading lists, statistical and study reports, and workshop booklets. Many materials were published to help American librarians organize and develop collections, expand and improve reference service and library circulation, and develop skills in indexing and cataloging. Some items discuss the management of special services such as children's collections and company, hospital, and Army libraries. Additional materials include academic library usage manuals, statistical reports on libraries by region, published standards of service, materials on records preservation, manuals concerning book binding and repair, and literature for the public on the value of libraries.

**Arrangement**

This series is arranged chronologically.

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Box 1                      **Pamphlets, Booklets, Manuals 1875-1930**

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Box 2                      **Pamphlets, Booklets, Manuals 1930-1937**

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Box 3                      **Pamphlets, Booklets, Manuals 1937-1942**

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Box 4                      **Pamphlets, Booklets, Manuals 1942-1947**

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Box 5                      **Pamphlets, Booklets, Manuals 1947-1953**

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Box 6                      **Pamphlets, Booklets, Manuals 1954-1958**