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# Guide to the San José State University Office of the Vice President Records

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# San José State University Office of the Vice President Records

SJSU Library Special Collections & Archives
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San José State University
One Washington Square
San José, CA 95192-0028
Phone: (408) 808-2062
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## San José State University Office of the Vice President Records

**Collection number: MSS-2009-04-02**

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Finding aid funded by the generous support of the National Historical Publications and Records Commission (NHPRC).

Processed by:
Alicia Deadrick
Date Completed:
2009
Encoded by:
Mary Ellen Petrich

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**Descriptive Summary**

**Title:** San José State University Office of the Vice President Records

**Dates:** 1953-1994

**Bulk Dates:** 1961-1972

**Collection number:** MSS-2009-04-02

**Creator:** San José State University. Office of the Vice President

**Collection Size:** 22 Paige boxes(27.5 linear feet)

**Repository:** San José State University. Library.

San José, California 95192-0028

**Abstract:** The SJSU Office of the Vice President Records, 1953-1994 (bulk 1961-1972) consist of administrative files, admissions issues, committee meeting notes, correspondence, departmental evaluations, informational pamphlets, meeting minutes, newspaper clippings, and photographs. The bulk of these records document the impact of the civil rights movement and the anti-war protests on campus life in the 1960s and 1970s. Of note, the records document the administration's response to race relations and anti-war protests and include research materials related to the campus from other local and national colleges. This collection is arranged into one series: Series I: Administrative Records, 1953-1994 (bulk 1961-1972).

**Physical location:** For current information on the location of these materials, please consult the Library's online catalog.

**Languages:** Languages represented in the collection: English

**Access**

The collection is open for research, however, all materials in boxes 15, 20, and 22 are restricted.

**Publication Rights**

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**Preferred Citation**

San José State University Office of the Vice President Records, MSS-2009-04-02, San José State University Library Special Collections & Archives.

**Processing Information**

Collection processed by Alicia Deadrick. Finding aid EAD encoded by Mary Ellen Petrich. Reviewed by Danelle Moon and Erin Louthen.

**Project Information**

This finding aid was created as part of the Survey and Cataloging Project, a two-year San José State University Library grant project funded by the National Historical Publications and Records Commission. The project began in 2008. The Project Director is Danelle Moon. The Project Archivist is Erin Louthen.

**Organizational History**

In 1857 the San Francisco Board of Education established Minns' Evening Normal School for current and prospective teachers in the city. Named after its principal, George W. Minns, the institution was formally established as the first California State Normal School by the State Legislature in 1862. A decade later, the Legislature voted to move the Normal School to San José, and the school relocated to its new home on Washington Square prior to the fall term of 1872. After a fire destroyed the Normal School building in 1880, the Legislature authorized $200,000 to construct a new building on the same site. Completed in 1881, the building was commonly referred to as the Second State Normal School. After several names and curriculum changes, Minns' Normal School is now San José State University, offering more than 134 bachelor's and master's degrees with 110 concentrations, and is recognized as one of the top public universities granting such degrees in the West.

The Office of the Vice President reports directly to the President of the University. In the 1960s this office was known as the Office of the Executive Vice President, and had responsibility over the Director of Admissions and Records, Director of Public Relations, and the Executive Dean. The Academic Administration, composed of the Academic Vice President (AVP) and college deans, was responsible for policies, procedures, and programs related to the educational mission of the university. Today the Executive and the Academic branches consist of the following: President, Chief of Staff, Intercollegiate Athletics Director, Special Assistant to the President, and the Director of Sustainability; Academic Affairs--Provost and Vice President; Administrative and Finance Vice President, Chief Information Officer and Information Technology Vice President, Student Affairs Vice President, and University Advancement Vice President.

| | |
|---|---|
| 1953-1955 | James C. DeVoss |
| 1955-1956 | C. Grant Burton |
| 1956-1972 | William J. Dusel |
| 1972-1978 | Burton R. Brazil |
| 1978-1980 | Gail Fullerton |
| 1980-1986 | Jack W. Coleman |
| 1986-1992 | J. Handel Evans |
| 1992-1994 | Dean Batt |
| 1995-2006 | Don W. Kassing |
| 2006-2009 | Rose Lee |
| 1967-1970 | Hobert W. Burns |
| 1970-1972 | Edward J. Harrington |
| 1972-1984 | Hobert W. Burns |
| 1984-1986 | John R. Brazil |
| 1986-1988 | John B. Gruber |
| 1988-1994 | Arlene N. Okerlund |
| 1995-1998 | Vacant |
| 1998-2002 | Linda L. Bain |
| 2002-2006 | Marshall R. Goodman |
| 2006-2008 | Carmen Sigler |
| 2009 | Gerry Selter (interim) |
| 1995-1998 | Dean Batt |
| 1998-2006 | Monica F. Rascoe |
| 2006-2009 | Veril Phillips |

| | |
|---|---|
| 1998-2004 | Janet C. Redding |
| 2004-2006 | Robert Ashton |
| 2006-2009 | Fred Najjar |

**Bibliography**

Gilbert, Benjamin F., and Burdick, Charles. 1980. *Washington Square, 1857-1979: The History of San José State University*. San José, California: San José State University.

San José State University. *About SJSU*. http://www.sjsu.edu/about_sjsu/ .

Walsh, James P. 2003. *San José State University: An Interpretive History, 1950-2000*. San José, California: San José State University.

**Related Material**

*San José State University Office of the President, John T. Wahlquist Records*. MSS-2009-04-04. San José State University Special Collections & Archives. http://www.oac.cdlib.org/findaid/ark:/13030/kt896nf61b/

*San José State University Office of the President, Robert D. Clark Records*. MSS-2009-07-02. San José State University Special Collections & Archives. http://www.oac.cdlib.org/findaid/ark:/13030/kt638nf351/

*San José State University Office of the President, Hobert W. Burns Records*. MSS-2009-06-02. San José State University Special Collections & Archives. http://www.oac.cdlib.org/findaid/ark:/13030/kt8h4nf4jf/

*San José State University Office of the President, John H. Bunzel Records*. MSS-2009-06-01. San José State University Special Collections & Archives. http://www.oac.cdlib.org/findaid/ark:/13030/kt6x0nf447/

**Scope and Content of Collection**

The SJSU Office of the Vice President Records, 1953-1994 (bulk 1961-1972) consist of administrative files, admissions issues, committee meeting notes, correspondence, departmental evaluations, informational pamphlets, meeting minutes, newspaper clippings, and photographs. The bulk of these records document the impact of the civil rights movement and the anti-war protests on campus life in the 1960s and 1970s. Of note, the records document the administration's response to race relations and anti-war protests and include research materials related to the campus from other local and national colleges.

**Arrangement**

This collection is arranged into one series: Series I: Administrative Records, 1953-1994 (bulk 1961-1972).

**Indexing Terms**

The following terms have been used to index the description of this collection in the library's online public access catalog.

San José State University. Office of the Vice President -- History

San José State University. Office of the Vice President -- Records and correspondence

California State University, San José -- History

San José State University -- History

San José State College -- History

Vietnam War, 1961-1975 -- Protest movements -- California -- San José

Minorities -- Education (Higher) -- California -- San José

Education, Higher -- California -- San José

## Series I: **Administrative Records 1953-1994 (bulk 1961-1972)**

**Physical Description:** 22 boxes

**Series Scope and Content Summary**

This series consists of the administrative records of the Office of the Vice President. The series includes committee meeting minutes, correspondence, departmental evaluations, newspaper clippings of campus announcements and events, as well as student and faculty unrest files. In 1970s and 1980s, a state budget crisis developed and impacted the university on several administrative and fiscal levels, particularly in terms of the limitations imposed upon student admissions and enrollment due to a lack of instructional funding. Despite the economic downturn during this period, the university was able to expand its course curriculum and student services, as evidenced by the numerous departmental evaluations included in this series.

**Arrangement**

This series is arranged chronologically by date range.

**Access Note**

All materials in Boxes 15, 20, and 22 are restricted.

| | |
|---|---|
| Boxes 1-22 | **Administrative Records 1953-1994** |