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## SJSU ERFA Board Minutes, September 12, 2016

San Jose State University, Emeritus and Retired Faculty Association

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**MINUTES**  
**SJSU ERFA**  
**Executive Board Meeting**  
**Monday, September 12, 2016**  
**10:00 to 11:30 a.m. --- Duncan Hall 249**

**Members Present:** Celia Bakke, Gene Bernardini, Peter Buzanski, Ji-Mei Chang, Carol Christensen, Jill Cody, Barbara Conry, Adnan Daoud, Dolores Escobar-Hamilton, Abdel El-Shaieb, Nancie Fimbel, Don Keesey, Elba Maldonado-Colon, Wayne Savage, Carmen Sigler, Lonna Smith, Jackie Snell, Jo Bell Whitlatch, Bob Wilson, and Marian Yoder.

**1. Call to order**

President Fimbel called the meeting to order at 10:05 am.

**2. Approval of *Minutes* of May 2, 2016 and May 6, 2016**

Minutes of May 2 and May 6 approved with one abstention.

**3. President's Remarks**

Program Committee appointments by President are; Barbara Conry, Elba Maldonado-Colon, Bill McCraw, and Marian Yoder. Carmen Sigler is the Chair.

Activities Committee appointments are: Adnan Daoud, Lonna Smith, and Jackie Snell, Dolores Escobar-Hamilton is the Chair.

**4. Upcoming Events and Activities**

***a. NorCal AROHE meeting, Friday, September 30***

Will be at the Associated Students Scheller House. A few people are attending but more are welcome to attend. Deadline for RSVP for attending is September 15.

***b. Fall Luncheon, Friday, October 14***

--*Invite Dr. Kathryn Harris* – Will present at the luncheon.

--*Invite Dir. of Planned Giving?* The Board discussed inviting person to Board meeting or some other venue instead. Another idea for the lunches is to provide a table for planned giving instead of speaking. Carmen, Chair of the Program Committee, presented the report on survey of potential speakers. In the future, the Board agreed that we should move the luncheon about a week later in October so that we will have more time for planning between the first Board Meeting and the Fall Luncheon.

**5. Action Item(s)**

***a. Condolence note cards:*** Need to re-order. Jill presented a

University approved design. Will be 5 X 7, which still is under an ounce and will not increase the mailing cost.

**b. Soles 4 Souls:** Goals are a campus wide outreach effort to the community by sending shoes to thousands of people who do not have shoes. A pilot is now taking place on one CSU campus. Discussion points about participating if the pilot is successful: should we focus on local campus issues, such as food for our homeless and hungry students? Can we connect Second Harvest with the University? Could we appoint people to look into possible community outreach focused on local campus issues? Celia and Elba volunteered to find out more about campus outreach and issues related to SJSU students. Nancie will contact Dave Elliott to find to get up update on the *Soles 4 Souls* pilot.

**c. Updating Guidelines for ERFA Faculty Research and Creative Activity Award:** Joan recommends getting the announcement for the awards by October 15. We have about \$1200 left in the Tower Foundation and so would need about \$4000 additional in order to grant two awards. The Board discussed: How often should we ask for donations in the Newsletter? Should we do post in the *Newsletter* in every issue or just twice a year? We should have an article in the Newsletter about the donations over the past five years. Gene will see that this happens. Jackie/Peter moved that we appoint a committee to review the donations strategy. Motion passed unanimously. Volunteers are: Lonna, Nancie, and Gene.

## 6. Reports

### **a. Treasurer's Report (Abdel El-Shaieb):**

Balance as of today: \$12,381.57 in ERFA account. A large number of members have not yet paid dues. Abdel will email list of those who have not paid and Board members will volunteer to call people and remind them.

**b. Membership Report (Wayne Savage):** 289 members on membership roster. Renewals are still coming in. Wayne needs current information on Board members. Gene has published the information in the Newsletter and will share with Wayne. Office of Faculty Affairs has sent out letters to all faculty currently participating in FERP, and is working on identifying long-term lecturers who would be eligible to join SJSU ERFA.

**c. Newsletter Editor Report (Gene Bernardini):** Gene is going to designate spouses of members, who have died, as ERFA Associate members. Two flyers will be included in the current *Newsletter*: one, urging people to pay dues and another, the luncheon flyer.

**d. Webmaster's Report (Carol Christensen):** Donations for

Faculty Awards text for Web will be edited by Joan shortly. Carol encouraged the Board to send her additional editorial suggestions. We also have a biography section; we will send out a form to new Board members and ask that they complete the form.

**e. *Consolations Report (Jill Cody)***: 14 people have passed away in the last year. Many of these are members of the organization. Jill will send notes to family of SJSU ERFA members.

**f. *Film Group (Marian Yoder / Don Keeseey)***: Film Group continued to meet throughout the summer on the first Sunday of every month to attend a movie. ERFA members are encouraged to email Marian or Don about joining the Film Group email list. Gene will put information in the Newsletter, which will be supplied by Marian/Don.

**g. *Faculty Senate Report (Peter Buzanski)***: Our new President, Mary Papazian, is the 30<sup>th</sup> President at SJSU. Student Union is now complete!

Wellness and Spartan Complex are also complete! Not everything is finished: Campus Village no. 2 already had students registered who had to be relocated; Dudley Moorhead (DMH) is closed for air-conditioning installation. Classes in DMH are being planned for the Spring Semester. Old Science Auditorium is being air-conditioned.

**h. *CSU-ERFA (Bob Wilson, Don Keeseey, Joan Merdinger)***

**i. *Fall State Council meeting, October 22, 2016 (Pomona)***: No report.

**i. *Archivist Report (Celia Bakke)***: No report.

**j. *Faculty Award Committee Report (Joan Merdinger)***: No report.

## **7. New Business**

**a. *Small group to determine if By-laws need updating?*** Jo and Ji-Mei will take a look at the By-Laws and report back to the Board.

**b. *Procedure for meeting new SJSU President and the Library Dean***: Board members suggested inviting to holiday party.

## **8. Adjournment to October 3, 2016 meeting**

Meeting adjourned at 11:40 am.