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SJSU ERFA Board Minutes, December 5, 2016

San Jose State University, Emeritus and Retired Faculty Association

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Minutes: SJSU ERFA Executive Board Meeting

Monday, December 5, 2016. Duncan Hall 249

Members Present: Celia Bakke, Gene Bernardini, Peter Buzanski, Ji-Mei Chang, , Elba Maldonado-Colon, Barbara Conry, Adnan Daoud, Abdel El-Shaieb, Nancie Fimbel, Don Keeseey, Joan Merdinger, Wayne Savage, Lonna Smith, Jackie Snell, Jo Bell Whitlatch, Dennis Wilcox, Bob Wilson, and Marian Yoder.

1. **Call to order:** President Nancie Fimbel called the meeting to order at 10 a.m.

2. **The Minutes** of November 7 were approved by voice vote as amended by changing the wording of Peter Buzanski's Senate Report that the campus book store has now moved back to its "original" location. Additional clarification was also given to Bob Wilson about the minutes reflecting the action of the board in November to fund two SJSU-ERFA representatives to the CSU-ERFA state meetings. The third rep attending is funded through CSU-ERFA.

3. President's Remarks.

- Nancie reported that she had invited the college deans to the holiday party on Dec. 9th and about half have replied that they would attend. Tracy Elliott, the new dean of MLK will also attend to welcome the group.
- A planned meeting with the provost in November about hosting a reception for retiring faculty was postponed until Carmen, a former provost, is able to attend.
- The faculty awards selection committee for 2017 will be Joan (chair), Ji-Mei, and Dennis.

4. Update on Events and Activities.

A. Holiday Party on Dec. 9. Lonna reported that the food had been ordered (including the famous coconut shrimp) but expressed concern about publicity and promotion of the event to members. The delivery of the November newsletter and flyer about the event, according to Gene, was delayed by the Thanksgiving holiday and members have not yet received it. Gene volunteered to send an email to the membership about the event today after the board meeting in order to encourage attendance.

B. Spring Outing. Barbara reported the results of board preferences about the venue of the spring outing. A visit to the **Rosie the Riveter Museum** got the most votes (15), followed by the **Dali Museum** in Monterey (8). The board, by voice vote, approved a motion to visit "Rosie" and **March 31** was approved as a tentative date. Bob, expressing a concern about the cost to members, asked about the cost of a bus, which Abdel and Gene estimated about \$1,000, but the cost to individual members will vary depending on how many sign-up for the outing. It's estimated that 30-35 members will attend. Barbara reported that there was also a café on the premises of the museum that would be available for lunch. JoBell, to a round of applause, thanked Barbara and her committee for its diligence in researching various venues.

C. Spring Luncheon. The event has now been moved to **May 19**. Nancie explained that this has been done to accommodate President Papazian's schedule and the availability of the Villages clubhouse.

D. Fall Luncheon. Lonna announced that the fall luncheon will be held on October 27th at Michael's Shoreline.

5. Action Items.

A. Substitute for representative attending CSU-ERFA meeting. It was approved by voice vote that the president would appoint a substitute when needed.

B. College of Applied Sciences and Arts (CASA) request to use ERFA's office (Macquarrie Hall 438D) during Spring Semester. Lonna expressed concern about the security of ERFA's files and the future availability of the office for ERFA business. Joan thought the traditional turf battles over space is a cause for legitimate concern, and it should be made clear to the dean of CASA that use of the office was for only spring semester. It was also suggested that members of the board should show up on occasion just to reinforce "ownership" rights. Nancie and several others will meet with the dean to discuss this and will make a decision about CASA using the office during the spring semester because the next board meeting will be after the semester starts.

C. Ad hoc committee on biographies of ERFA members. Discussion postponed until March or April. Joan, as chair of committee, will prepare a report for the April meeting.

D. "Guest" by any other name. Peter was given the floor to express his disagreement with the term "guests" on ERFA's event registration forms. He stated that Colleen was his wife, not a "guest" and that partner, significant other, or spouse would be more appropriate as a category. Gene said those designations didn't cover every "guest" and Dennis pointed out that every organization uses the term "guests" as a generic category for non-members attending an event. Nancie directed Gene to let his conscience be his guide whether we have "guests" or some other designation on reservation forms.

6. Reports

A. Treasurer. Abdel reported that the current balance was \$12,390.41 and that the expected balance by the end of the fiscal year (June) will be about \$9,000. He also reported a \$1,470 carry-over to next year's faculty awards program. If no further contributions are made to the awards program, however, the board would need to allocate about \$4,000, which would reduce our balance by June to about \$5,000.

Joan has an article in the November newsletter about the faculty awards program and how members can make a contribution. She mentioned that the board should have a strategy in place to ensure that ERFA continues to solicit contributions for the awards. Dennis asked if the board needs to be more aggressive by sending letters to past contributors. Abdel will email a complete financial report to the board prior to its February meeting.

B. Membership. Wayne reported that the membership was somewhat unchanged from last month's report. At present, Abdel says there are 236 paid members. Wayne is preparing a list of new members to supplement the directory listings.

C. Newsletter Editor. Gene reported that the November newsletter had been mailed. At present, about 350 newsletters are being printed – and about 40 were left over from the previous mailing. It was the consensus of the board that all deans and VPs of the University should be on the distribution list. It was agreed that the name of the dean or VP should be on the label instead of just using a generic term like “dean.” Peter volunteered to compile a list of deans, VPs who should receive the newsletter.

D. Webmaster. No report

E. Consolations. No report

F. Film group. Gene reported that four attended the film “Manchester by the Sea” and recommended it to the board. There will be a notice in the November newsletter encouraging members to join the group.

G. Faculty Senate. Peter reported that, in his opinion, President **Papazian** has brought a refreshing “new tone” to the campus and is emphasizing the theme of transparency. She has about 30 years of administrative experience and considerable experience serving on or working with faculty senates. The Senate, on Nov. 23, passed a resolution, reinforcing the University's commitment to diversity and fostering an inclusive community. The Senate has also changed its membership criteria and has substituted the VP of advancement for the VP in charge of diversity and inclusiveness.

H. CSU-ERFA. The next meeting will be in April. Bob and Joan shared information with the board about how to request a reimbursement from CALPERS regarding Medicare deductions from your monthly Social Security check. Joan volunteered to send the board sample template letters that can be sent to CALPERS to initiate reimbursements.

I. Archivist. No report, but Celia promised “more to come.”

J. Faculty Award Committee. Joan reported that she, Ji-Mei, and Dennis would meet in early January to review the applications. The Center for Faculty Development has reported about 6 or 7 applications to date, but expect more to come in by the deadline on Dec. 7th. Last year, 16 faculty applied for the two faculty awards that were awarded but Joan expects more applications this year because there are no competing University grant deadlines.

7. New Business. None proposed.

8. Adjournment. The meeting adjourned at 11: 27 a.m. The next meeting will be Monday, **February 6**, at 10 a.m., in Duncan Hall 249. Thanks to Nancie for the snacks.

Upcoming Refreshments:

February: Adnan Daoud

March: Dolores E. Hamilton

April: Celia Bakke

May: Marian Yoder

Dlw 1.4.17