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Official Journal of the Special Libraries Association

May-June 1941

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May-June, 1941

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The Records of a Decade of Industrial Relations

By HELEN BAKER

Assistant Director, Industrial Relations Section, Princeton University, Princeton

THE past ten years have brought as radical and rapid changes in industrial relations as any other decade since the industrial revolution. It is only necessary to look at the outstanding problems of labor relations discussed in the newspapers and periodicals of 1930 and 1940 to see the contrasting conditions of the beginning and ending of this period. One must, however, study the publications of the intervening years to follow the downward momentum in employment, the impacts of sweeping legislation, the sudden problems of reemployment for the defense program, and the parallel changes in social attitudes which have had tremendous influence upon current industrial relations policies.

In developing a collection of material on current attitudes and happenings in the labor field, the special librarian has to depend upon newspapers, magazines, government documents, and material provided by companies, unions, employers associations, and research organizations. Much of this material is ephemeral in nature and must be secured as issued or not at all. Books which appraise events necessarily lag at least a year or two, and more frequently several years, behind current problems. A considerable part of a collection can be built up through regular checking of periodicals available through subscription or membership in research groups and associations, and government publications. To make a collection complete, however, a

library must develop and maintain close contact with original sources of information—in this field, companies and labor organizations.

The Industrial Relations Section of Princeton University, as a combined library and research organization, has built up cooperative relationships with approximately a thousand companies and with the principal international and national unions. From these organizations, it has been able to obtain documentary material not available for general distribution. These documents form the most valuable part of its collection. A review of year to year accessioning of this more ephemeral material from private organizations as well as government publications and periodicals gives a quick mountain-top view of developments. The books in the field have been numerous and provide a more leisurely and usually more thoughtful and impartial summary of general trends or specific problems.

1930-1933

Throughout the early 1930's, the periodical articles and documentary material dealt principally with causes of unemployment, methods of unemployment relief, spreading work, the thirty-hour week, lay-off policies, and the impact of the depression on company personnel policies, such as employee savings and stock ownership plans, the few company and union unemployment benefit plans, and loans to laid-off em-

ployees. Employee savings and stock ownership plans declined rapidly, and company benefits for unemployed workers frequently failed. The publications on these subjects dealt with the effects of the discontinued plans upon the workers. In this period, short-lived "technocracy" and self-help cooperatives for unemployed workers were popular subjects for articles and pamphlets. Worker insecurity began to be a problem for governmental investigation and action, and has continued to be throughout the decade. Congressional hearings and committee reports, and reports of federal and state bureaus and special commissions provide the most valuable source of information on the subject of unemployment relief and social security. Careful and detailed cataloging was, and is, necessary to make this documentary material easily usable.

Among private publications, the studies of the National Bureau of Economic Research and the Brookings Institution are of outstanding importance on the economic aspects of unemployment and labor relations. The individual authors writing on unemployment are too numerous for special mention.

"THE NEW DEAL"

With 1933 came the New Deal and in particular the National Industrial Recovery Act. Probably no librarian connected with industry or labor can forget the sudden mass of releases, temporary codes and approved codes, and criticisms, speeches, and comments issued by or written about the National Recovery Administration. The code provisions on hours and wages and particularly Section 7 (a) of the Act greatly affected developments in the field of labor. In course of time, the codes were indexed and bound and available from the Government Printing Office, and they together with the long series of "Works Materials" reports issued later by the Division of Review of the NRA form an

invaluable source of information for the student of labor relations in any specific industry. *The National Recovery Administration; An Analysis and Appraisal*, by Leverett S. Lyon and others¹ is an excellent summary of all aspects of this experiment in governmental control of industry. *Labor Relations Boards*² by Lorwin and Wubnig analyzes in particular the effects of Section 7(a) on collective bargaining.

In this period, labor union organization received a great impetus, and, in competition with the unions, employee representation plans and independent employee associations had a mushroom growth. The current effect of the legislation on labor relations and company personnel policies were well reported in labor journals and in the publications of the National Industrial Conference Board and American Management Association for the years 1933 to 1935.

1935-1939

The mid-point of the decade, 1935, saw the enactment of two federal laws which had far-reaching effects upon industrial relations: the National Labor Relations Act, and the Social Security Act. Toward the end of the same year, the accumulating dissension between craft unions and industrial unions came to a head in the formation of the Committee for Industrial Organization by eight international unions.

The Labor Relations Act and the CIO both intensified the unionization of mass production industries; and the increase in number of unions and union membership affected greatly company industrial relations policies. Techniques and methods in collective bargaining, grievance procedures, foreman training in labor relations, improved lay-off and discharge procedures, and seniority became important topics for discussion in conferences, articles, and pamphlets. The old-age provisions of the Social Security

Act created a greater interest in private pension plans, and much was written on the adjustment of such plans to the Act. The state unemployment insurance laws resulted in a new consideration of the possibilities of employment stabilization.

Since we are still in a period of industrial relations affected by the legislative and trade union developments in 1935, it is difficult indeed to pick out a few books or pamphlets which seem to portray best these events and concurrent problems.

The number of general text-books in labor relations is large and a special library in this field must have all of them. Almost as many books have been written on social insurance—unemployment, old age, and health insurance—and the labor library must also include these. The documentary material in the field of social security includes congressional hearings and reports, annual reports, releases and special reports of the Social Security Board, reports of special advisory committees and private research organizations on the administration of the Act and proposed amendments, and state reports. *Social Security in America*,³ a summary of the staff reports to the Committee on Economic Security, is an important historical document. Descriptions of changes in company pension and benefit plans influenced by the Social Security Act are more frequently found in magazine articles, printed proceedings of conferences, and pamphlets than in books. The reports of the American Management Association, Industrial Relations Counselors, and the National Industrial Conference Board are all sources of information on private pension and benefit plans.

A few recent books deal with the more specific subject of job security. These include *Technology and Labor*⁴ by E. D. Smith and R. C. Nyman, *Stabilizing Jobs and Wages*,⁵ by Herman Feldman, and *Dismissal Compensation*,⁶ by E. D. Haw-

kins. The problems of seniority which are an outgrowth of the demand for job security are best covered in articles and reports.

The publications in the field of collective bargaining have increased tremendously in number in the past few years. A great amount of documentary material deals with or has been issued by the National Labor Relations Board. The decisions and orders, annual reports, and special studies of the Board are important both from the standpoint of labor relations and government administrative procedures. *The National Labor Policy and How It Works*,⁷ by Joseph Rosenfarb summarizes and explains the functions and policies of the Board. A commercial service *Labor Relations Reporter*⁸ is a useful tool for any organization trying to keep up to date on Labor Board activities and other current events in employee-management relations. The hearings of the La Follette Committee (Subcommittee of the Committee on Education and Labor, U. S. Senate) on "Violations of Free Speech and Rights of Labor" provide a detailed record of the stormy road of unionization in many companies.

The aims, attitudes, and problems of labor unions are best seen in their own publications. The convention proceedings, periodicals, and all other available publications of the American Federation of Labor and the Congress of Industrial Organizations are essential to any library whose users may be interested in labor problems. The special library in this field must secure all available documents from the national and international unions, and as wide a range of documents—including labor agreements—from local unions as is feasible. Problems of the relations of unions and industrial management are well-analyzed and discussed in two recent books, *Organized Labor and Production*,⁹ by Morris L. Cooke and Philip Murray, and *Union Policies and*

Industrial Management,¹⁰ by Sumner Slichter.

The emphasis given to individual subjects in the narrower field of personnel administration and the amount of material available on each have varied greatly in recent years. Some of the more active subjects have been employee and supervisory training, employee tests and rating, job classification and wage administration, vacations with pay, seniority, profit sharing, and group purchase of medical care. The most valuable information on these and other company personnel policies is that obtained directly from the companies. However, good summaries of practices have been written by individuals especially well-acquainted with a particular activity or by one or another of the private research organizations concerned with problems of personnel management.

1940—PRODUCTION FOR DEFENSE

By 1940 world conditions brought national problems which made it essential for industry and labor to unite to achieve maximum production as quickly as possible. The events of the intervening years in some instances seem to have facilitated the quickening production, in others retarded, and the opinion as to the good or ill effect is sometimes sharply divided between industry and labor.

All agree that the effect of a long period of unemployment upon the individuals who *are* the supply of labor was to make them less prepared to fill satisfactorily the demands for immediately efficient workers. Training of inexperienced young men and retraining of middle-aged men who had lost their skills and sometimes even an interest in work is accepted as a vital part of the defense program. There is also quite general agreement that the social insurance program should be maintained, and there are many suggestions for expansion to provide benefits to meet the particular

hazards to workers and their dependents because of short-lived jobs and military training and service.

Subjects upon which there is considerable disagreement are the National Labor Relations Act and the Fair Labor Standards Act. Although the two wings of labor do not see eye to eye on all the provisions of the Labor Act, both want to preserve the basic rights to organize assured by the Act. They also want to see maintained the minimum wages and maximum hours set by the Fair Labor Standards Act. Some but not all of the spokesmen for industry claim that hours must be lengthened to meet production requirements and that punitive overtime rates increase the cost of production dangerously. Labor feels that more of the unemployed should be hired before industry demands much longer hours of the employed workers, and that management through higher wages for overtime work, and perhaps wage increases, should share with the employees the profits of increased production. These are not problems easily solved to the satisfaction of both points of view.

The available material on the labor relations aspects of the defense program is principally in the form of periodical articles, conference proceedings, and short reports. The same organizations and the same periodicals which were sources of information on industrial relations developments prior to 1940 are now the best sources of information on technical personnel problems and labor relations developments in defense industries. Of course, the publications of any new governmental administrative groups affecting labor must be followed closely. The releases and other publications of the National Defense Advisory Commission and the Office of Production Management have contained important news items and suggested procedures in certain fields. The publications of the bureaus and divisions of the United States De-

partment of Labor and the Federal Security Agency include considerable discussion of labor policies in defense industries. The Industrial Relations Section is attempting to help its cooperating companies and organizations to keep up with the best available material by issuing from time to time a selected bibliography on *Problems and Policies in Industrial Relations in a War Economy*.¹¹ Other organizations have issued bibliographies on special phases of the problem, in particular on training.

The subject of labor relations is not likely to decrease in importance for some time to come. Undoubtedly many company libraries which have been primarily concerned with technical material will find an increasing demand for the best books and articles on many phases of labor and personnel relations. Public and university libraries face the same demand for information on a subject now of wide general interest. The Special Libraries Association and the American Library Association are making an admirable effort to develop a complete record of library resources for assistance to the defense program. The individual library

can perform an invaluable service by making available to its clients all useful information on technical developments and problems of policy—including labor relations—which are of concern not only to the individual organization but to the nation.

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Invitations to borrow money for every conceivable purpose are heard nightly over the radio—but at a price. Special librarians are fortunate in having a fund from which they may borrow without paying a heavy penalty. The only proviso concerns terms of repayment. I quote from the provisions of the fund: "If the total amount of the loan is repaid within a year of the date of the completion of the course, no interest will be charged. If payment is extended beyond a year, interest will be charged on the balance at the rate of three per cent per annum."

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ROSE BOORS, *Chairman*

SLA Student Loan Fund Committee

Pioneering an Aviation Library

By DOROTHY ANDREWS

Librarian, Pan American Airways, Pacific Division, Treasure Island, San Francisco

TREASURE Island, port of the Pan American Airways clipper ships which fly the Pacific Ocean, is the home of the new P.A.A. Library for the Pacific Division. This one island, the largest man made in the world, is situated in the middle of San Francisco Bay and was made especially to serve as the site of the Golden Gate Exposition and later to be converted into a great central airport.

The primary purpose of the library is to provide a means of centralizing and organizing our company collection of books, periodicals, government publications, miscellaneous pamphlets and reports. We have found that the coordination of publications on hand eliminates losses and duplicate purchases. It also makes the material more complete and available for general use. The publications which circulate the most are those used in the various training courses and examinations for the pilots, flight engineers, ground engineers and mechanics.

All employees of the Pacific Division may use the facilities of the library for study, research and circulation, as the library is conveniently located on the first floor of the Administration Building.

Our Engineering Department library which contains technical information, was formed in June, 1939. As the printed material accumulated, it became too extensive for an engineer to handle the indexing and filing of the collection and to find readily the information desired. The need was felt for a trained librarian to take care of these publications and to

organize a company library which could serve all departments. The nucleus of the present collection was segregated and the work of organizing the company library to include both technical and general business data was delegated to the writer in June, 1940.

The Library has good working quarters and space is provided for study purposes. All the publications are arranged in a readily accessible manner, so that it operates as a reference and lending library.

The proof of the library's utility and value is indicated by the constant use that is made of it. There is a wide range of research information requested daily. Our pilots are interested in obtaining data on a great variety of subjects, including meteorology, navigation, first aid, biography, history and foreign languages. The flight engineers need material on aerodynamics, instruments, mechanics, engine overhaul, hydraulics and mathematics, among other topics. The mechanics read the latest information available on foremanship training, industrial safety, aircraft construction, welding, machinery and the like. In addition, general requests are received on such subjects as business administration, personnel problems, purchasing and inventory procedure. Thus, publications dealing with such a variety of subjects have made the library an indispensable part of the Pacific Division of Pan American Airways.

Our books are listed in a central card catalog by author, title, and subject entries. A few publications are kept on

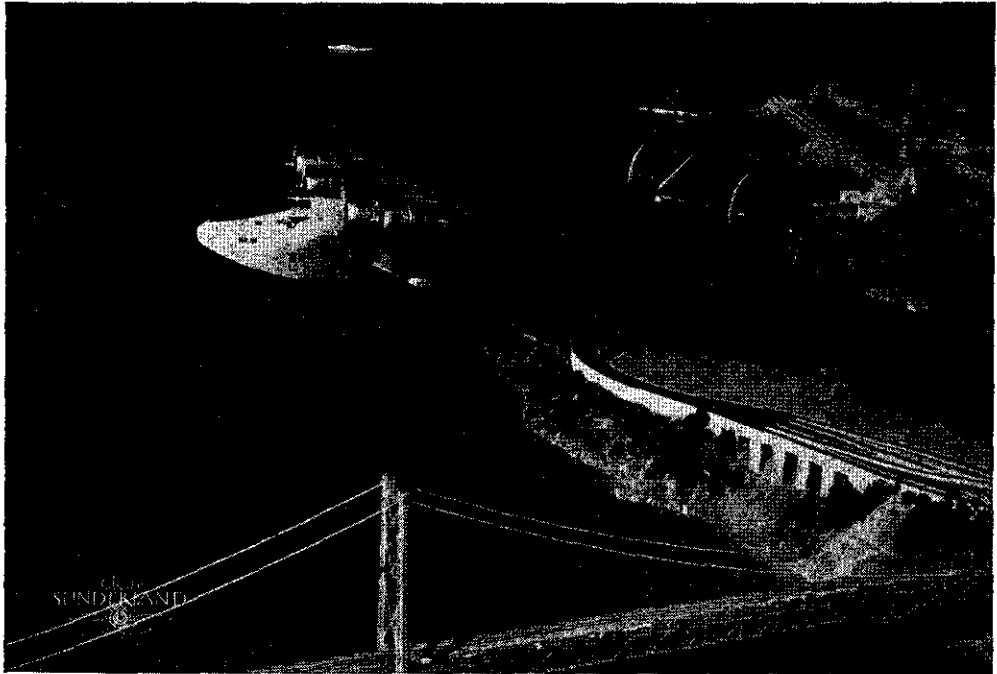
file in certain departments and the card in the central catalog indicates where these publications may be obtained. On the library shelves the books are arranged alphabetically by author under subject groups. We have found this procedure very practical for those who like to browse through the library collection.

American and British aeronautical magazines are also on file. Special routing lists have been made up for the technical

box in the library where additional magazines donated by our employees are placed, and sent out regularly to the Island Stations.

Another feature of the library is the vertical file containing up-to-date miscellaneous pamphlet material. One section is arranged according to subjects and the other by geographical locations.

We have been fortunate in the receipt of gifts from staff members of Pan



One of the Pan American Airways clipper ships taking off from the Port of the Trade Winds, Treasure Island. The Administration Building, home of P.A.A. Library, is seen immediately to the right of the plane—the semicircular building at the corner of the island next to the roadway.

and business periodicals for which the company subscribes. Periodic checking of these lists helps to keep them in conformity with changing interests. A complete file of back numbers of aviation periodicals is now being maintained. In addition, the company subscribes to a large variety of recreational magazines which are sent out to the Island Stations—Honolulu, Midway, Wake, Guam, Manila, in the North Pacific Area, and Canton and Noumea, in the South Pacific Area. We also have a contribution

American Airways. The acquisition of an encyclopedia, a dictionary and miscellaneous technical books have greatly enriched the resources of the library.

Our own collection is supplemented by the use of inter-library loans which save the purchase of data needed only occasionally and help us to secure prompt and accurate service on any required subject. We have found that there is an excellent spirit of cooperation and desire to be of service among the members of

(Continued on page 170)

The Union Catalog of Floridiana

By A. J. HANNA

Chairman, Advisory Council of Union Catalog of Floridiana, Winter Park

ITS steady growth and the increasing demand for its use since its establishment four years ago at Rollins College, Winter Park, Florida, as a co-operative project, furnish convincing evidence that the Union Catalog of Floridiana is rendering a definite and deeply needed service in an extensive and virtually unexplored field.

The purpose of the Catalog is twofold: (1) to answer the question, "What is there on Florida?", by listing materials relating to that subject and thus provide a comprehensive index; and (2) to answer the question, "Where can it be located?", by indicating on cards where information can be found. The geographic division involved is that territory recognized at any time as Florida. Beginning with the reports of Ponce de Leon's discovery of the peninsula in 1513 these records cover more than four centuries and are well along in the fifth. Studies of prehistoric cultures extend the period considerably prior to 1513.

DISTRIBUTION OF SOURCE MATERIAL

Material in the state of Florida is almost negligible when the entire period is taken into consideration. That which does exist dates, for the most part, from that relatively brief period since 1821, when Florida became a part of the United States, to the present,—approximately one-fourth of the entire history of Florida. Few of these materials that have been printed are critical; many of them are utterly useless. Considerable promising manuscript data exist but need to be

collected and preserved. Materials recording the history of the first three centuries are to be found, with few exceptions, in such distant depositories as those of Spain, France, England, Cuba, Mexico, and other foreign countries. Several of the large libraries of the United States possess valuable collections and at least forty of these have cooperated with the Catalog in listing their Floridiana. An outstanding example is the John Carter Brown Library of Providence, R. I. There, Henry D. Sharpe, Chancellor of Brown University, has generously financed for the Union Catalog of Floridiana the cataloguing of early Florida items, and Lawrence C. Wroth, Librarian, has prepared for publication in the *Florida Historical Quarterly* a scholarly discussion of the significance of these early publications, some of which cannot be found elsewhere.

Less than a dozen libraries in Florida (private, public, and institutional) possess collections of Floridiana worthy the name. All but one of these have cooperated enthusiastically with the Catalog and listed their holdings. The one remaining library not listed hopes to respond at an early date.

STATE LIBRARY SURVEY

A survey of the library situation in Florida conducted by the Florida Library Association in 1935 revealed many appalling facts. For example, forty-one of the sixty-seven counties of the state were without public libraries. Trained librarians in the state were to be found only,

with minor exceptions, in seven colleges. Nearly half the total number of books in public libraries were concentrated in the cities of Jacksonville, Tampa, and Orlando, serving a population of less than 300,000 or approximately one-fifth the total population of the state. Probably the fingers of one hand could indicate the number of librarians in Florida who have a sound conception of the significance of Floridiana.

The Catalog is, therefore, confronted with the opportunities and responsibilities of joining with other forces in the improvement of the training of librarians in Florida, in the education of the public to provide adequate financial support for Florida libraries, and in the dissemination of information about Floridiana.

ORGANIZATION OF THE CATALOG

The Catalog renders service by making its cards available for the free use of the public but principally to students, teachers, scholars, and writers. Whenever possible the Catalog is used personally by consultants. Where that is not possible, information is supplied by correspondence and occasionally by telephone. It is a dictionary card catalog, arranged by author (editor, compiler, or translator), title, and subject with specific subject headings and analytics to bring out all important subjects in each publication. Cross references are also used. While such an arrangement is not customary in union catalogs, it is believed the peculiar needs of the Florida field require such an organization despite the additional expense and time involved.

The organization of the Catalog is simplicity itself, as befits a small, pioneer, "missionary" undertaking. Legally maintained by Rollins College, it is administered by a Council consisting of A. J. Hanna, Professor of History in Rollins College, Winter Park, Chairman; Kathryn T. Abbey, Professor of History in

the Florida State College for Women, Tallahassee; Watt Marchman, Librarian of the Florida Historical Society, St. Augustine; Seymour Robb of the staff of the Library of Congress, Washington, D. C.; and Julien C. Yonge, editor of the *Florida Historical Quarterly*, Pensacola. Until his untimely death in 1939 James A. Robertson, leading authority in the field of Florida history, served as a member of this Council. Alfred Hasbrouck, Assistant Professor of History in Rollins College, acted as part-time director until last year, and since 1938 Della F. Northey, a graduate of the Library School of the University of Illinois and an experienced librarian, has served as part-time cataloger and editor.

The Catalog was begun with a nucleus of approximately 3,000 cards which were transcribed from the Union and Public Catalogs of the Library of Congress. The receipt of cards covering the Florida map collection of the Jacksonville Public Library stimulated efforts to enlarge the indexing and locating of maps relating to Florida, a field in which little work had previously been attempted.

FINANCIAL SUPPORT

Equipment, supplies for maintenance, current administrative needs, and part-time salaries have been provided through private benefactions from friends in Florida and elsewhere. Dr. Hasbrouck served without remuneration until his other duties became so heavy that he was no longer free to do so, and Miss Northey has contributed much of her time. Some helpful stenographic service has been made available from time to time by various governmental agencies. Cooperating libraries have made contributions by sending, without charge, a record of their Floridiana. In a few cases where this was not possible, friends who were interested equally in the libraries involved and in the Union Catalog of Floridiana, have

underwritten the cost of transcribing items. Appeals for support have been made to the foundations, but no response has been received. The representative of one of these organizations stated that his foundation was more interested in union catalogs just now than in any other branch of library service, but the gifts of his foundation have gone to other catalogs. Apparently a pioneer project such as the Union Catalog of Floridiana must patiently work out its own financial salvation and brace itself against the discouraging delays that hinder its development because of inadequate financial support.

A one-page monthly report of progress, mimeographed, is sent to a selected list of several hundred librarians, historians, and others who are interested. The press of Florida has generously featured releases announcing developments of the Catalog. Similar cooperation has been received from the *Florida Historical Quarterly*, the *Proceedings of the Inter-American Bibliographical and Library Association*, and *Special Libraries*.

VARIED INFORMATION SUPPLIED

The Catalog has supplied information to projects as varied as Florida high school essay contests and the editing of Jonathan Dickenson's *God's Protecting Providence* by Dr. Charles M. Andrews of Yale. Among the publications to which aid has been given are *A Bibliography of the Writings of Irving Bacheller* and *A Bibliography of Florida Archeology*. Candidates for graduate degrees have been helped in writing theses on such subjects as "Florida Fiction." Definitive bibliographical data have been assembled by Dr. Hasbrouck and others on John and William Bartram, the Minorcan Colony of New Smyrna, Prince Achille Murat, Constance Fenimore Woolson, Florida Fish and Fishing, Florida Indians, Florida Industries, and Catholic Education

in the Diocese of St. Augustine. This enlargement of the number of subject cards is designed to assist students and scholars in research projects and will be continued as time permits.

A determined effort is being made to insert critical and explanatory annotations to guide the uninformed reader and investigator and to assist, also, in the preparation of materials for the publication of a bibliography of Florida. Begun in the summer of 1939 with the copying of the voluminous notes assembled over many years by Dr. Robertson, this proposed bibliography is sponsored by a committee of the Florida Historical Society. It is hoped this work will be completed in another year and that it will then be combined with the Union Catalog of Floridiana and published as a memorial to this scholar who made such a notable contribution to Florida history.

CONTRIBUTION TO STUDY OF AMERICAN CIVILIZATION

Long neglected, yet colorful, varied, and unique, the field of Florida has only recently attracted the historian, sociologist, novelist, and special investigator. When it is recalled that in the sixteenth century the rather loosely defined territorial designation known as "La Florida" reached roughly from the present Chesapeake Bay to the present Rio Grande, it will be recognized that the extent of the literature of Florida, and the wide distribution of its source records, constitute an interesting and impressive element in the study of American civilization. Moreover, the field possesses promising possibilities of connecting this part of the early Spanish frontier, now such a strategic point in the defense program of this hemisphere, in a more sympathetic relation with the Caribbean countries. It is, therefore, hoped that the Union Catalog of Floridiana will be of assistance

(Continued on page 179)

The Dumbarton Oaks Research Library

By BARBARA SESSIONS

Librarian, Dumbarton Oaks Research Library, Washington

THE establishment of a center of research at Dumbarton Oaks in Georgetown, recently conveyed by the owners, Mr. and Mrs. Robert Woods Bliss, to Harvard University that "the continuity of scholarship in the Byzantine and medieval humanities may remain unbroken," has led to a number of inquiries concerning the library which forms an integral part of the gift. It is the purpose of the following notes to outline briefly the scope of the Dumbarton Oaks library, and to summarize the facilities for research which it will offer to accredited scholars.

During the years of preparation preceding the formal inauguration of the Dumbarton Oaks Research Library and Collection, Mr. and Mrs. Bliss have regarded the development of the research library as parallel in importance to the creation of the art collection. The field of specialization of the library may accordingly best be defined in terms of the range of periods and cultures illustrated by the mosaics, ivory carvings, bronzes, textiles and other works of art in the collection itself. Generally speaking, these objects center around a Byzantine nucleus, to an understanding of which they contribute by illustrating the sources of Byzantine style in the late classical world, in the oriental cultures adjacent to the Eastern provinces of the empire, in early Christian art (particularly of the Eastern Mediterranean area), and in the art of the migrating peoples. Western medieval art of post-migration date is also represented by

a few examples, but at present does not form a highly developed branch of the collection.

The primary task of the library has been to assemble books and periodicals for the study of the arts summarized above. In a relatively short space of time, thanks to the fact that our period of intensive search for books has coincided with the dispersal of two important European libraries specializing in our field, we have been able to assemble some 10,000 volumes,—an encouraging first step along our way.

The problem of organizing for immediate use a library so speedily brought into being is a major one. In view of the specialized nature of the material, and the special uses to which it will be put, we have evolved a classification scheme of our own, which we still regard as tentative in some respects, but which has been tested in actual use during the past year by members of our own staff. During this period of trial, our cataloguing has been restricted to the making of temporary author cards. During the current year the classification should crystallize into final form. Subject headings suited to the actual working needs of mature students will be adopted, and it should then be possible to resume full and definitive cataloguing. The almost complete cessation of book shipments from the European war areas, though in itself a serious blow to a young library, will in compensation enable us to concentrate for a time on these technical activities.

Other reference material in the library includes a photographic copy of the Princeton Index of Christian Art, a copy on microfilm of the catalogue of the Hyvernat Semitic Library in the Catholic University of America, and the files of the Dumbarton Oaks Census of Early Christian and Byzantine Art in America. The Census, which was initiated in 1938, has assembled descriptions of over 7,000 objects owned by museums and private collectors in the United States and Canada; whenever possible the descriptions are accompanied by photographs. The library also contains a general study collection of photographs, about 5,000

in number, which will be added to as world conditions permit. While embracing the whole wide range of styles and periods already named, in this collection we plan, to emphasize particularly Byzantine sculpture and minor arts.

The library is served by a book bindery of its own, installed and supervised by a Keeper of Rare Books. The home staff of the Research Library consists of three assistants, a general secretary and two field workers for the Dumbarton Oaks Census. The librarian has benefited by the cooperation of the Fogg Museum of Art, with which the Library has been formally affiliated since 1937.

Southern California Plans a Defense Information Bureau

THELMA JACKMAN

Assistant Department Librarian, Municipal Reference Library, Los Angeles

HOW to tap the resources contained in some 6,000,000 volumes in Southern California libraries has been the topic under discussion in a series of meetings of librarians and representatives of industrial and business groups in Los Angeles. Miss Emma Quigley, librarian, Los Angeles Railway Corporation and western representative on the National Defense Committee of the Special Libraries Association called the groups together for the purpose of discussing common problems which arise from the increasing demands made upon libraries for materials that relate to national defense and strategic industries.

Participating in the six meetings which have been held were librarians representing municipal, county, university, school and special libraries, officials from Federal government offices, civic organizations, the Chamber of Commerce, business associations, aircraft industry, and the Major Disaster Emergency Council. As a result of these meetings plans were drawn up to establish a central bureau

for the exchange of information among libraries of this area and to serve as a medium of information for those engaged in the preparedness program. This plan to mobilize the library and research resources of Southern California to meet defense needs has received the enthusiastic endorsement of many representatives of government, business and industrial groups.

In accordance with the plans worked out by the Committee, the University of Southern California has offered to establish such a bureau provided a grant can be obtained to finance the project. Thus it appears that cooperative efforts to meet a common need will soon bear fruit in Southern California. One of the most important accomplishments of the venture has been that business and government leaders in the area have become aware of the possibilities of library service in an emergency—in short, public relations have been improved and librarians are making a place for themselves in the defense preparedness program.

On to Hartford!

THE bugle will blow on Monday, June 16th to open the Thirty-third Annual Convention of the Special Libraries Association. The President and the Convention Regiment have been working hard to make your visit worthwhile and enjoyable. Even Mother Nature has worked overtime and Spring is three weeks early.

Don't forget that Hartford is on Daylight Saving Time, one hour later than Eastern Standard Time. Please help us to start and end all meetings on time.

Near the registration desk will be a box for items for the S.L.A. Gazette. Give us news of your buddies.

After a day and a half of intensive indoor drills, the mobile brigade will take off Tuesday afternoon for an interesting trip through Elizabeth Park with its famous rose gardens to a quaint New England colonial village where a halt will be made. After a buffet supper in the old town hall at Storowton, there will be square dances.

More indoor drills on Wednesday, will be followed by a full dress parade Wednesday evening.

After a review and a glimpse into the future, taps will sound on Thursday and Special Librarians will march on.

EMILY C. COATES,
Convention Chairman.

Additions to 1941 Convention Program

(For Tentative Program see April Issue, pp. 128-133)

MONDAY AFTERNOON, JUNE 16th

2:30-5:00

President's Address. Laura A. Woodward, Librarian, Maryland Casualty Company, Baltimore, Md.

Research and its Place in the World of Tomorrow. Fairfield E. Raymond, Director, Administration Division, National Industrial Conference Board, New York

6:00-7:30

Insurance Group Business Dinner: Margaret C. Lloyd, *Chairman*, presiding

MONDAY EVENING, JUNE 16th

8:00-10:00

Participants in the Debate: "Resolved That a Library Is a Necessary Asset"
Affirmative:

Norman C. Firth, Managing Editor, *Dun's Review*, Dun & Bradstreet, Inc., New York

Henry Madden, Personnel Director, American Brass Co., Waterbury, Conn.

George Malcolm-Smith, Publicity Department, Travelers Insurance Co., Hartford, Conn.

H. Viggo Andersen, Editor, *Sunday Feature Section, Hartford Courant*, Hartford, Conn.

Negative:

Robert M. Eames, Executive, Underwood Elliott Fisher Company, Hartford, Conn.

James F. Leonard, Broker, Buell & Co., Hartford, Conn.

John D. Donoghue, Drama &

Music critic, *Springfield Daily News*, Springfield, Mass.

Judges:

James Brewster, Librarian, Connecticut State Library, Hartford, Conn.

E. Kent Hubbard, President, Manufacturers Association of Connecticut, Inc., Hartford, Conn.

George E. Stansfield, Managing Editor, *Hartford Courant*, Hartford, Conn.

Science-Technology Group. Petroleum Section Meeting. Thelma Hoffman, *Chairman*, presiding

Technique of Meeting the Information Needs of a Patent Department in Any Industry; for example, Oil Refining. Charlotte Schaler, Librarian, Sinclair Refining Company, New York

Preparation of a Patent Number Index. M. P. Doss, Technical & Research Department, The Texas Company, New York

TUESDAY MORNING, JUNE 17th

8:30-10:00

Discussion Conferences

Leaders:

Roberta Barnett, Department of Public Instruction, State Teachers College, East Stroudsburg, Pa.

William C. Lynch, Cooper Union for the Advancement of Science and Art, New York

10:30-12:30

Science-Technology Group. Chemistry Section. Dr. Else L. Schulze, presiding

The Fifth Column in Libraries. Rosemary Hanlon, Librarian, Mine Safety Appliances Co., Pittsburgh, Pa.

Plastics. Henry Griffith, Chemist, Hartford Empire Company, Hartford, Conn.

TUESDAY AFTERNOON, JUNE 17th

1:30-3:00

Insurance Group

The Chamber of Commerce of the United States and What It Has for Insurance Libraries. Terence F. Cunneen, Executive Assistant for Insurance, Chamber of Commerce of the United States, Washington, D. C.

WEDNESDAY MORNING, JUNE 18th

8:30

Newspaper Group Breakfast meeting. Maurice Symonds, *Chairman*, presiding

Libel Law Pertaining to Newspapers. Howard Carter, of the firm of Townley, Updike, & Carter, New York

WEDNESDAY AFTERNOON, JUNE 18th

2:00-4:00

Biological Sciences Group. Estelle Brodman, *Chairman*, presiding

The Training of Volunteers for Patients' Libraries. Mrs. Mary Frank Mason, Supervising Librarian, Central Bureau for Hospital Libraries of the New York Junior League, New York

2:00-4:00

Science Technology Group. Dr. Donald E. Cable, *Chairman*, presiding

Title to be announced. Elsie L. Garvin, Eastman Kodak Co., Rochester, New York

7:30

Banquet

Toastmaster: Dr. George Ross Wells, Professor of Psychology, Hartford Theological Seminary, Hartford, Conn.

THURSDAY MORNING, JUNE 19th

10:30-12:30

Libraries in Sao Paulo, Brazil. Judith
A. Wysling, Government Library
Sao Paulo.

Today's Challenge to Tomorrow's Problems. Dr. Luther H. Evans, Chief

Assistant Librarian, Library of
Congress, Washington, D. C.

THURSDAY AFTERNOON, JUNE 19th

1:00-

Luncheon and meeting of New Execu-
tive Board.

Who's Who Among the Speakers

Special Libraries Association Convention

June 16-19, 1941

Hartford, Connecticut

MORSE S. ALLEN is Assistant Professor of English at Trinity College, Hartford. He was a former member of the faculty of Breadloaf School, Middlebury, Vermont. He attended Wesleyan, Columbia, Oxford (England) and Princeton. He is a life member of the Modern Language Association and author of a *Satire on John Marston*.

CARTER W. ATKINS, Director Governmental Research Institute, Inc., of Hartford. He came to Hartford in 1938 from the Governmental Research Institute of St. Louis where he had been located since 1922. He is a graduate of the University of Missouri, and took special courses in economics at Washington University. He served in the Army Ordinance during the World War.

DR. WILLIAM B. BAILEY, Economist, Travelers Insurance Company, Hartford. He received his A.B. and Ph.D. at Yale. He has been Asst. Professor Political Economy; Asst. Professor Social Service; Gilbert L. Stark Prof. Practical Philanthropy at Yale University. He is the author of *Modern Social Conditions*, 1906; *Statistics*, 1918; *Children before the Courts of Connecticut*, 1919; *Social Work As a Profession*, 1922.

HENRY P. BAKEWELL is an attorney with Alcorn, Bakewell, and Alcorn, Hartford. He is a graduate of Yale University and Harvard Law School. His hobby is anything Spanish or Spanish American.

CLARA BASSETT, B.A. University of Iowa; M. A. Columbia University, Department of Sociology; graduate of the New York School of Social Work. Formerly Consultant in Psychiatric Social Work, Division of Community Clinics, National Committee for Mental Hygiene. At present, Senior Mental Hygienist, Bureau of Mental Hygiene, Connecticut State Department of Health, Hartford. Author of *Mental Hygiene in the Community*.

DR. MARION A. BILLS, Assistant Secretary, Aetna Life Insurance Company, Hartford. Miss Bills is a native of Allegan, Michigan, and took her A.B. degree at the University of Michigan. In 1915, she received her Ph.D. degree in psychology and physics from Bryn Mawr. She is the first woman ever to be made an officer of a Hartford insurance company. She was given the Leffingwell Medal for outstanding work during the year in office management or personnel work.

HON. JOHN C. BLACKALL, Insurance Commissioner of Connecticut and President of the National Association of Insurance Commissioners. He is a former newspaper man. His early political reporting attracted the attention of a Connecticut Congressman who invited him to Washington as his secretary. While there he attended law school at Georgetown University. Later he opened a law office in Hartford. Governor Cross appointed him to the post of Insurance Commissioner in 1935.

EDMUND B. BOATNER is principal of the American School for the Deaf, West Hartford, and a former principal of vocational department of the New York School for the Deaf. He is a graduate of the University of Mississippi with extensive experience in engineering, industrial education and administration. He received his M.A. from Gallaudet College, Washington, D. C. and studied industrial education at Pennsylvania State College and Columbia University, specializing in education for the deaf.

DR. S. C. BURLINGAME, M.D. Hahnemann Medical College, Chicago, 1908; Licentiate American Board of Psychiatry and Neurology; chairman of Committee on Public Education of the American Psychiatric Association, 1933-; member of the New England Society of Psychiatry and the Association for Research in Nervous and Mental diseases;

Consulting Staff, Vanderbilt Clinic, Medical Center, New York.

DR. ERNEST J. CAULFIELD, M.D. Johns Hopkins, 1920, Asst. Clinical Professor Pediatrics Yale University. Author of *Infant Welfare Movement in the 18th Century and True History of Terrible Epidemic Vulgarly Called the Throat Distemper, Which Occurred in his Majesty's New England Colonies Between the Years 1735 and 1740*.

TERENCE F. CUNNEEN, Executive Assistant for Insurance, Chamber of Commerce of the United States of America, Washington, D. C. He has been manager of the Insurance Department of the Chamber since 1928. Prior to that time he was Deputy Superintendent of Insurance of the State of New York.

GEORGE A. DRIEU is Assistant Secretary of the Connecticut General Life Insurance Company, Hartford. He has been with the company thirty-eight years. He has been Chairman of the Office Equipment Committee of the Life Office Management Association and Chairman of the Constitution Committee of the Hartford Chapter of the Association, the local chapter of which he was instrumental in organizing.

WARD E. DUFFY, Managing Editor of the *Hartford Times* is a graduate of Trinity College and received his B.Litt. from the Columbia School of Journalism. He came to the *Hartford Times* in 1921 having previously been associated with the *Manchester Herald*. He was a Second Lieutenant in the World War and served overseas.

DR. LUTHER H. EVANS attended University of Texas, 1919-24; A.B. 1923; A.M. 1924, Government major, Economics minor. Summer of 1924 spent in study in Paris, Geneva, London. Attended Stanford University 1924-27, Ph.D. 1927, Political Science major, History minor; Instructor in Citizenship, 1924-27. Summer of 1927 spent in study at Geneva, and in travel in England, France, Belgium, The Netherlands, Switzerland, and Germany. Was Instructor in Government, New York University, 1927-28; Instructor in Political Science, Dartmouth College, 1928-30; Assistant Professor of Politics, Princeton University, 1930-35; National Director, Historical Records Survey, Work Projects Administration, 1935-1940; Director, Legislative Reference Service, Library of Congress, December 1, 1939-October 31, 1940; Director of Reference Department, Library of Congress, July 1, 1940-date; and Chief Assistant Librarian, November 1, 1940-date.

Author of numerous articles on the Mandates System in *American Journal of International Law*, *American Political Science Review*, and of articles concerning the Virgin Islands, the Historical Records Survey, archival administration, and

library administration; Vice-president, Society of American Archivists, 1937-38, Member Board of Editors 1937-date.

JOSEPH B. FICKLEN is Chemical Engineer, Travelers Insurance Company, Hartford. Author of *Manual of Industrial Health Hazards, Service to Industry* (1940), translator of *Some Methods for the Detection and Estimation of Noxious Gases in Air* (1936). Inventor of methods for detection and estimation of minute amounts of lead, benzene, magnesium, bismuth, carbon monoxide, etc. Inventor of direct methods for determination of dust in air for lung diseases. Investigated and visited mines, plants, bureaus, etc., in Australia, South Africa, England, France, Holland and Germany.

SIR ANGUS FLETCHER. After he retired from active service in the British Army in 1919, he worked for three years at the National Industrial Conference Board, New York, later he became Assistant Director of the British Library of Information and in 1928 was appointed Director. On January 1, 1941, His Majesty King George VI appointed him Knight Commander of the Most Distinguished Order of St. Michael and St. George for the valuable services he had rendered in relation to colonial and foreign affairs.

DR. ERNEST GRIFFITH is Director of the Legislative Reference Service of the Library of Congress. Prior to this he was Dean of the Graduate School of American University, Washington, D. C. He is the author of *Modern Development of City Government in United Kingdom and United States*, 1927; *Current Municipal Problems*, 1933; *History of City Government—The Colonial Period*, 1938.

CHARLES C. HEMENWAY, Editor-in-Chief, *Hartford Times* since 1929 is well versed in Connecticut affairs. Previous to his coming to the *Times* in 1920 he was associated with various Connecticut newspapers. He served in the Connecticut State Senate from 1917-1919 and was a director of the Connecticut State Reformatory from 1932-1937. He received his LL.D. from Rollins College in 1929. He was Bromley Lecturer at Yale in 1937.

ELEANOR MITCHELL, Librarian, Department of Fine Arts, University of Pittsburgh, Pittsburgh, Pa. She was formerly on the staff of the Smith College Art Department. A graduate of the New Jersey College for Women she has been a student at the Sorbonne, with extensive European travel. She is the Technical Adviser for the Museum Group, elected in 1938 to serve five years.

BOLESLAUS J. MONKIEWICZ of New Britain, Connecticut was elected Congressman-at-large in 1938 and served one term. He received his L.L.B. from Fordham Law School and for a while practiced law in New York City. He was connected with the United States Navy during the World War.

DR. REMSEN B. OGILBY, President of Trinity College, Hartford, was graduated from Harvard University, taught at Groton School, was a minister in Boston and later served as headmaster in the Philippines. He was a chaplain at West Point and in the American forces in the World War. He is a well known carillonneur. He is a member of the Medallion Commission for the City of Hartford.

CORNELIA STRATTON PARKER is the author of *An American Idyll; Working with the Working Girl; Joyous Jenny*. On the fruits of these literary labors she decided to go to Europe and give her three children the advantage of European training. They spent five years in various European countries and while there she produced a number of travel books: *Wander's Circle; Ports and Happy Places; German Summer; English Summer; Watching Europe Grow; Daughter of Pan*. On her return to America she settled down on a 200 year old farm near Williamston, Massachusetts, where she still writes and grows her own fruit and vegetables and where she accepts paying guests.

FAIRFIELD E. RAYMOND is a graduate of Harvard University and the Massachusetts Institute of Technology. He has had practical experience in business management and conducts the research work of the National Industrial Conference Board, New York.

AMOS E. REDDING, Field Supervisor in charge of Agency Sales Course, Aetna Life Affiliated Companies, Hartford. In the World War he was a commissioned officer in the United States Navy. He is co-author of the widely used college text book, *Casualty Insurance* by Crobaugh and Redding. He has written numerous magazine articles dealing with the sale of casualty insurance.

THELMA R. REINBERG has been librarian and bibliographer at the Battelle Memorial Institute since 1929. She received her B.S. in Chemistry at the University of Oklahoma in 1928, and did graduate work at the same university in chemistry, library science, French and German. She was Associate Editor, *Metals and Alloys*, Metallurgical abstracts, 1932-1934.

CHARLES H. SAWYER is Director of the Worcester Art Museum, Worcester, Mass. Mr. Sawyer graduated from Yale College in 1929 and was placed in charge of the Addison Gallery of American Art at Andover, Massachusetts, after a year in Harvard Law School. He is considered one of the leading specialists in the United States in art education and has applied himself to these principles since he was a member of Professor Paul J. Sachs' course in Museum Administration at Harvard University ten years ago. After continuous graduate study at Harvard and in Europe, in 1936, he undertook for the Carnegie Corporation a survey of art instruction

in the English public schools which was published the following year.

DR. OLIN GLENN SAXON is a Business Administrator and Professor. He received his A.B. and LL.B. from Harvard and an honorary A.M. from Yale. He is Professor of Business Administration at Yale University and was Commissioner of Finance and Control for the State of Connecticut (1939-1940).

PROFESSOR ANDRE SCHENKER is Associate Professor of History at the University of Connecticut and Foreign Affairs Analyst for Station WTIC. Although of Swiss descent, he is a native American and has had many years of study abroad.

MILDRED SCHUMACHER, Librarian, United Hospital Fund of New York's model patients library was graduated from the Minnesota University Library School; on the staff of the Patients' Library at Mayo Clinic. She was a member of the Minnesota Library Commission, and of the A.L.A. Committee which edited the Hospital Bulletin.

ODELL SHEPARD is an Author, Professor of English at Trinity College and Lieutenant Governor of Connecticut. Author of *A Lonely Flute* (poems); *The Harvest of a Quiet Eye; The Joys of Forgetting; The Lore of the Unicorn; Thy Rod and Thy Creel; Pedlar's Progress, the Life of Bronson Alcott* (winner Little, Brown & Co.'s centenary prize, winner Pulitzer Prize for biography); *Connecticut Past and Present*. He received his Ph.B. and Ph.M. at the University of Chicago, Ph.D. at Harvard, honorary Litt.D. Northwestern University and Wesleyan University.

MAURICE F. SHERMAN has been Editor-in-Chief of the *Hartford Courant* since 1926. His vigorous editorials have been widely quoted. He received his B.S. at Dartmouth and later his M.A. from Wesleyan. He is a former editor of the *Springfield (Mass.) Union* and a trustee of the Carnegie Endowment for International Peace. In 1934 he was chosen to deliver the Bromley Lecture on Journalism at Yale University.

ERNEST F. SPITZER's early education was in Germany. He received his B.S. in chemistry at Columbia University and studied at School of Library Service, Columbia. For five years he was abstractor and translator in the Technical Library of The Texas Company, New York. Since 1935 he has been technical librarian Sinclair Refining Co., Inc., New York City.

E. ROBERT STEVENSON is Editor-in-Chief, *Waterbury Republican American*, Waterbury, Conn. Mr. Stevenson is a classmate and personal friend of Sinclair Lewis. He is the editor referred to in the book *It Can't Happen Here*. He has won many awards, among them the Pulitzer prize for his editorials. Besides being reporter for the *Springfield Republican*, *New Haven Palladium*, *New Haven*

Register, New Haven Journal Courier, he taught English in the Hartford High School and at Georgia School of Technology, Atlanta.

ELLA TALLMAN is in charge of lantern slides, Cleveland Museum of Art, Cleveland, Ohio.

LELIA E. THOMPSON, Lawyer, Connecticut Mutual Life Insurance Company, is a graduate of the Yale School of Law. She has been active for the last fourteen years in the local democratic party.

CAROL WANNER joined the staff of the W.P.A. Library, Washington, D. C., after completing her library training at Drexel. She was serving as Associate Librarian at the time she was appointed Librarian of the Advisory Commission to the Council for National Defense. This library serves the office of emergency management and the office of productive management.

JOSEPH M. WARD has been with the Phoenix Mutual Life Insurance Company since 1923. He was previously sales agent for International Time Recording Company, and has been advertising salesman, Secretary of the Chamber of Commerce, Keene, New Hampshire, and industrial agent for the New England Railroads. He has twice been appointed to the President's Field Staff of the Phoenix Mutual.

KATHARINE H. WEAD, Secretary of the Connecticut Public Library Committee, received her A.B.

from Smith College and Bachelor of Library Science from Carnegie Library School. She has had varied experience in the library field. She has been children's librarian, high school librarian and librarian for the Bureau of Plant Industry Library, Washington, D. C.

DR. GEORGE ROSS WELLS is a Canadian by birth. He received his A.B. at McMaster University, Toronto; A.M. Harvard University and Ph.D. Johns Hopkins University. He has been Professor of Psychology at the Hartford Seminary Foundation since 1920, Columnist *Hartford Courant* since 1934. He is the author of *Influence of Stimulus Duration on Reaction Time; Youth and the Open Door; Individuality and Social Restraint; The Art of Being a Person*.

SIDNEY H. WHIPPLE attended Trinity College before joining the Royal Flying Corps in the World War. He is special representative for the Retail Credit Company. He is a trustee of the Open Hearth.

JUDITH A. WYSLING, Librarian in a Government Office, Sao Paulo, Brazil had her library training with the League of Nations Library in Geneva, Switzerland. Miss Wysling has been a special student at the Connecticut College for Women, New London, Conn. She speaks four languages, English, German, Portuguese, and French.



(Continued from page 159)

the S.L.A., San Francisco Bay Region Chapter. Also, we have found most useful a membership privilege in a university and a public library. Another helpful service is that given through the mail by the Paul Kollsman Library of the Institute of the Aeronautical Sciences in New York.

Besides having charge of the library itself, the librarian also handles the selection of books and periodicals for use on our clipper ships. We buy inexpensive editions of popular books because they are often taken as souvenirs by the passengers. The most popular are the current publications on world affairs, travel and adventure. A new supply of magazines is provided for each clipper ship that leaves Treasure Island. A few children's books are available also on the planes and, judging from their worn appearance, must be in constant use.

Our Executive Department has issued a circular to all employees explaining the organization and rules and regulations of the library. The librarian has made up an *Office Manual* containing sample forms and detailed information regarding our library procedures. Book lists and periodical lists are given a general distribution and new ones are made up semi-annually. Employees are invited to visit the library and become acquainted with the material on hand.

A further service of the library lies in the fact that many of our employees are working and studying toward promotion. The establishment of an aviation library is an invaluable means of helping them to keep pace with the fast developing aviation industry.

Recognition of the value of this pioneering work in aviation libraries has been demonstrated by the recent formation of similar libraries by two other prominent air lines.

The President's Page . .

FROM a desk shoulder-deep in S.L.A. correspondence—directory questionnaires—committee reports—convention program—from such a desk, I am thinking about the “President’s Page” and its final message before the Hartford Convention. What shall it be?

Chiefly, I think it is one of gratitude to the loyal and hard-working individual members of the Association. You have been bombarded with air-mail letters—telephone requests—telegrams—and you have never quailed for a moment! Individuals, committees, groups, chapters, officers,—all have given whole-hearted cooperation which is the President’s most important asset! First of all then, I wish to say “Thank You.”

Perhaps the next most important thought to share with you is the hope, pride and stimulus which the achievements of the Association as a whole warrant. The year has been rich in achievements of various kinds;—how

rich we may not realize until we meet in Hartford! But however satisfactory we may feel the progress of our organization has been, I believe that our chief pride lies in the ability and success of the individuals who comprise it.

We are working in Baltimore on the final editing of *Special Library Resources* announced to the membership a few weeks ago. Rose Vormelker, who is directing this work, ordinarily is more invisible than the President. But not infrequently one is sure to say to the other “It’s the most fascinating thing I’ve ever done!” or “Look here; I’ve tried and tried to collect information on elevators and here is a library that has a complete collection of books in English on the subject!”

At Hartford *Special Library Resources* will explain the reason why the President feels a great pride in the work of the individual members of S.L.A.

LAURA A. WOODWARD



Special Library Resources

PRACTICALLY all of the questionnaires sent to the membership for the Survey of Resources are now in. The Committee has been working night and day to meet the publication date tentatively set for this month. They really are working nights—far into the night too. Rose Vormelker has taken a month’s leave from her library in Cleveland and is devoting her whole time to the editing of this survey. Maria Brace and Laura Woodward are spending all the time, when they are not on their jobs, including weekends, helping out in this

work. Eleanor Cavanaugh and Mary Louise Alexander are taking turns spending long weekends in Baltimore also helping out.

The Survey is the most extensive one ever undertaken on special library resources. It will give the complete history of each library, including the holdings of that library. You can find out, for instance,—what we have never known before—how many volumes in the entire special collection in the United States, what percentage of this collection is pamphlets, how many volumes are

added annually, how many members are working in the special library field and what percentage of these workers are professional. Also you can find out how many magazines an individual library receives, how many are bound and what disposal is made of the others. With an adding machine you can answer this same question for the entire special library profession.

Suppose you wanted to locate a specialist in some subject, either in a library in your own vicinity or in any library, or to know whether Russian could be translated in some particular library. The Survey will direct you to the library with specialists on its organization staff, stating in what they specialize, and also will tell you whether or not they are translators and what languages they translate. Also you can find out whether a library has an interloan system and whether or not it has reproducing processes and what these processes are.

The Survey also will have the most complete subject index ever attempted. Should you want to locate all the material that ever appeared in the English language on the subject of elevators, it will tell you where to go. Should you want to locate a copy of David Hunt Miller's *Diary of the Peace Conference*, it will send you direct to the library that has it.

You could also find out who has the best collection in the country on Egyptology; where there is a good collection of French literature of a certain period in New York City; who has the best collection of costume design; where you can find runs of very old newspapers and also long runs of foreign, technical, or medical journals; where you can find proceedings of various learned and technical societies. If you are interested in knowing where the best collection on nutrition, adult education, housing, air raid precaution, history of canals and railroads in the United States in the early eighteen hundreds, or early 16th and 17th century American houses in New England is, just look in the index.

Volume one will cover completely holdings of from 500 to 600 outstanding special collections. Unfortunately some of the reports have been received too late to be included in the first volume, but a second volume is under consideration.

This is undoubtedly the most ambitious project ever undertaken by Special Libraries Association and is an outstanding contribution to professional literature. It will be of inestimable value to all scholars and research workers. Be sure to watch for the publication date for you will use it daily in your own library.



The world of books is the most remarkable creation of man. Nothing else that he builds ever lasts, monuments fall, nations perish, civilizations grow old and die out. And after an era of darkness, new races build others. But in the world of books are volumes that have seen this happen again and again and yet live on, still young, still fresh as the day they were written, still telling men's hearts of the hearts of men centuries dead.—CLARENCE DAY.



ART BOOKS

NEW AND SECOND-HAND

New York: *L. Feininger: Ten Woodcuts, 1941*
Lisbon: *Os Primitivos Portugueses, 1940*
London: *More Details . . . National Gallery, 1941*
Basle: *Niklaus Manuel Deutsch, 1940*
Shanghai: *Brief History of Chinese Architecture*

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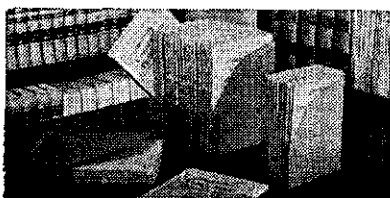
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Scripps Foundation for Research in Population Problems, has technical charge of the project.

The general objective is the development of a library center for the collection and dissemination of printed and other materials, especially official census publications, relating to population for all countries of the world by (a) the concentration of such materials in a central location in the Library of Congress, (b) the completion of the collections of the Library, (c) the development of a union catalog of materials not in the Library but available elsewhere, (d) the creation of a broad reference service for both scholars and the general public, and (e) the preparation and publication of a bibliography, or guide, to official census materials.

By Proxy

The May 1941 issue of the *Baltimore News-Letter* contains an excellent digest by Elsa von Hohenhoff of a Conference Discussion Group Meeting on "Management Principles Involved in the Selection, Acquisition and Preparation of Material." The crisp definitions alone are worth the time required to read this.

Why not be generous and make this part of the discussion as well as the former one available to all S.L.A. members at a slight cost? It would be most helpful.

American Library in Paris

A recent *A.L.A. Bulletin* states that the American Library in Paris is open, lending books and cooperating to some extent in service to prisoners. There is a staff of four, headed by Miss Virginia Reeder. It is unofficially stated that no books have been removed, although some have been segregated at the request of the German authorities, to be lent under special circumstances.

The American Library in Paris was incorporated in 1920 to care for the books and periodicals sent to Europe by A.L.A. for the use of our overseas forces. The founders' purpose was to furnish a living memorial to the A.E.F. and to promote a knowledge of American history and culture.

Contributions for the upkeep of this library are being accepted by the New York Public Library.

A Special Library in a File Cabinet

In a recent issue of *The North Western Miller* there is a most interesting article, entitled *A Notable Catalog of Wheat and Flour Chemistry*. It tells the story of the development by Dr. C. H. Bailey at the University of Minnesota of a small file on this subject and how it has grown to 21,000 cards and fills a file cabinet of 18 drawers. It has been used as the basis for research by individuals and organizations from the Antipodes to eastern Europe. In other words it is a special library.

Personal

Library Service in the Field

Recently Miss Mary G. Lacy, Assistant Department of Agriculture Librarian, and Librarian of the Bureau of Agricultural Economics, Washington, D. C., has made an extended trip to field offices of the Bureau, as well as other offices of the Department of Agriculture in the interest of library service.

Theodore Wesley Koch

In March Theodore Wesley Koch, Librarian, Northwestern University Library, died at Evanston. He had been librarian of the Northwestern University Library for the past twenty-two years.

He had led a long library career. He was Assistant Librarian of Congress, 1902-4; Assistant Librarian, University of Michigan, 1904-5; Librarian University of Michigan, 1905-16; Chief, Order Division, Library of Congress, 1916-19; and since then Librarian, Northwestern University Library.

Mr. Koch was the author and translator of many books and monographs. During the World War he was extremely active in War Library Service for the ALA, and as a result wrote extensively of his experiences. He was a member of many clubs and associations, among them the ALA, ALI and SLA.

President Franklin B. Snyder of Northwestern University delivered a memorial address at the funeral services. Speaking of Mr. Koch's work as librarian of the University, President Snyder said: "His mere presence in the library was a stimulus to everyone engaged in the scholar's quest for truth. . . ."

Arthur Sumner McDaniel

With regret we record the recent death of Arthur Sumner McDaniel, Assistant Librarian of The Association of the Bar of the City of New York at his residence in New York City.

He began his library work in the Harvard College Library from which institution he came to the Bar Association in 1902. He was an active member of SLA and ALA.

News Briefs

A New Definition

When Mr. Roger Johnson of the New England Council spoke before the Connecticut Chapter of SLA, he handed on to us an intriguing new definition of a special librarian. He called us, "Brokers of Information." Not bad!

Social Security

A recent list, entitled, *Selected List of Subject Headings in the Social Security Board Library*, Washington, D. C. has just been prepared. It covers all phases of social security and related social welfare fields. With definitions and cross references.

A few copies are still available for free distribution to libraries that are interested.

In Print

The city of Memphis, Tenn., has recently published a monograph entitled, *John Gaston, Citizen*, a tribute to the man who gave the city the John Gaston Hospital, Gaston Park, and Gaston Community Center. This booklet is written by our own member Louise Gambill.

A Librarian's Reading

The New York Library Association has evolved a splendid contest among its membership based on the reading done by the individual members during the first six months of 1941. At least twenty per cent must be professional reading! Five awards of forty dollars each are being offered which will pay the expenses of a week for the Fall Conference at Lake Mohonk.

Why not use this corking idea and give three such awards for next year's S.L.A. Convention!

Super Special Library

The past few years have brought a striking increase in popular and scientific interest in the various phases of the population problem. That this trend will continue in the future seems evident from the growing number of contemporary social questions, the solutions of which are related to the shifting population pattern. In view of this situation, the Eighth American Scientific Congress sponsored the formation of the Inter-American Statistical Institute, and urged the creation of a world demographic collection at the Library of Congress.

Concurrent with these recommendations, a Census Library Project, sponsored jointly by the Bureau of the Census, the Carnegie Corporation, and the Library of Congress, was formally established at the Library of Congress on September 16, 1940. The project is under the general supervision of a committee consisting of Dr. Halbert L. Dunn for the Bureau of the Census, Dr. Frank Lorimer, for the Population Association of America, Dr. Stuart A. Rice for the organizing committee of the Inter-American Statistical Institute, Dr. Richard O. Lang for the American Statistical Association, Mr. James B. Childs, Chief of the Division of Documents of the Library of Congress, as Chairman. Mr. J. H. Shera, formerly bibliographer of the

SOS

Do you wish to sell either a rag paper or regular wood pulp edition of bound volumes of the *New York Times*, running from 1914 through 1938, or any year or years within those dates? If so, communicate with Richard Giovine, Head Librarian, of *PM*, New York. He has been making a desperate search to locate these volumes.

More About South America

Due to the courtesy of Mr. Paul Kellogg, Editor of the *Survey Graphic*, New York, complimentary copies of the special edition of the magazine, under the title, *The Americas South and North*, dated March 1941 were sent to all members of SLA. Many thanks.

More Defense Aids

Defense Bibliography Series (1941) prepared by the Municipal Reference Library is available at \$.30 for a set of five. Individual numbers may be purchased as follows:

- # 1, *Air Raid Shelters*. 8 p. 10¢
- # 2, *Defense Planning for Local Governments*. 3 p. 5¢
- # 3, *Public Protection in Defense Plans*. 4 p. 5¢
- # 4, *Health in a National Defense Program*. 20 p. 15¢
- # 5, *Protection of Electric and Water Utilities During Wartime*. 4 p. 5¢

These may be secured from the Municipal Reference Library, 300 City Hall, Los Angeles, Calif.

Flower Arrangement

The mail brought us recently an intriguing book leaflet *entirely in Japanese!* It was quite beyond us to decipher it, but from the envelope we gleaned it was from the Ikenobo Library for Flower Arrangement, Kyoto, Japan. Evidently another special library.

To Theatre Fans

A new catalog *Books of the Theatre* which includes new and second hand books as well as first editions has just been issued by S.L.A. member, R. Rowland Dearden, of Jenkintown, Penna. Copies will be sent to our members by request.

Orchids

In *Industrial Marketing*, April, 1941, vol. 26, no. 4, pages 32 and 36 is a nice tribute to the special library by Dr. Howard T. Hovde, President, American Marketing Association, and Assistant Professor of Marketing, Wharton School of Finance and Commerce, University of Pennsylvania, Philadelphia.

MAY-JUNE, 1941

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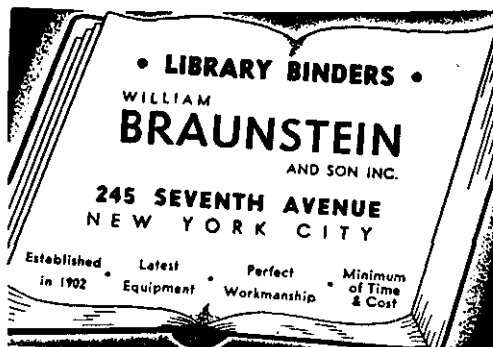
a collection of over four thousand quotations from his writings, letters and speeches. The book is edited by Albert Bushnell Hart, professor emeritus, Harvard University, and Herbert R. Ferleger of the Roosevelt Memorial Association, and has a Foreword by William Allen White.

The volume is 7½ by 10½ inches and contains xiii + 674 pages, printed in 10 pt, Intertype Garamond, on 60 lb. stock antique paper, and bound in buckram. Price—\$6.00.

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Military Dictionary

President Roosevelt has approved the continuation of a WPA project employing writers and translators in the production of a military dictionary. The project, directed by the Military Intelligence Division of the War Department, is engaged in translating military terms to and from English and six foreign languages.

At the present time there is no military dictionary in English which can be used in consulting military literature in foreign languages, or in examining foreign prisoners in time of war. When completed the work will be of great service to staff, officers and personnel of the United States Army and research workers.

Another Miniature Library

The Library of the Western Research Laboratory in the San Francisco Bay Region Chapter Bulletin for April 1941.

Book Mobiles

The use of modern, motorized library field units, cooperating with organized library services throughout America to serve the rural public is reported now to exceed 200. We are wondering if there are any Specialbookmobiles!

Publications

Garden Classification

It is a joy to encounter such a spring like subject — as well as such a helpful classification for garden lovers!

This classification was developed by Marjorie B. Clelland, Librarian of the Garden Center of Greater Cleveland, who found the Dewey system unwieldy for such a collection. She worked out the present unified and flexible scheme suited to the approach of the users of the Garden Center Library.

Copies of this classification may be obtained from the Garden Center of Cleveland.

Another Occupational Aid

The Western Personnel Service, a research institute of several Western Colleges and Universities, located at Pasadena, Cal., has explored another new field in their latest release entitled, *Motion Picture Cartooning*. It covers completely this expanding field of animation from training, production methods to chances for promotion.

This brief timely presentation should be a valuable aid to young people who are in search for new occupational opportunities.

A Truly Real Help

If you want help on your war subject headings, you will surely find it in the January 1941 *Financial Group Bulletin*. (Our former copy was lost; that is the reason we have not noted this before.)

This issue of the bulletin contains so much of value that we can only mention a few items.

War Subject Headings—Eleanor S. Cavanaugh
War and Nation Defense Subject Headings—Florence Wagner

Nation Defense Subject Headings—Stein and Roe Library and First National Bank of Chicago Library

National Defense Subject Headings—K. Dorothy Ferguson

National Defense Program—How to Comply With It - Bulletin of Business Information Bulletin of Cleveland Public Library

A limited number of this Bulletin devoted to a study of *War and National Defense* are available upon request to Marion E. Wells, in care of The First National Bank of Chicago. Enclose a three-cent stamp to cover mailing costs.

Bibliography of Economic and Social Study Material

At present better citizenship undoubtedly will be the first objective of adult education. On the elementary levels, teachers of adults will be striving to convey basic American traditions and principles. In the advanced classes, the economic and social structure of the nation and factors involved in national defense will be closely studied this year.

The National Association of Manufacturers, representing the nation's outstanding industries, publishes periodically addresses, reports, special studies, and radio talks of industrial leaders. This information is available in *Bibliography of Economic and Social Study Material* published semi-annually. Copies may be secured by teachers of adult educational courses or librarians who work with such groups.

Another Bibliography

Luis E. Bejarano, Business and Technology Librarian, Schenectady Public Library, Schenectady, New York, is compiling an insurance bibliography, which will include a selection of titles of outstanding books and pamphlets covering Life, Accident and Health, Casualty, and Fire Insurance.

The public good, the real welfare of the great body of the people, is the supreme object to be pursued, and no form of government whatever has any other value than as it may be fitted for the attainment of this object.—The Federalist

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• *Journal of Physical Chemistry*

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Terms in Distribution and Advertising

Mr. Thomas S. Dabagh, Librarian of the Los Angeles County Law Library sent us this timely review:

The International Chamber of Commerce was founded in Boston in 1913 in order to spread the creed of international good-will in commercial life. After World War I, the Chamber established offices in Europe, particularly in Switzerland, and made its voice known for the losing cause of commercial internationalism. World War II did not dishearten this organization. So, there lies before us a brain-child of this institution: a tri-lingual (English-French-German) dictionary of "Terms Commonly Used in Distribution and Advertising" covering such divergent fields as market statistics, press, radio and motion picture advertising, printing and publishing, drawing, engraving and photography, window displaying, etc. No doubt, this dictionary is a very welcome addition to the most important field of technical dictionaries and will be appreciated wherever studies of foreign reports and findings are conducted.

International Chamber of Commerce: *Terms Commonly Used in Distribution and Advertising*. Basle (Switzerland) Verlag für Recht und Gesellschaft AG, 1940. (Available from G. E. Stechert & Co., New York.) \$2.50. 113, 102, and 114 p.

H. TRUMPLER
(Patron of Los Angeles
County Law Library)

Hours and the Defense Program

A most timely monograph on *Hours Administration as Influenced by the Defense Program* by Edward P. Moore has just been published by the Industrial Relations Section of Princeton University. Just now this subject is of vital importance. The publication discusses the types of multiple-shift schedules and the many factors involved in changing over to multiple-shift schedules. At the end there is a good list of further references.

Just now this will be of great help to executives of defense industries which are having to change to such schedules.

Boosting Libraries

Again the Financial Group has brought out an important and timely bulletin on *Promotion and Publicity Methods*. They believe in showing by actual examples just how certain libraries turn the trick.

You will find most helpful the examples and suggestions under these headings:

Bulletins and Lists	—For the Company
" " "	—For a wider Public
Promoting the Library	—For Employees
" " "	—For a wider Public

Yes, you will find many helpful ideas, which you can put at once to work for your own library. Remember to enclose a three cent stamp to cover mailing cost when you send for this to Marion E. Wells, First National Bank of Chicago.

Microfilm Early Latin-America

(Continued from page 162)

Thousands of pages from books and documents, dealing with the early civilization of Latin-America, are being copied on microfilm for the use of scholars everywhere under a special project now under way at Brown University.

The project, made possible by a grant of \$35,000 from the Rockefeller Foundation, represents part of Brown's share in the nation-wide movement to develop closer relationships with Latin-America.

Recently an initial shipment of 3,500 exposures on microfilm, representing 7,000 pages of early South American historical works, reached the university, according to Dr. Irving A. Leonard, professor of Hispanic civilization at Brown, who is in charge of the project.

All of the material to be microfilmed during the next three years in the archives of libraries in South America, Central America and Mexico will be added to the exceptional original material on Latin-America now housed in the John Carter Brown and John Hay Libraries at the university.

Brown University plans to use the microfilmed books and manuscripts in connection with expanded opportunities for undergraduates and graduate students who want to study Latin-American culture. Eventually the university expects to become a world reference center for scholars of early Latin-American civilization.

in placing the history of Florida in its proper perspective in relation to that of the Americas as a whole, and that it will contribute to the needs of the present and the future by making possible a comprehensive understanding of the past.

With this policy, which must appeal alike to the public-spirited citizen as well as to the scholar, the Catalog proceeds with its program of being a clearing house for Floridiana by a thorough listing of (1) printed books, pamphlets, reports, public and private records and documents; (2) newspapers and periodicals published within the state, and newspaper and other periodical articles about Florida published elsewhere; (3) manuscripts, diaries, and letters; (4) maps and charts; (5) pictures, photographs, and other likenesses, motion picture films, and microfilms; and (6) relics, memorabilia, and other rariora.

Announcing a New Publication

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ROSE L. VORMELKER, Head,

*Business Information Bureau
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Publication of *A Bibliographic Classification* marks the culmination of thirty years untiring study and experience by Henry Evelyn Bliss in producing a more scientific and elastic classification system.

Interest of catalogers and scholars in the classification system originated by Mr. Bliss was first aroused in 1929 by publication of his book *The Organization of Knowledge and the System of the Sciences*. Additional attention and wider interest resulted from the publication of *The Organization of Knowledge and the Subject Approach to Books* in 1933, and *A System of Bibliographic Classification* in 1936.

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