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SJSU ERFA Board Minutes, October 1, 2018

San Jose State University, Emeritus and Retired Faculty Association

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Minutes: SJSU ERFA Executive Board Monday, October 1, 2018.

Members Present, Celia Bakke, Gene Bernardini, Peter Buzanski, , Carol Christensen, Elba Maldonado-Colon, Barbara Conry, Abdel El-Shaieb, Dolores Escobar Hamilton, Don Keesey, Bill McCraw, Joan Merdinger, Wayne Savage, Carmen Sigler, Lonna Smith, Jackie Snell, Jo Bell Whitlatch, Dennis Wilcox, and Bob Wilson. Also Attending: Mary Jo Gorney-Moreno of the program committee.

1. Call to order: The meeting was called to order by President Elba at 10:01:35

2. The Minutes of the September board meeting were approved by voice vote with two abstains.

3. President's Remarks. Elba noted that 1) the organization must work on establishing new relationships with the Office of University Personnel and the Center for Faculty Development as a result of Dr. Amy Strage's death and 2) she will send invitations to the president, deans, and other university officials for the ERFA holiday reception on Friday, Dec. 8, in early November.

4. Information Items

A. Membership dues are due.

B. The Fall Luncheon reservation form for the Oct. 26 event is now available for registration. Carol included the reservation form to an email to members and there is also a registration form in the current newsletter.

5. Action Items

A. Sense of Faculty Senate Resolution honoring Dr. Strage. Joan suggested an amended resolution to Peter's resolution, stating "Dr. Strage enabled the SJSU-Emeritus and Retired Faculty Association (SJSU-ERFA) to process the annual ERFA Faculty Research and Creative Activity Awards to current SJSU faculty members, and..." Peter accepted the amendment; Lonna moved to accept the amended version, Bob seconded, to approve the resolution. Unanimous approval by voice vote. Joan noted that she is sending the Senate Resolution to Amy's husband and will let the board know when there will be campus memorial service for Amy.

B. Amendments to Nomination Process. Don and fellow ad hoc committee members recommended the following changes in the ERFA constitution: "In a timely manner and with the advice of the Executive Board, the chair of the ad hoc Nominating Committee, through the newsletter will send will send to SJSU-ERFA members a call for nominations. **A call for**

nominations shall be sent to the membership via the Newsletter. After the deadline for submitting nominations has passed, the Nominating Committee shall then prepare a list of candidates that include at least one nominee for the office of Vice President and for each of the other expected openings among the officer positions. It shall also provide nominations for any member-at-large openings on the Executive Board.” **Dropped** from the wording of the current Constitution are the following statements: “Suggestions for such names shall be sought from members. Nominations may also be made from the floor at the annual business meeting.”

Next, The discussion centered on when this constitutional amendment would take effect. Jo Bell explained that the business meeting in May would vote on the amendment and, if approved, it would take effect for the 2019-20 academic year. Motion approved by unanimous vote.

C. Budget for Holiday Reception. Lonna reported that she has been working with the catering manager. The menus have changed – sorry, no coconut shrimp – and there are new items such as jumbo pawns and crab cakes. Given the cost of inflation, projected attendance, etc., Peter moved, Abdel seconded, that the board give Lonna full authority to negotiate the food items that will be selected for the reception. Voice approval with one abstain.

In a related motion, Peter moved, Jo Bell seconded, that a maximum budget of \$2,600 be established for the Holiday Reception. This amount does not include wine, which Dennis volunteered to purchase for the event.

6. Discussion Items

A. Faculty Research and Creative Awards. Joan explained that the Tower Foundation, which administers the awards, has various rules about how the award can be spent. Salaries to the recipients are not permitted, for example, but the recipients can hire graduate students as part of their research. Amy Strage, in the past, was the on-campus signer of graduate time sheets and travel reimbursements, etc. Joan will talk with Stacy Gleixner, AVP for Student and Faculty Success, about becoming a signer for disbursements. It was also noted that award recipients don’t always use their full \$2,500 grants so any remaining amount is retained by ERFA and can be used to fund future awards.

7. Reports

A. Treasurer. Abdel reported the current balance of \$13,390.41. There are 14 new members. And 8 more paid for this year but not last year. On the other hand, there are 45 members that paid last year but have not yet paid dues for this year. He will send a list of unpaid members to the board for members to contact. Jo Bell also volunteered to email those members who have not been identified for contact by other board members. On the good news side, Abdel reported that there is \$13,148.87 in the Scholarly and Creative Awards Account, but highly recommended that the board encourage more donations at the Fall Luncheon and the Holiday reception.

B. Membership. Wayne reported 282 names on his roster and will start dropping those who have not paid for the past several years. Dennis pointed out that the ERFA recruitment brochures are now in the ERFA office and passed out copies to the board. Joan will also give brochures to Anita Vasquez, director of benefits and payroll, for distribution to faculty who are filing paperwork for retirement.

C. Newsletter Editor. Gene reported that the current newsletter was mailed to members this week. He encouraged board members to write and suggest future articles. In terms of using articles from other publications, the consensus was that this was a bad idea because of copyright considerations.

D. Archivist. Celia: No report

E. Consolations. Jill was unable to attend, but sent a message to Elba reporting: 1) notes to Gareth Williams on the passing of his wife Ann, and 2) to Chris Jochim regarding his recent heart surgery. She is also sending a note to Amy Strage's husband and two sons this week.

F. Webmaster. Carol will be updating the website with the newsletter and the minutes of the September meeting.

G. Activities Committees

1. Program. Carmen will hold its first meeting of the year after the Board meeting. The speaker for the fall luncheon, Terry Christensen, doesn't need AV equipment except a mike.

2. Spring business meeting. Dolores will work with the Villages after the first of the year to determine possible May dates for the spring luncheon and business meeting.

3. Faculty Awards. Joan will chair this year's review committee. The RFP is on track to go out in early November for a Dec. 5 application deadline.

4. Biographies. Joan reported that members of the committee have pre-tested submitting new material. The major discussion was about the Library's default software that sends a tweet to all followers of the Library that a person's biography is now available for viewing. Peter expressed strong objections to anything about him posted by Tweet, but such individuals can also avoid this by refusing to migrate their biographies to ScholarWorks. Carol moved, Jo Bell seconded, that the Library use its default programming and tweet a notice that a migrated biography is available. The vote in favor was 10, 3 against, and 5 abstain. Motion Passed.

5. Film Group. Don reported that the group would meet next Sunday – no film yet selected.

H. Faculty Senate. Peter reported that he has a full report in the current newsletter. He noted that there were major construction projects on campus. He also noted that the new VP of administration, Charlie Faas, was very effective and had solved a number of ongoing campus problems that had festered over the years.

I. CSU-ERFA: Don reported that the group is thinking about having only one state-wide meeting a year instead of two.

J. AROHE. Joan reported that she will be attend the national meeting in Atlanta next week and give several presentations.

9. Adjournment. The meeting was adjourned at 11:39:50. Many thanks to Lonna for snacks.

The next deliberations will be Monday, November 6, DH249.

Snack assignments for upcoming meetings:

11/5/18 Carol

12/3/18 Jackie

2/4/19 Ji-Mei

3/4/19 Bill

4/1/19 Jo Bell

5/6/19 Dennis

Dlw. Final Draft. 10.13.18