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SJSU ERFA Board Minutes, April 8, 2019

San Jose State University, Emeritus and Retired Faculty Association

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SJSU ERFA Executive Board Meeting Minutes

Monday, April 8, 2019, Clark Hall 412

Members Present: Celia Bakke, Gene Bernardini, Ji-Mei Chang, Barbara Conry, Abdel El-Shaieb, Dolores Escobar-Hamilton, Mary Jo Gorney-Moreno, Chris Jochim, Don Keeseey, Elba Maldonado-Colon, Susan McClory, Bill McCraw, Wayne Savage, Carmen Sigler, Lonna Smith, Jackie Snell, Jo Whitlatch and Bob Wilson.

1. Call to order. President Elba Maldonado-Colon called the meeting to order at 10:02 a.m.

2. The Minutes of March 4, 2019 were approved.

3. President's Remarks.

a. Elba conveyed her congratulations to all the organizing members of the Program Committee for an enjoyable and informative experience at the Oakland Museum.

b. The representatives at Commencement are:

LCOE: Elba Maldonado-Colón

College of Science: Bill McCraw

College of Humanities and the Arts: Chris Jochim

Business: Nancie Fimbel

Engineering: William Barrett

Health and Human Sciences: Mary Jo Gorney-Moreno

Social Sciences: Jo Whitlatch

c. Congratulations to faculty members selected for 2019-20 research awards—Drs. Yoon-Chung Han (Humanities and Arts) and John Gieng (College of Health and Sciences), and deep appreciation for the donors who helped make possible the funding of colleagues' creative endeavors. One of the awardees, who is unable to attend the Spring Luncheon, will upload to the ERFA website a brief presentation which will be read by Elba at the luncheon.

4. Information Items: Upcoming Activities and Events.

a. Reception for Retiring Members. Carmen will host a party at her home for retired and retiring Board members on Sunday, May 26, 3:00 – 6:00. She will send out a save-the-date email followed by an invitation requesting Board members to respond specifying the number of guests and type of appetizer or dessert that they will bring to share. Dennis is available to attend, but Peter is not so it was proposed that Peter be honored at the Spring Luncheon. It was suggested that Nancie Fimbel be invited.

b. Spring Luncheon at the Villages. Dolores shared the menu; all of the choices are under \$30. A week in advance Jackie will submit the tally of each menu option to Elba who will report to the Villages contact.

c. Fall Luncheon. Carmen noted that the date and location of the Fall Luncheon have not been determined but will be a topic for discussion at the May meeting. Carmen will also present a list of speakers under consideration.

d. Retiring non-ERFA Faculty. Wayne noted that he has not received a list from the CSU. Elba thinks there are five but doesn't have names or contact information. Jo volunteered to ask Joan if she will request a list from her contacts at the Chancellor's Office.

5. Action Items

a. Spring Luncheon Speaker. Gene will contact Larry Hancock re his time of arrival and menu choice. Gene announced that the luncheon flyer will be sent out next week.

b. Member Survey Final Report. Jo stated that the final report is not significantly changed from the preliminary as just 8 more members responded. She suggested that we archive the report in ScholarWorks and that Carmen and Elba sent a thank you letter to Jennifer Redd for all her assistance and support. Jo will send previous comments from the Board about the value of the survey for Carmen and Elba to include in the letter. Bob noted that it would be valuable to identify what types of activities the membership wants as this report is based on a 12.5% response rate. Carmen suggested that future surveys be sent via mail rather than email to elicit a greater response. Mary Jo agreed to write an article on the survey for the next issue of the Newsletter. **Update:** Following the meeting Jo sent an email to the Board noting that the actual response rate was 27.4%. She also noted that any mail survey would result in an additional expense of postage and time consuming manual data entry to obtain the analysis.

c. Lab Report. The Board discussed a request from Nancy Lu, an ERFA member who retired in 2011 and who has continued to maintain a lab on campus since that year. The Dean of Health and Human Sciences has asked her to vacate the lab by May 1, and Nancy is asking if ERFA can request an extension from the Dean. Jo provided background on the situation and noted that our response should be based on Senate Policy F14-2 which states that provision of resources for emeriti faculty is an administrative decision. Jo volunteered to draft a response in conjunction with Joan for Elba to review and send as President of the Board. The Board unanimously approved.

6. Discussion Items:

a. Fall Luncheon and Holiday Celebration. Lonna has been investigating various venues for the Fall Luncheon, and after discussion the Board requested that she explore scheduling the event at Flames. She stated that she sent a final response to Charlie Faas regarding our concerns with Spartan Eats for last year's Holiday Celebration and noted that we will no longer be eligible for a discount rate. The Board agrees that it is important to schedule at least one event on campus each year; therefore we will continue to work with Spartan Eats. Lonna will try to schedule the event in the library on Friday, December 6, 1:00 – 3:00.

b. Business Meeting at Spring Luncheon. Elba had questions about Board roles and responsibilities at the meeting. The President conducts the meeting which will include the election of officers and a vote on proposed changes in the Bylaws. The Secretary is responsible for the minutes. The President and the Secretary set the agenda; Jo will send Elba and Celia agendas from past years.

7. New Business. None.

8. Reports

a. Treasurer. Abdel reported that the current balance is \$11,117.33. He thanked Jo, Carmen and Gene for the excursion to the Oakland Museum which netted about \$300.

b. Membership. Wayne reported that the total membership is 286 with one new member.

c. Newsletter Editor. Gene reported that the next Newsletter will be distributed about late May. It will include a dues reminder.

d. Archivist. Celia announced that she wanted to archive the faculty research awards guidelines. It was suggested that she check with Joan before doing so. Jo commented that she has encouraged Joan to summarize the process, and that Celia should inquire about that document as well.

e. Consolations. Jill was absent and didn't submit a report.

f. Activities Committee.

1. Program. Jo thanked Joan, Mary Jo, Carmen and Gene who all contributed to the success of the event at the Oakland Museum.

2. Luncheons Previously addressed by Dolores and Lonna.

3. Biographies. Jo reported for Joan that there are now 44 biographies on ScholarWorks.

4. Film Group. Don announced that the attendees saw *The Hummingbird Project*.

g. Faculty Senate. Susan noted that the most interesting topic was the new science building project which will be eight stories, situated near Duncan Hall with a completion date of 2021. Groundbreaking takes place on April 25, 2019. Upon completion of the new building half of Duncan Hall will be closed immediately for renovation. The geographic area of local students has been expanded to include Santa Cruz and Monterey Counties. Bob inquired whether freshmen are still required to live on campus except for those who reside within a 30 mile radius. Susan responded in the affirmative. Mary Jo inquired if there was a mention of homeless or food insecure students. No mention, but every campus must have a designated contact person.

h. Webmaster. Absent. No report.

i. CSU ERFSA. Don distributed a report prior to the meeting.

j. AROHE. Joan was absent and didn't submit a report.

Carmen noted that the Board needs replacements for the important positions of Newsletter editor and Membership

9. Adjournment. The meeting was adjourned at 11:35 am. Thanks to Jo for the snacks. The next meeting is **May 6, 2019 at 10:00.**

Upcoming Refreshments:

May 6 – Jackie Snell

Minutes submitted by Celia Bakke