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SJSU ERFA Board Minutes, February 4, 2019

San Jose State University, Emeritus and Retired Faculty Association

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SJSU ERFA

Executive Board Meeting Minutes

Monday, February 4, 2019

10:00-11:30 a.m.

Duncan Hall 249

Members Present, Gene Bernardini, Ji-Mei Chang, Carol Christensen, Barbara Conry, Abdel El-Shaieb, Mary Jo Gorney-Moreno, Dolores Escobar Hamilton, Chris Jochim, Susan McClory, Bill McCraw, Joan Merdinger, Wayne Savage, Carmen Sigler, Lonna Smith, Jackie Snell, Jo Bell Whitlatch, Bob Wilson, and Marian Yoder.

1. Call to Order. 10:08 President-Elect Chris called meeting to order.

2. Approval of Minutes of December 3, 2018. Joan/Wayne moved approval. Motion approved with 2 abstentions.

3. President's Remarks

Because President Elba could not attend due to recent surgery, President-Elect Chris Jochim summarized her remarks:

a. *Commitment, Collaboration, and Consultation* reflect the responsibility of our SJSU-ERFA Association Board. Colleagues serving others. Thank you!

b. *Thanks to Lonna, Dennis and Peter* for ensuring our December Holiday Party was a success for our members and guests.

c. *Thanks to every one of you for fulfilling the responsibilities of your position:* Executive Board Members, Members-at-Large, and Committee members within our board.

d. *Thanks to President-Elect Chris Jochim for leading this meeting* and for volunteering to consult and seek potential nominations.

e. *Special request:* We must think about what we will do in May to celebrate Dennis, Peter, and ... other members retiring from our board. Discussion revealed that the following members plan to retire at the end of the 2018/2019 term: Wayne, Ji-Mei, Gene, Bob, Jo Bell, Dennis, Peter, Bill McCaw (?). Carmen volunteered to host a party in honor of the retirees. Bob suggested that the retiring President of the Board also be honored. Carmen will organize with support from Board members. Dolores indicated that she would probably serve one more year. In addition to participating in nominating people for elected positions, the incoming President will need to appoint people for the following functions: Membership, Newsletter editor, CSU-ERFSA Representatives.

4. Information Items: Upcoming activities and events

a. Reminder: Amendments to nominations process and schedule— Jo Bell reminded people of the amendment process. Gene is planning to publish the announcement of the constitutional amendment in the Spring Newsletter and Celia is prepared to collaborate with Elba on the agenda for the Business meeting, which must include both the slate for 2019/2020 officers and the constitutional amendment to clarify the timelines for nomination and election of officers in the future.

b. Nominations Committee: Carmen gave a report of activities of the committee – list of vacancies, including resignations. December newsletter included a call for nominations. Have two positions for which the Nominations committee still needs to identify recommended nominees – the Vice President and possibly one member at large.

c. Debriefing: Holiday Celebration (Lonna): Lonna sent a letter to Charlie Faas about the excellent quality of the food and the poor business practices. Turnout was low this year. Suggestions that might improve turnout would be moving the holiday reception to noon and combining the fall lunch with holiday reception. The program committee, with Board approval, is sending out a survey this spring to obtain feedback on activities preferences of members. Villages might be a possibility for more events. Lonna/Dolores moved that the fall luncheon and holiday reception into one event to be held earlier in the fall. Carol raised the question of attendance overlap between fall lunch and holiday reception; if considerable combination makes sense. Gene agreed to analyze the overlap between the two events. Lonna/Dolores withdrew the motion because the Board needs more time to consider various issues. Drawing Shed might be a possible affordable restaurant for a luncheon event. Bob/Carol moved the agenda.

d. Fall Luncheon Site: (Lonna). Postponed until March meeting.

5. Action Items:

a. SJSU-ERFA Faculty Research & Creative Activity Awards: Candidates funding and recommendations (Joan). Ji-Mei, Lonna and Joan served as the committee. Number of applicants were down this year. Two committee recommendations for the SJSU-ERFA Faculty Research & Creative Activity Awards are: Dr. John Gieng, Tenure-Track faculty member in Nutrition, Food, Science & Packaging, and Dr. Yoon Chung Han, Tenure-track faculty member in Design. Approval of recommendations moved by Joan/Carol. Motion unanimously approved.

b. Selection of next excursion site and budget for the event. A significant majority of the Board preferred the Oakland Museum of California, with two people preferring the California Maritime Academy and one person preferring the Oakland Zoo. Recommended price is \$45.00. Jo Bell will check with the Oakland Museum on availability of preferred Wednesday dates: (1) April 3; (2) March 27; (3) April 10. Wednesday is preferred by the Board because travel will be easier than on Friday, the Museum will be less crowded than on weekends, and a bus will be easier to obtain.

c. *Spring Lunch*. Bob/Jo moved that people be invited in this order for the Spring Lunch: Opera San Jose and Craig Clements, Meteorology. Motion passed with one abstention.

6. New business: none.

7. Reports:

a. *Treasurer* (Abdel). Balance is \$11,391.26 as of today and we have 223 paid members. We have received in December almost \$13,000 in donations for faculty awards.

b. *Membership: New retirees and ...* (Wayne). 282 members currently on the ERFA roster. Wayne has many files to turn over to the new membership chair.

c. *Newsletter: Spring issue* (Gene). Newsletter should go out in the middle of the month or last week of February at the latest. Gene asked the Board to send more Chat Room submissions. Michael Ego, Harry Powers, James Lima, Ed Mosher, and Don Keeseey's wife, Phyllis have passed away.

d. *Archivist* (Celia). No report.

e. *Consolations*: Letter sent to R. Whitlock's family (Jill). No additional report

f. *Committees*:

1. *Biographies* (Joan). An invitation has been sent to all subscribers of the ERFA email list to participate in the SJSU ERFA Scholarworks Biography project. The Newsletter will feature the Biography project and include details on how to participate. Although the project is voluntary, we wish to encourage people to contribute to honor SJSU faculty contributions.

2. *Film* (Don). Marian reported for Don; the film was cancelled because of Super Bowl and will be held next week.

g. *Faculty Senate Update* (Susan). Major item at the December meeting of the Senate was the big discussion of Executive Order 1100; SJSU is deficient in Area D: Social Sciences. Susan is attending organization and government policy committee and will likely be confirmed at the Feb. 11th Senate meeting.

h. *Webmaster* (Carol). Ninety plus people were invited to join the list. About 80 people are still not the list. Carol asked Board members to contact people who they know personally and encourage them to join the list. Carol indicated that if some Board members contacted the same people this might actually encourage more people to sign up.

j. *CSU-ERFSA* (Bob, Don, Joan). Next meeting is Saturday April 6 and Joan will be attending.

k. *AROHE* (Joan). Joan will be attending an *AROHE* Board meeting in Las Vegas this week and will report at the next Board meeting.

9. Adjournment: At 11:39 meeting adjourned.

Thanks to Ji-Mei for the delicious and tempting snacks. We look forward to more of the same from Bill at the March meeting.

Board Meetings and Snacks—3/4 Bill, 4/1 Jo Bell, 5/6 Jackie

Respectfully Submitted,
Jo Bell Whitlatch, temporary secretary!

Final Draft 2/16/19