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SJSU ERFA Board Minutes, March 4, 2019

San Jose State University, Emeritus and Retired Faculty Association

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SJSU ERFA Executive Board Meeting Minutes

Monday, March 4, 2019, Duncan Hall 249

Members Present: Celia Bakke, Gene Bernardini, Ji-Mei Chang, Carol Christensen, Abdel El-Shaieb, Dolores Escobar-Hamilton, Chris Jochim, Don Keeseey, Elba Maldonado-Colon, Susan McClory, Bill McCraw, Joan Merdinger, Wayne Savage, Carmen Sigler, Lonna Smith, Jo Whitlatch and Bob Wilson.

1. Call to order. President Elba Maldonado-Colon called the meeting to order at 10:00 a.m.

2. The Minutes of February 4, 2019 were approved.

3. President's Remarks.

a. Elba thanked Vice-President / President-Elect Chris Jochim for presiding at the February 4, 2019 Board meeting which Elba was not able to attend due to surgery. She thanked everyone for their email messages.

b. Harold White from the Chancellor's Office and CSU-ERFSA inquired how we support faculty on our campus. Joan and Abdel helped Elba craft a response that included our active donations for the Faculty Research and Creative Activity Awards to advance the careers of the awardees by funding their scholarly and creative activities.

c. Congratulations to Jill Cody on her new radio program on KSQD 90.7 FM serving Santa Cruz and the Monterey Bay Area.

d. Thanks to the Program team that sent and is processing the survey of members regarding our social programs and activities.

4. Additions to the Agenda. Lonna requested that the Holiday Celebration be added.

5. Information Items: Upcoming Activities and Events.

a. Reception for Retiring Members. Carmen will host a party at her home. She mentioned that several individuals had volunteered to help with the event. Carmen suggested possible dates and most Board members were available either Saturday, May 25 or Sunday, May 26.

b. Spring Luncheon at the Villages. Dolores reported that she has been investigating menus and pricing. She noted that we can offer two entrees with meat or fish and also a vegetarian option. She also conveyed that another entre choice could be soup with a large luncheon salad. Dolores volunteered to email the various options, but the consensus of the Board was to authorize her to determine the menu. Members did comment that chicken is always a popular choice.

6. Action Items

a. Amendment to the ERFA Constitution. Jo announced that while she was working with Gene, Don, Carmen and Celia to craft the announcement of the constitutional amendment regarding the nomination process for the Spring Newsletter she discovered that the October 1, 2018 Board minutes were incorrect. The minutes reflected the proposed changes to the Constitution, but inaccurately quoted the existing language in Article VII. Nominations. Jo felt strongly that the minutes should accurately reflect the wording of the Constitution. She consulted Robert's Rules and found that after minutes have been adopted, a two-thirds vote is required to make corrections. Jo moved / Joan seconded to correct the previously adopted minutes. Sixteen

approved with 1 abstention. Jo will make the changes to the minutes and send to Carol for posting.

b. Nomination Committee. Carmen presented the slate of candidates to fill vacated positions for AY 2019-2020. The positions and nominees are **Vice-President:** Tim Hegstrom, **Secretary:** Celia Bakke, **Members-at-Large:** Lucy McProud and Mary Jo Gorney-Moreno, and **Academic Senator:** Susan McClory. Three are currently serving on the Board and two will be new members. Elba accepted the slate on behalf of the Board. Bill McCraw stated that he is willing to serve on the Program Committee. It will be necessary to replace several “irreplaceable” members who have served on the Board for many years: Gene, Wayne, Bob and perhaps Don.

c. Program Committee. Carmen announced that everything was on track for the Spring excursion to the Oakland Museum, April 3, 2019 and highly praised the committee. Jo arranged for docents, Gene chartered the bus, Mary Jo alerted the restaurant and Carmen secured the Parking Permit for the University lot. The Board had approved a fee of \$45.00, but the committee was able to reduce the fee to \$40.00.

d. Advisory vote for CSU ERFSA. Joan reported that currently CSU ERFSA hosts two in person meetings per year, but now there is a proposal to schedule only one in person meeting (due to fiscal constraints) and to hold a second meeting using technology. Joan asked the Board for its thoughts. Gene suggested that it would be appropriate for Joan, Don and Bob to make the decision after they had heard the comments from other campuses.

7. Discussion Items:

a. ERFA Activities Survey Results. Jo shared the preliminary results based on 82 responses. The survey deadline is March 17. Jo will present the final survey result at the April 8th meeting. She noted that the Comments were the most interesting aspect of the survey. Jill had mentioned to Jo that the final results could be the basis for an interesting Newsletter article. Jo noted that she and Mary Jo were appreciative of and thankful to Jennifer Redd who helped them use Qualtrics to create the survey and analyze the results.

b. Holiday Celebration Redux. Lonna noted that she had received a response to the letter she sent to Charlie Faas regarding the poor business practices of SpartanEats. Charlie supported the unit and seemed unaware of the many price fluctuations that had been quoted to Lonna. She asked the Board if she should provide additional feedback to Charlie. Joan suggested providing feedback otherwise Charlie would continue to be uninformed. Carmen also recommended a polite note listing discrepancies. Dolores mentioned that we will need to work with the University in the future. Lonna will draft a response to Charlie Faas and consult with Joan prior to sending. Discussion shifted to address the low attendance at the event. Parking appeared to be an issue for attendees as well as competing events in early December. Location can be issue for any ERFA event as membership is scattered throughout the Bay Area. Lonna wondered if the monies spent on the Holiday Celebration would be put to better use subsidizing the luncheons. Carmen noted that the event provides an important venue for members to socialize so rather than eliminating it perhaps it should be scheduled closer to Thanksgiving. Carol suggested scheduling the event at a community center. Elba noted that we needed to hold one event on campus as it provides an opportunity to interact with administrators who we rely on to provide names of retirees. It was suggested that small events, e.g., How to Use the Library, might appeal to members. Dolores noted that ERFA has tried to establish small groups but the only one that has been successful is the Film Group. Elba noted that we need to continue working on this challenge.

8. New Business. None.

9. Reports

a. Treasurer. Abdel reported that the current balance is \$10,442.49 which is low as he just paid for the bus for the Spring excursion.

b. Membership. Wayne reported that the total membership is 285 but only 232 members have paid to date. Twenty three who have not paid for 2017 will soon receive a letter stating that they will be dropped from the roster. Thirty have not yet renewed for 2018 and Wayne may send another letter. This year we have the fewest non-paid members.

c. Newsletter Editor. Gene reported that ERFA Newsletter was mailed March 1. He thanked Joan, Susan and Lonna for contributing articles to the current issue and noted that he is always searching for articles. Gene will mail the flyer for the Spring Luncheon in early April.

d. Archivist. No report.

e. Consolations. Jill informed Elba that she sent a card for Richard Post who died. She heard that 5 others had passed away but she is not sure if they are members.

f. Activities Committee.

1. Program. Carmen announced that Larry Hancock will be the speaker for the Spring Luncheon.

2. Awards. Joan announced that the Committee approved two awardees. Elba will sign the letters and inform the awardees of their selection.

3. Biographies. Joan was delighted that her article appeared on the first page of the Newsletter which also contained an insert of instructions for participating in the biographies project. She noted that these biographies are so important for the legacy of the individual and the university. Numerous reminders are helpful in encouraging members to participate.

4. Film Group. The attendees saw *The World Before Your Feet*

g. Faculty Senate. Susan noted that her report appears in the current Newsletter.

h. Webmaster. The website is up-to-date. Carol reached out to members to sign up for sending emails to members who are not yet on the SJSU ERFA group email list. She reported that Jo had emailed several people and half were now subscribed..

i. CSU ERFSA. The next meeting is April 6, 2019. The latest edition of the Reporter is available online.

j. AROHE. Joan mentioned that the group is looking for a new location, and it also is experiencing declining membership.

7. Adjournment. The meeting was adjourned at 11:26 am. Thanks to Bill for the snacks.

Reminder. The **April 8** Board meeting will meet in **Clark Hall, Room 412.**

Upcoming Refreshments:

April 8 – Jo Whitlatch

May 6 – Jackie Snell

Minutes submitted by Celia Bakke