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SJSU ERFA Board Minutes, November 2, 2015

San Jose State University, Emeritus and Retired Faculty Association

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SJSU ERFA Executive Board Meeting
Monday, November 2, 2015 Duncan Hall 249

Members Present: Celia Bakke, Gene Bernardini, Peter Buzanski, Carol Christensen, Abdel El-Shaieb, Nancie Fimbel, Don Keeseey, Bill McCraw, Joan Merdinger, Wayne Savage, Lonna Smith, Bob Wilson, and Marian Yoder.

1. **Call to Order:** Past-president Joan Merdinger called the meeting to order promptly at 10:00AM.
2. **Approval of Minutes:** Approval of the Minutes of October 5, 2015 were MSP with one abstention.
3. **President's Remarks:** Since the President was in Italy, there were no Presidential remarks. However, Joan passed around a photo from graduation where she represented SJSU-ERFA
4. **Review of Recent Events/Upcoming Events and Activities:**
 - A. **Fall 2015 Luncheon:** All agreed that Michael's was a lovely place. Lonna stated that Michael's was very easy to work with and recommended that we go there again. Peter was concerned attendance was low (fewer than 70 people), but others added that the turnout was normal.
 - B. **Holiday Party, Friday, December 11, 2015:** Lonna reported that the reservation for MLK225 is confirmed, and we have the room from 8:00 AM to 6:00 PM. Food prices are the same as last year. Lonna went over the proposed menu. Yes, it includes coconut shrimp. Many items are the same as in the past with a few new additions. The proposed menu was drawn up using historical data and substituting new items for those not available or for items that didn't go over well last year. The total cost for the party will be \$2,210.11. Cost last year was \$2276.11. The menu was approved with a few tweaks, which will cause the price to go down slightly. MS to order recyclable plastic and paper rather than china and metal flatware. After a long and lively discussion, the motion was soundly defeated. Joan reminded us to invite the President and other VIPs, including Ruth Keifer, Dean of the Library, who is retiring. Celia said that Carmen will take RSVPs. Adnan will buy wine. Gene will send out a flyer and parking permit in the next newsletter. Nancie Fimbel will invite the President, Provost and Deans. Continuing the policy from last year, there will be no background music.
 - C. **Spring Excursion – March 2016:** Carmen is in communication with the Computer History Museum, and we will hear more in December. Joan will get the date of the Excursion from Carmen.
 - D. **Spring Luncheon:** Friday, May 6, 2016: The Provost has put the date on his calendar.
5. **Action Items:**
 - A. **ERFA Faculty Scholarly & Creative Activity Award for 2015-2016:** Joan reviewed the RFP and made recommendations: MSP to give two awards. Center for Faculty Development will send out our RFP. Deadline will be Feb. 5 and the recipients of the award will be announced by the end of April. MSP to approve RFP with date changes and last year's eligibility retained. Some editorial changes were made to the document.

- B. **SJSU ERFA Membership Recruiting:** Both the Membership Application and the Outreach Letter to CSU-ERFA Members were reviewed. Wayne expressed concern for how to get names and addresses for perspective members. Joan assured us that we have physical addresses available to us from CSU-ERFA. Carol will put the membership form on the website. Perspective members will be contacted via the Outreach Letter, but not multiple times. The consensus was that we are doing all we can, and Wayne should continue to send out the revised outreach letter to eligible CSU-ERFA members who are not currently member of SJSU-ERFA.
- C. **SJSU Special Collections Tour:** Nancie reported that the tour was interesting and informative. MSP to donate \$300 to the library, a one time donation in recognition for them managing our archives.
- D. **Invitations to Campus Leaders to Visit with SJSU-ERFA Board:** A discussion ensued about inviting campus leaders, especially the President, to visit a board meeting vs. a small group going to meet with her. MSP to have a small group meet with Interim President Martin for the purpose of informing her of SJSU-ERFA's activities.

6. Reports:

- A. **Treasurer's Report:** Abdel reported that we have 230 paid members. There is \$12,123.46 in our treasury and we have received \$1075 In donations for the SJSU-ERFA Faculty Scholarly & Creative Activity Award. Abdel anticipates that we should end the year with about \$4,000 in our coffers.
- B. **Membership Report:** Wayne announced that we have 46 non-dues payers who will be removed from the membership list, leaving us with 280 members. The Membership Directory will be out soon, probably by end of month. Wayne will revise outreach letter and will send it out as before.
- C. **Newsletter Editor Report:** The newsletter and flyer for the holiday party will be out by mid-month. Any notices for the newsletter need to go to Gene ASAP.
- D. **Webmaster's Report:** Carol told the group all is up to date on the website.
- E. **Consolations Report:** Jill was not present but informed us via Joan that Penny Canario received a card upon the death of her husband. Jill, who was having surgery today will be sent a card that we all signed. Barbara Conry had successful surgery and is in recovery. A card has been sent to her.
- F. **Small Group Activities Committee:** Don reported that four people attended the movie, "Victoria," and it was a "real experience."
- G. **Faculty Senate Report:** Peter began by telling us that the CSU has four presidential searches to do this academic year, the first of which will be for the President of SJSU. A Search Committee of Trustees has been formed with Rebecca Eisen as the Chair. Ms. Eisen is a practicing lawyer and, according to Peter's analysis, it can be expected that the SJSU campus community will be well-served by her. In addition, there is a local advisory committee, the Presidential Selection Advisory Committee (PSAC) that is comprised of SJSU faculty, administration, students and alumni. They are advisory only but communicate that advice to the Search Committee. The Search Committee will review applications and decide on a Short List of eight candidates. From this list, three or four names will make the Really Short List. The Chancellor will interview these candidates, and he and the Trustees will make their decision by the early March 2016. This process will be done in secret unless all candidates who make the Really Short List

agree to have their names made public. Then, and only then, might there be an open forum for the campus community to meet the candidates.

On another topic of interest, at today's Academic Senate meeting, the 2015-2016 budget will be discussed. A recent change in enrollment policy mandates that the CSU campuses cannot be more than +/- 3.2% from the enrollment target for that campus. SJSU's enrollment target will be 22,908 FTES plus 2,695 nonresident FTES. This is a 3% increase from last year.

Finally, Peter reported that the State contributes 42.3% of the budget monies, tuition and fees account for 50.4%, and non-resident tuition and fees make up 5.9%.

- H. **CSU-ERFA Meeting Report:** Bob reported that 15% of members' dues are used to provide the CSU ERFA rebates. CSU-ERFA is looking for a new Executive Director, a part time job. They are also tackling the question as to where that person's office will be located. Don wrote a complete report of the meeting that was previously distributed. CalPERS eliminated four Medicare Plan options and created a new Medicare Advantage Plan PPO (United Health Care) for 2016. Kaiser Medicare Advantage continues.
- I. **Archivist Report:** Celia reported that she sent an email to all on the Board regarding the Finding Aid, now available through the Online Archive of California (OAC). Our SJSU-ERFA archival materials are not digitized except for the newsletter. There are still some remaining files in our office. The Special Collections staff put all our archives in order. Jo Bell helped with preliminary sorting work.

7. **New Business:** No new business.

8. **Adjournment:** The meeting was adjourned at 11:55 AM.

Submitted by Lonna Smith, substituting for Dennis Wilcox, Secretary

Upcoming Refreshments

December 7th, 2015: Jo Bell

February 1st, 2016: Marian

March 7th, 2016: Lonna

April 4th, 2016: Wayne

May 2nd, 2016: Gene