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## **SJSU ERFA Board Minutes, November 4, 2019**

San Jose State University, Emeritus and Retired Faculty Association

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# **SJSU ERFA Executive Board Meeting Minutes**

**Monday, November 4, 2019, Duncan Hall 249**

**Members Present:** Celia Bakke, Barbara Conry, Abdel El-Shaieb, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Chris Jochim, Don Keeseey, Elba Maldonado Colon, Susan McClory, Bill McCraw, Lucy McProud, Joan Merdinger, Carmen Sigler, Lonna Smith and Jackie Snell.

**1. Call to order.** President Chris Jochim called the meeting to order at 10:02 a.m.

**2. The Minutes** of October 7, 2019 were approved with 3 abstentions.

**3. President's Remarks.**

a. Chris circulated an ERFA note card for the Board to sign thanking Kim Walesh for her excellent presentation at the fall luncheon on October 11, 2019.

b. Chris announced that the members of the Nominations Committee are: Chris, Tim and Nancie. Please forward nominations and/or self nominations to the committee.

**4. Information Items: Upcoming Activities and Events.**

a. Holiday Celebration, Friday, December 6, 1:00 – 3:00 pm, MLK 225/227.

**5. Discussion Items:**

**a. Parking Passes.** As of July 1, 2019 SJSU Parking Services began using virtual permits for Emeritus Faculty, but a physical permit is still required for reciprocal parking at other CSU campuses. It is possible to obtain a date specific physical permit but not necessarily convenient for Emeritus Faculty. Chris will discuss the issue with Ngoc Nguyen, Assistant Parking Manager.

**b. List of campus leaders who receive the Newsletter and/or other notifications.** Jackie announced that the flyer for the Holiday Celebration is ready for distribution and identified all the campus personnel who receive the Newsletter. Nancie asked whether we want to invite all of those individuals to the Holiday Celebration. Lonna stated that since the event is a luncheon this year it is important that invitees RSVP. Carmen recommended that all the Deans be invited. Abdel suggested that the manager of the coffee shop receive an invitation and also Charlie Faas. The Board was in agreement that Nancie, Jackie and Don determine the list of invitees. It was noted that there is no designated speaker for this event, but Lonna will insure that a podium and mike is available for welcoming comments.

**6. New Business:** None.

**7. Reports**

**a. Treasurer.** Once again, Good news! Abdel reported that the current balance is \$14,115.65 with 191 paid members. We realized a deficit of \$40.98 for the fall luncheon. Abdel noted that the back-up signer for checks retired from the Board so asked for someone to serve in that role. Jackie volunteered.

**b. Membership.** Jackie represented the Board at the President's October reception for retirees although several other ERFA Board members were present. Four honorees attended, but Jackie has received only one response from the four. Nancie noted that October date is not conducive to maximum attendance and that it is more appropriate to schedule the reception in April or May. Joan suggested that now would be a good time for ERFA to send a letter to the President and/or Provost stating our concerns. Also, it was suggested that EFRA members be invited to the

reception as advocates for ERFA membership. It was proposed that ERFA leadership meet with Vincent del Casino, the new provost as of July 2019, to introduce him to ERFA and its activities.

Joan is continuing to pursue outreach options to encourage membership. Joan noted that the Provost has a list of those who are invited to the retiree reception. Jackie announced that currently the membership is 201. Eighteen are new, 12 paid twice and will be credited toward next year and 50 paid for 2019 but haven't renewed for this year. She deleted spouses who have not renewed for the past two years. Wayne was deleting those members who hadn't renewed by year three.

**c. Activities. Luncheon:** Lonna announced that holding the fall luncheon at Flames was a positive experience and suggested that it be scheduled there again next year. Tentative dates are October 9 or 16, 2020. She will bring menu suggestions to the Board later in the spring.  
**Holiday Celebration:** Lonna reported that \$2430 was spent last year and this year the cost will be about \$2198. She hopes that the attendees RSVP as she is concerned about having the correct amount of food. In addition to the flyer announcement it was suggested that Carol send an email blast. Most members have email addresses but not all have opted in to receive emails, just about 60%. Lonna has contacted Hannah inquiring about providing tips but has not received a response. Jackie mentioned that it would be helpful if someone would assume responsibility for creating flyers. Mary Jo volunteered.

**d. Program.** Carmen announced that the Program Committee was meeting immediately after the Board meeting. Send your suggestions to Carmen. She hopes to have a list of suggested sites to present at the December meeting for ranking. Then the committee will explore the top three sites which will be presented at the February meeting.

**e. Newsletter Editor.** Don announced that the deadline for submitting articles is November 19<sup>th</sup>. It will be mailed by the end of the month or early December.

**f. Archivist.** No report.

**g. Consolations.** Jill was absent; no report.

**h. ERFA Faculty Research and Creative Activity Award.** Joan reported that the announcement has been distributed. In past years interviews with the recent winners appeared in the Provost's Newsletter which now is no longer being published. A reminder notice will be distributed soon as the deadline for applicants is December 4<sup>th</sup>.

**i. Biographies.** Joan was pleased to report that 266 biographies are now available on ScholarWorks. These biographies provide a significant chronicle of faculty accomplishments and also a history of the campus.

**j. Film.** Don reported that the group had seen *Motherless Brooklyn*, a Ed Norton film. It was interesting. The reviews were mixed.

**k. Academic Senate.** The final State Budget increases CSU's annual Operating Budget by \$379 million and an additional \$239 million for deferred maintenance and infrastructure needs.

**l. Webmaster.** Carol was absent; no report.

**m. CSU ERFSA.** No news. Members receive email updates.

**n. AROHE.** Joan noted that this is a year of change for the organization.

**9. Adjournment.** The meeting was adjourned at 11:27 am. Thanks to Carmen for the snacks. The next meeting is **December 2, 10:00 am.**

**Snack Schedule:**

December 2 – Mary Jo

February 3 – Susan

March 2 – Barbara

April 6 – Celia

May 4 - Delores

Minutes submitted by Celia Bakke