

2-3-2020

SJSU ERFA Board Minutes, February 3, 2020

San Jose State University, Emeritus and Retired Faculty Association

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**Minutes of the SJSU ERFA
Executive Board Meeting
Monday, February 3, 2020
Duncan Hall 249
10:00-11:30 a.m.**

In attendance: Carol Christensen, Jill Cody, Barbara Conry, Abdel El-Shaieb, Dolores Escobar-Hamilton, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Chris Jochim, Don Keeseey, Elba Maldonado-Colon, Susan McClory, Bill McCraw, Lucy McProud, Joan Merdinger, Carmen Sigler, Lonna Smith, Jackie Snell

1. Call to Order

President Chris Jochim called the meeting to order at 10:01

Mary Jo Gorney-Moreno thanked the board for its good wishes during her surgery and recovery.

2. Approval of Minutes of December 2, 2019

Minutes of the previous meeting were approved with 1 abstention. (Carmen Sigler, Barbara Conry)

3. President's Remarks

Chris thanked the members who attended Fall Commencements as ERFA representatives and noted that we also need volunteers for Spring Commencements. Because some colleges will divide their event, more volunteers will be needed.

4. Information Items: Upcoming activities and events:

Lonna Smith noted that Dolores Escobar-Hamilton will be speaking on agenda item 8c.

5. Action Items: Change of communications service (Yahoo groups to Google groups)

Webmaster Carol Christensen reported that Yahoo groups does not allow a web administrator to add names to the distribution list but that not everyone responds to the invitation to join. (About 2/3 of ERFA members are on the current list.) Google Groups allows the administrator to add people, who can then opt out if they want to. Carol proposed moving to Google Groups to allow ERFA to send newsletters and invitations digitally, enabling us to use color in the newsletter as well as save the expense of printing and mailing. The 17 people who don't have email addresses would still need to be sent things via the mail. Information about signing up will be put into the ERFA application. The next newsletter will announce the change.

Jackie Snell noted that if the person puts the ERFA address in Contacts, the address won't be rejected or sent to spam.

Lonna Smith noted that we will need to figure out RSVPs if there's no piece of paper sent back to a member. We also need to investigate allowing for payment on line, perhaps through PayPal. It was suggested that "Print this and send it and you check to X" might be our intermediate step.

Carol Christensen moved and Mary Jo seconded a motion to move to Google Groups. The motion passed unanimously. Carol volunteered to describe the change for the newsletter

6. Discussion Items:

7. New business:

a. Nominations Committee report and/or request

The Nominations Committee (Chris, Tim, and Nancie Fimbel) has not yet met. Members gave them suggestions (both aloud and in writing) for nominees for Vice President/President Elect. Abdel El-Shaieb agreed to stand for another 2-year term as Treasurer. Susan McClory would like to continue as Faculty Senate rep. for another 1-year term. Carmen Sigler will step down from her 2-year At-Large position..

b. ERFA representatives at Spring Commencement ceremonies

Some members volunteered:

- Engineering 5/20: TBD 8:30 am; TBA noon
- Social Sciences 5/20: Tim Hegstrom 4 pm; TBD 7 pm
- CHHS 5/21: Lucy McProud 8:30 am and noon
- Science 5/21: TBD
- Education & College of Professional and Global Education 5/21: Elba Maldonado-Colon 7:30 pm
- Business 5/22: Abdel El-Shaieb 8:30 am and Nancie Fimbel noon
- H&A 5/22: Chris Jochim 4 pm

All ceremonies will be held in the Event Center. The remaining volunteers will be sought at the board meeting next month.

8. Reports:

a. Treasurer (Abdel)

The ERFA account has a balance on hand of \$10,045.74. The amount in the Faculty Award account is about \$25k. Abdel will have exact figure next month.

b. Membership (Jackie and Joan)

There are 214 paid or new members. There are 23 new members not paying dues.

c. Activities (Dolores): Spring Luncheon, Holiday Party and Fall Lunch

Dolores has tentatively reserved May 1 for our spring luncheon at The Villages. The board approved this choice. The board discussed and rejected the idea of a buffet. Details to come.

Lonna suggested and the board agreed that the 2019 Holiday Lunch was a success. ERFA members liked the earlier time of day and month, and the lunch. It was agreed that Dec 4 will be holiday event this year, perhaps with the same taco menu.

Lonna reported that attendance at the free holiday lunch was much higher than the attendance at the fall lunch at The Flames and wondered if money matters to our members even though they didn't say so on the survey we circulated. To keep the cost lower she suggested a coffee and dessert instead of lunch. Brunch was suggested, and Lonna will check into that. The event will be held on Friday, Oct. 9 or 16. The speaker will be a professor from the Poli Sci Department. The flyer should encourage people to bring a guest so we make the minimum number of 60 needed at The Flames.

d. Program (Carmen)

After a discussion of the three top choices for places for the Spring Excursion, the board voted to go to California Maritime Academy and Mare Island Historic Park. Members of the program committee will investigate to see if we can attend on Thursday, Apr 2. The board selected the \$16 assorted sandwich lunch that is available to tour participants. Price agreed was \$70 per person with any remaining cost to be paid by ERFA. Elba volunteered to take RSVPs and Mary Jo to do the flyer.

e. Newsletter (Don and Nancie)

Don and Nancie do not have a specific date for the next newsletter yet and they are anticipating that we will need a separate mailing for the Spring Excursion. The next issue will include info about using Google Groups and the slate of officers for next year. Board members should send Chatroom news to Nancie.

Since Gene retired, the newsletter has been printed at Maple Press. A report from Abdel shows that the cost is up about \$25, but the new editors are having the printer attach names and addresses and fold the newsletters, which Gene was doing himself. The board said the new practice could continue, particularly in light of the fact that the newsletters will soon be sent electronically and only the directories will be printed..

f. Archivist (Celia)

No report.

g. Consolations (Jill)

Stan Underdall received a note from ERFA on the passing of his wife Penny.

h. ERFA Faculty Research and Creative Activity Award (Joan)

There were 18 applications submitted. The award committee recommended giving three awards and provided three suggested awardees. The board unanimously

approved the motion to take this action (moved by Lucy, seconded by Abdel). The letters go out in early March. The board thanked the Committee for its work.

i. Biographies (Joan): ScholarWorks update

Joan asked to board to encourage colleagues to add their profiles to ScholarWorks.

j. Film (Don)

In January the group saw and liked *1917*.

k. Faculty Senate Update (Susan)

The Senate hasn't had a spring meeting yet. On Jan. 31 it held a retreat on faculty success

l. Webmaster (Carol)

m. CSU-ERFSA (Don, Joan, Nancie)

The next meeting will be on Saturday, April 18 in Pomona.

n. AROHE (Joan)

This organization needs volunteers for research work about various universities and colleges that can be done from home. Speak to Joan if you are interested.

9. Adjournment at 11:50