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## SJSU ERFA Board Minutes, March 2, 2020

San Jose State University, Emeritus and Retired Faculty Association

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# SJSU ERFA Executive Board Meeting Minutes

**Monday, March 2, 2020, Duncan Hall 249**

**Members Present:** Celia Bakke, Carol Christensen, Jill Cody, Barbara Conry, Abdel El-Shaieb, Nancie Fimbel, Tim Hegstrom, Chris Jochim, Don Keeseey, Elba Maldonado-Colon, Bill McCraw, Lucy McProud, Joan Merdinger, Carmen Sigler, Lonna Smith and Jackie Snell.

**1. Call to order.** President Chris Jochim called the meeting to order at 10:01 a.m.

**2. The Minutes** of February 3, 2020 were approved with 1 abstention.

### **3. President's Remarks.**

Chris sent an email to the Academic Senate noting the alarming increase in the number of commencement ceremonies. ERFA is finding it difficult to identify volunteers to attend all eleven events. The Senate meets today but will not necessarily address this topic. It may be a topic for the Senate Executive Committee.

### **4. Information Items: Upcoming Activities and Events.**

Spring Excursion, April 1, 2020 and the Spring Luncheon / Meeting, May 1, 2020.

### **5. Action Items: Speaker for May 1<sup>st</sup> Luncheon.**

Carmen distributed a list of eight potential speakers for the luncheon and described the reasons for including each. After discussion the Board members ranked their top three. Carmen will announce the results tomorrow.

### **6. Discussion Items:**

**Will there be changes in those serving in Ex-Officio positions?** Chris announced that later in the meeting he would report on the work of the Nominating Committee. He queried the Board whether there were members serving in non-elected (ex-officio) positions who were planning to vacate these positions. Jill (Consolations) stated that this year was probably her last. Lonna and Elba mentioned that Dolores (Activities) may not continue. Jackie mentioned that she would like someone to work with her on maintaining the membership database.

### **7. New and Continuing Business:**

**a. The Nominations Committee** asked Jackie and she agreed to have her name placed on the ballot for the position of Vice-President and Beth Von Till agreed to run for the Member-At-Large position that will be vacated by Carmen. Abdel wants to continue as Treasurer and Susan as Academic Senate Representative. Both positions are one year positions. Carmen currently chairs the Activities Committee, and she stated that Mary Jo will continue to serve on the committee. If Dolores retires from the Board, Elba volunteered to assume responsibility for the Spring Luncheon.

**b. ERFA Representatives at Spring Commencement Ceremonies:** The ceremonies are scheduled for May 20<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup>. The following members volunteered.

Wednesday, May 20, 2020

Engineering, 8:30 am – Joan Merdinger; 12:00 pm - TBD

Social Sciences, 4:00 pm & 7:30 pm – Tim Hegstrom

Thursday, May 21, 2020

CHHS, 8:30 am - TBD; 12:00 pm – Lucy McProud

Science, 4:00 pm – (Nancie will ask Wayne Savage if he will volunteer.)

Education & College of Professional and Global Education, 7:30 pm – Elba

Maldonado-Colon and perhaps Dolores Escobar-Hamilton

Friday, May 22, 2020

Business, 8:30 am – Abdel El-Shaieb; 12:00 pm – Nancie Fimbel  
Humanities & the Arts, 4:00 pm – Chris Jochim

## 8. Reports

**a. Treasurer.** Abdel reported that the current balance as of today is \$10,250.74. The balance of the scholarship fund as of January 31<sup>st</sup> is \$29,066.26. Contributions last year were \$9600.00. Joan mentioned that it might be appropriate to place the scholarship fund with Development, but the minimum amount has increased from \$25,000 to \$50,000. She suggested that one of the scholarships could be presented under the name of a donor if that individual would pledge, e.g., \$10,000 per year for 5 years, to achieve the minimum amount of \$50,000. Others could also contribute to the fund. Joan didn't feel that it would be wise to put all of our funds into a Development fund. Lucy moved and Elba seconded that Abdel contact the individual who has been making significant contributions to the scholarship fund for several years to determine her/his interest in a named scholarship.

**b. Membership.** Joan sent 14 emails or letters to new retirees and 2 other individuals. The invitations for membership also mention the opportunity to contribute biographies to ScholarWorks. Jackie announced that she has received a few more memberships. She noted that it cost \$160 more than last year to have the directory printed and mailed.

### c. Activities.

**Spring Luncheon, May 1, 2020, the Villages.** Elba reported on behalf of Dolores. The menu choices were discussed and the final selections, as recommended by Lonna, seconded by Lucy and unanimously approved by the Board, are: Grilled Petrale Sole Dore, Beef Stroganoff and Eggplant Parmigiana with Blueberry Crumb Pie for dessert. Abdel moved and Lonna seconded that the charge for the luncheon be \$35.00, the same as last year. Abdel will speak with Dolores about the tax situation. The deadline for reservations is April 20<sup>th</sup> as the chef needs to be notified at least a week in advance. Elba will be responsible for reservations.

**Fall Brunch, October 16, 2020, 10:30 – 1:30, Flames.** Lonna has reserved the date with Flames. The cost of brunch will be \$25.00 which includes a service charge and tax. She has guaranteed 50 attendees.

**Holiday Event, December 4, 2020, 1:00 – 3:00.** Lonna has reserved the space in the Library.

**Retiring Faculty Reception.** During the meeting Joan received an email announcing that the reception is scheduled for **Tuesday, April 14, 2020, 5:00 – 7:30** at the President's House. It is sponsored by the Events Team, the Provost and the President.

**d. Program. Spring Excursion, April 1, 2020.** Carmen reported on the work of the Committee in organizing the excursion to the CSU California Maritime Academy and the Mare Island Historic Park and thanked the committee for making the arrangements in a short period of time. (**NOTE:** Subsequent to the meeting an email discussion addressed concerns regarding the excursion and the coronavirus. Based on a consensus of the Board a cancellation notice dated March 9<sup>th</sup> was sent to the membership due to concerns about COVID-19.)

**e. Newsletter Editor.** Nancie stated that the Newsletter is at the printers and will include a flyer for the Spring Excursion. The Newsletter will be delivered to the mailroom on Friday or Monday.

**f. Archivist.** No report.

**g. Consolations.** Mike McIntyre died in February, but Jill was unable to send a card as no one had contact information for a family member.

**h. ERFA Faculty Research and Creative Activity Award.** The Center for Faculty Development has prepared the letters to the awardees and these are awaiting Chris's signature. Three awardees were selected, but one needs IRD approval.

**i. Biographies.** Joan announced that 279 biographies have been added to ScholarWorks. The committee is working on encouraging greater participation. Jill asked about the process for updating a biography that has been posted on ScholarWorks. Joan will provide Jill with the procedure.

**j. Film.** Don reported that the group had seen *Portrait of a Lady on Fire* which attendees rated as an excellent film.

**k. Academic Senate.** Chris conveyed Susan's report which focused on discussions in Long Beach addressing how to implement a course on Ethnic Studies that has been mandated by the California Legislature.

**l. Webmaster.** Carol stated that there were 355 entries on the Google list which exceeds the number of actual members because some members have two email addresses. Carol will be working on eliminating the duplicates

**m. CSU ERFSA.** The next meeting is scheduled for April 18, 2020 at Cal Poly Pomona. Nancie is not able to attend.

**n. AROHE.** Joan thanked Jackie and Elba who helped her with a spreadsheet.

**9. Adjournment.** The meeting was adjourned at 11:34 am. The next meeting is **April 6, 2020, 10:00 am, Clark Hall 412**

**Snack Schedule:**

April 6 – Celia

May 4 - Dolores

Minutes submitted by Celia Bakke