

8-3-2020

SJSU ERFA Board Minutes, August 3, 2020

San Jose State University, Emeritus and Retired Faculty Association

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SJSU ERFA Executive Board Meeting Minutes

Monday, August 3, 2020, 10:00 am via Zoom

Members Present: Celia Bakke, Carol Christensen, Barbara Conry, Abdel El-Shaieb, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Don Keeseey, Elba Maldonado-Colón, Susan McClory, Bill McCraw, Lucy McProud, Joan Merdinger, Carmen Sigler, Lonna Smith, Jackie Snell and Beth Von Till. **Guests:** Lance Brogden (AMBIA), Jack Danielson (AMBIA), Dolores Escobar-Hamilton, Harold Goldwhite, and Barry Pasternack,

1. Call to order. President Tim Hegstrom called the meeting to order at 10:00 a.m.

2. The Minutes of June 1, 2020 were approved.

3. Advice: Composition of Membership Committee (Tim Hegstrom, Jackie Snell)

Jackie, in her current role as Vice-President, needs someone to assume responsibility for the membership Excel spreadsheet. Two individuals were recommended for this role. **Note:** Post meeting Tim contacted Steve Branz who agreed to serve on the Board and who will transition into Jackie's role of maintaining the spreadsheet.

4. Advice: Webmaster Position (Carol Christensen) Carol announced that this will be her last year on the Board. She recommended the appointment of Bethany Schifflet. **Note:** Post meeting Tim contacted Bethany who agreed to serve on the Board and who will shadow Carol this year to learn the role of Webmaster.

5. Advice: Composition of Faculty Awards Committee. Tim appointed Joan as Chair of the committee and noted that it would be appropriate to meet with several campus administrators. Joan suggested meeting with Vincent Del Casino, Provost. Beth and Joan will consult on other individuals to contact.

6. Discussion: Preparation for October General Meeting (Zoom) with Speaker (Program and Activity Committees)

Tim asked Bill to introduce the speaker, Garrick Persival. Tim volunteered to monitor questions for Garrick. Carmen stated that it would be necessary to converse with Garrick about the logistics of the event. Decisions are needed on the meeting format (Webinar or Zoom), how to publicize, how people register, etc. Nancie suggested that future events be announced at the General Meeting.

Lonna recommended that she cancel the Holiday Party currently scheduled at the Library. The Board agreed.

7. Discussion: Planning for September Newsletter (Don Keeseey) Jackie stated that 17 members opted to receive the Newsletter in a paper format. Don felt there was no point in using a commercial printer for such a small number of copies. He noted that an online format provides a great deal of flexibility, e.g., article length, photos, etc. Nancie asked if the online or print version should be sent to campus personnel. The Board approved distributing the online version. Carmen asked about the Newsletter deadline in regard to publicity and registration for the General Meeting.

8. AMBIA and ERFSA Member Recruitment & Benefits Partnership (Lance Brogden and Jack Danielson from AMBIA).

Harold Goldwhite, CSU ERFSA Executive Director, described the partnership with AMBIA (Association Member Benefits and Insurance Advisors) which will provide a range of new, optional benefits to ERFSA members. These will include the opportunity to obtain supplemental insurance plans at group rates, as well as discounts for products and services. ERFSA is providing AMBIA access to the ERFSA database to contact members re supplemental benefits and in addition AMBIA will actively recruit new

members for ERFSA. AMBIA is in the process of contacting existing ERFSA members and hasn't yet contacted non-members. Joan inquired how the organization planned to reach out to non-members. AMBIA will conduct a direct mail campaign in August.

9. Consider Request from Harold Goldwhite regarding new ERFSA Website. Harold stated that ERFSA is setting up a presence of affiliate members on its website. This could be useful to see what other campus retiree organizations are doing statewide and to share information. If we are interested in participating ERFSA is happy to work with us. We may provide our material in any form that we wish and include whatever links we want to establish. Nancie suggested that we could feature our faculty awards. Tim asked Nancie as an ERFSA liaison to oversee the SJSU choices. Harold commented that photos are always welcome, but it was noted that at SJSU we are required to obtain the permission of anyone whose photo appears on a website.

10. Reports on Program Committee Zoom Programs (Carmen Sigler, Chris Jochim, Mary Jo Gorney-Moreno, Nancie Fimbel, Lonna Smith, Celia Bakke, Carol Christensen, Tim Hegstrom). Tim stated that the attendance was good at the Zoom training programs, and next week the College reunions begin. Carmen thanked the Board members for participating. Tim said that we need ideas for additional discussions/programs after evaluating the reunions.

11. Report on Member Recruitment Meeting with James Lee, Senior Director, Faculty Affairs (Joan Merdinger). Joan reported on the meeting via Zoom with James Lee, Senior Director, Faculty Affairs, University Personnel, which included Tim and Jackie. James was asked if his office would continue the practice of sending letters to Emeritus, FERP and retiree faculty, and he confirmed that the practice would continue. Joan noted that we rely on three different sources for names of retirees: 1. University Personnel. 2. the list of invitees to the President's reception, and 3. the list of names from ERFSA.

12. Reports from Executive Board members as needed.

a. Archivist. Celia announced that she had discovered that numerous months of the minutes were missing from the ERFA pages on ScholarWorks as well as several issues of the Newsletter. She thanked Carol who was able to retrieve these missing documents from the ERFA website so now our ScholarWorks pages are up to date.

b. Film. Don reported that the June film was Spike Lee's *Da 5 Bloods* with 8 attendees for the discussion and in July the film was *Hamilton* with 11 present for the discussion. He noted that more members participated in the Zoom discussions than in person in pre-Covid times.

c. Dolores attended the meeting to say "Goodbye" to everyone on the Board. She has served for 22 years. Dolores announced that she has a file of information on the luncheons to give to Elba.

d. ERFA Faculty Research and Creative Activity Award. First Joan stated that she hoped we would honor all those who have rotated off the Board when we are able to get together again. Giles Mueller, one of the current awardees, has requested an extension for his project as it involves students working together in a lab. We will address this request at our meeting next month.

e. Treasurer. Abdel reminded Board members to pay their dues. Carol stated that she will send out the renewal form to the entire membership. The balance of the account is \$11,875.15. The balance of the scholarship fund is \$29,466.26. Nothing was spent for the past 5 months as expected.

13. Adjournment. The meeting was adjourned at 11:38. The next meeting is **September 14, 2020, 10:00 am, via Zoom**

Minutes submitted by Celia Bakke