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SJSU ERFA Board Minutes, November 2, 2020

San Jose State University, Emeritus and Retired Faculty Association

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SJSU ERFA Executive Board Meeting Minutes

Monday, November 2, 2020, 10:00 am via Zoom

Members Present: Celia Bakke, Steve Branz, Carol Christensen, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Chris Jochim, Don Keeseey, Elba Maldonado-Colón, Susan McClory, Bill McCraw, Lucy McProud, Joan Merdinger, Bethany Shifflet, Carmen Sigler, Lonna Smith, Jackie Snell and Beth Von Till.

1. Call to order. President Tim Hegstrom called the meeting to order at 10:05 a.m. He thanked many of the board members for their contributions to the board and the organization.

2. The Minutes of October 5, and October 16, 2020 were approved.

3. Report: Appointment of ad-hoc Nominations Committee (Tim Hegstrom). The members of the committee are Jackie Snell, Elba Maldonado-Colon, Steve Branz and Lucy McProud. The committee has not yet convened.

4. Report and Advice: Treasurer Position (Tim Hegstrom, Abdel El-Shaieb). Both Tim and Abdel have been in discussion with Bill Campsey about assuming the role of Treasurer. Nancie also recommended Tom Moschetti as a possible replacement for Abdel.

5. Discussion of Treasurer's Role and Transfer of funds from Foundation Account. It was suggested that the position be shared or that the Treasurer work with a committee. Tim requested that an Ad-Hoc Committee review the position, determine how to divide the responsibilities and present a motion to the board in December. Nancie, Bethany and Jackie volunteered to serve on the committee. Nancie will convene the group.

6. Report and Discussion from Program Committee. Carmen distributed a report from the Program Committee prior to the board meeting. It included ideas for the near future, for spring 2021 and a proposed webinar, scheduled for November 11, 2020, addressing the results of the election with Dr. Garrick Percival and Dr. Mary Currin-Percival. The board unanimously approved the election update webinar. This webinar will follow the same format as that of the October 16 presentation with Garrick. Carol will send out the announcement. Bill will contact the Percivals to determine the scheduling of a practice session and request permission to record the event. It was suggested that Tim promote ERFA membership at the end of the session.

The board endorsed the idea of a Virtual Holiday Celebration which could include breakout rooms for chatting with colleagues. The Program Committee will plan the event, possibly for December 4th.

7. Discussion: Status of Membership Directory. Tim inquired who was responsible for the directory. It was noted that in the past Gene Bernardini as Newsletter editor made the arrangements for the printing and distribution of the directory. Jackie stated that it should be the responsibility of Membership and that she would send out the new directory soon.

8. Recommendation re. Solicitation Letter for end-of-year donations to ERFA Faculty Awards (Joan Merdinger). Beth and Joan are working on an article for the newsletter requesting donations to the ERFA Faculty Research and Creative Activity Award fund. Beth is working with Maria Ramirez of the Tower Foundation to develop procedures for both credit card and check donations and to ensure that donations are credited to the ERFA Faculty Award fund and that the transactions are reported to the ERFA Treasurer. It is important that the Treasurer receive notification of donors and amounts for our records as well as to maintain a system of checks and balances. Also ERFA should be sending "Thank you" notes to the donors. It may take time for the Foundation to set up these procedures so it was decided that the article

should specify that checks be sent to Abdel. Don stated the newsletter would be distributed in late November or early December. When donations may be made by credit card it was suggested that an active link be posted on the ERFA website and in future articles requesting donations to the fund.

9. Report from ad hoc committee on electronic communication issues (Joan Merdinger, Steve Branz, Beth Von Till, Carol Christensen, Nancie Fimbel, Mary Jo Gorney-Moreno, Jackie Snell). Mary Jo reported that she had sent a questionnaire to the 17 members who lacked an email address and were receiving a paper copy of the newsletter. Only one individual responded. The questionnaire stated that if the member didn't respond he/she would continue to receive the paper copy. It was suggested that the questionnaire be resent to the 16 who didn't respond. Carol suggested that it may be more productive to call. The committee will meet again to determine who will call whom.

10. Report on CSU-ERFSA Statewide Meeting (Joan Merdinger, Nancie Fimbel, Chris Jochim). Chris reported that a major discussion item was the partnership with CSU ERFSA and AMBIA. Joan noted that ERFSA is concerned about its declining membership and relies on each campus to recruit members for the organization. ERFSA wants each campus to designate an individual responsible for outreach. The newsletter may be an effective vehicle for recruitment. Since the state organization includes staff, there is the question whether we have someone to approach the SJSU staff.

CalPERS is postponing for a year the bid for the prescription drug program; therefore, OptumRx will continue as the provider. Also CalPERS has suspended open enrollment in the Long Term Care Program and will increase premiums for its current products.

Jerry Schutte was elected to represent ERFSA at the CSU Academic Senate.

11. Volunteers for Faculty Awards Committee. Joan will chair the committee. The applications are due December 4, 2020, and the committee will meet in January to select the recommended awardees. This list will be presented at the February 2021 board meeting. Chris and Carol volunteered to serve.

12. Other Reports from Executive Board Members, as Needed.

a. Treasurer. Abdel reported by email that the balance as of October 30 is \$14,177.42. The Scholarship account is the same.

b. Archivist. No report.

c. Biographies/Scholarworks. Joan reported that 332 biographies are available via ScholarWorks. She again encouraged board members to submit a biography and will send a reminder and form.

d. Film. Don announced that the group had seen *The Trial of the Chicago 7* from Netflix which was very interesting. A November film has not yet been selected.

e. Academic Senate. Susan sent her report via email prior to the meeting. The report focused on the 2020/2021 budget which was presented to the Senate on October 26, 2020.

f. Webmaster. Carol reported that the website is up-to-date. She added the announcement for the November 11th webinar on the election results and also the link to the YouTube video of Garrick's October 16th presentation *Everything Old Is New Again: Crime, Politics, and the 2020 Presidential Election*.

g. AROHE. Joan noted that AROHE decided to uncap the number of members in each member institution who could receive communications. Therefore, board members may opt to receive these emails. Joan will send a message to the board asking them to respond to her if they would like their name and email added to the list for receiving AROHE information.

h. Newsletter. Don reiterated that publication date of the next newsletter is flexible. As usual the issue will include a list of the offices that need to be filled and a call for nominations. Nancie is working on an article about the history of ERFA, but she is waiting for access to early minutes housed in Special Collections. An article requesting donations will be included, and Joan will again submit an article on reimbursement for the IRMAA premium. Nancie noted that ERFSA

would like campus photos for its website. Ideas included photos of the presentation of the faculty award and of the excursion to the Rosie Museum. Nancie stated that she would like to have photos for the newsletter. Some hosts replied that they could provide photos from the Zoom reunions.

i. Membership. The current member count is 208 including 16 new members. Joan noted that there is a new initiative for recruitment based on lists of retirees who are not members of ERFA but who participated in the college Zoom reunions.

j. Consolation Notes. Mary Jo noted that no deaths were reported,

13. Adjournment. The meeting was adjourned at 11:45. The next meeting is **December 7, 2020, 10:00 am, via Zoom**

Minutes submitted by Celia Bakke