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## SJSU ERFA Board Minutes, May 3, 2021

San Jose State University, Emeritus and Retired Faculty Association

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## **SJSU ERFA Executive Board Meeting Minutes**

**Monday, May 3, 2021, 10:00 am via Zoom**

**Members Present:** Celia Bakke, Steve Branz, Bill Campsey, Carol Christensen, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Chris Jochim, Don Keeseey, Elba Maldonado-Colón, Susan McClory, Bill McCraw, Lucy McProud, Joan Merdinger, Bethany Shifflet, Carmen Sigler, Lonna Smith, Jackie Snell and Beth Von Till.

**1. Call to order.** President Tim Hegstrom called the meeting to order at 10:01 a.m.

**2. The Minutes** of April 5, 2021 were approved unanimously.

### **3. Report and Discussion from Program Committee (Carmen Sigler)**

**a. Planning and Promoting Annual Meeting, Friday May 14 Noon.** Carmen reported that Carol sent out the announcement of the meeting and an attachment of the Spring Newsletter which includes the slate of candidates and the text of the constitutional amendments. Chris stated that he would send reminders to the 34 members who have registered. Carol will resend the announcement to the general membership. Tim asked if breakout rooms should be provided so attendees may chat at the conclusion of the meeting. Chris noted that he can set up breakout rooms. Tim will read the resolution for Abdel and acknowledge those others who have retired from the Board: Carol Christensen, Jill Cody, Dolores Escobar Hamilton, and Marion Yoder. Tim will also acknowledge the members who have passed this year.

**b. Planning for Future Events (SJ History Park, Long-term Care)** Carmen shared that the building at the SJ History Park will re-open in June and that September would be a good month for a visit. The Board should take into consideration all the events that may be scheduled for the fall semester. After considerable discussion and numerous suggestions the Board voted on the following schedule: October – History SJ with attendees bringing their own lunch, November – speaker via Zoom, and December – Holiday Party.

Joan shared that David Wagner is willing to provide information on changes to the long-term care for current subscribers. This presentation will not be recruiting new enrollees. The deadline for decisions is early September; therefore, mid to late August is the best time period for the presentation. The Board approved scheduling the presentation. Joan will contact David for a date.

**4. In-person or Zoom Board Meetings for 2021-22? (Jackie Snell)** Jackie queried the Board members on their preferences of meeting formats for next year. The Board voted to schedule a June meeting which will be conducted via Zoom. In the fall we can revisit this discussion when we have more information from the campus and the county.

### **5. Report and Recommendations: Retired Faculty Privileges and Advocacy**

**(Bethany Shifflett)** Tim thanked Bethany for the excellent report that summarized the member survey. She shared three observations. First, besides collecting useful data we provided our colleagues with information on benefits related to emeritus status that many were not aware of. Second, the last page of the survey provided a link to the University personnel page which lists a wide array of discounts. Third, we received from our colleagues additional information on benefits that were not mentioned in the survey. Joan noted that the Membership Committee needs to understand the data and determine how to share with the members. Tim suggested contributing an article on one of the basic benefits in each Newsletter. Tim also recommended establishing a ERFA Board committee that addresses member benefits and privileges, informs the membership and advocates for additional benefits. Steve noted that lecturers seemed to be the ones who were less aware of ERFA benefits. Bethany's suggestion for immediate follow-up is for Tim to send a thank you to the membership and to include instructions on how to sign up for the

Chronicle of Higher Education. And additionally, develop a *Did You Know?* column in the Newsletter where information on benefits appears. Jackie asked Tim if he would be willing to chair the committee, and Tim agreed.

**6. Committee looking into photo archive (Tim, Chris Jochim)** Tim had asked Chris to chair this committee to investigate whether ERFA ought to take some action on this issue and then report back to the Board. It was prompted by a member who had taken numerous photos which he thought may be of interest to ERFA. There is a file of photos in the ERFA office, but it is unknown when we can access this space.

**7. Summer Newsletter Planning (Nancie Fimbel, Don Keeseey)** The deadline for submissions is June 1<sup>st</sup>. The Newsletter will be distributed the first or second week of June.

**8. CSU-ERFSA Notes and Chancellor's Message (Joan Merdinger, Chris Jochim, Nancie Fimbel)** Joan reported that all three representatives were able to attend. Chancellor Castro spoke as well as Romey Sabalius. Castro promised to provide retiree contact information to the campuses.

**9. SJSU-ERFA Revised Web Administrator Responsibilities (Carol Christensen, Bethany Shifflet)** Carol and Bethany worked together to create this revised list with several suggestions. One new responsibility is to maintain the site in compliance with changes the University implements. Suggested changes are:

- Send newsletter to members. Suggestion is that one of the editors of the newsletter send it to members.
- Post announcements to members' email list. Suggestion is, since board members can all post messages, that the board member responsible for the area pertaining to the announcement post the message to the member email list.
- Maintaining email lists. Suggestion is to have this responsibility rest with the membership chair/committee.

The Board accepted the suggestions. Bethany noted that in the fall there needs to be a discussion about minor changes in the Constitution and Bylaws to mirror the changes for the Web Administrator.

## **10. Other Reports from Executive Board Members, as Needed.**

**a. Archivist (Celia)** No report.

**b. Biographies/Scholarworks (Joan)** Three hundred and forty-eight biographies have now been posted to ScholarWorks.

**c. Film (Don)** Don reported on two films. The April film was *Mank* which received mixed reviews from the group. *Sound of Metal*, the May film, was recommended.

**d. Webmaster (Carol, Bethany)** See #9 above.

**e. AROHE (Joan)** Joan provided the CSU ERFSA meeting with information about AROHE.

**f. Membership (Joan, Beth, Steve)** Joan thanked Steve for sending the committee a list of the 19 retirees who joined ERFA from November 2020 through April 2021. In the same time period 10 SJSU retirees joined CSU ERFSA.

**g. Consolation Notes (Mary Jo)** Mary Jo sent a consolation note to Richard Keady's widow and a get-well card to Peter Buzanski. She will send a note to Bob Wilson's survivors.

**h. Treasurer (Bill)** There have been no changes to the bank account since last month. Bill has been in discussion with the university about some outstanding bills. It was decided that three bills from March 2020 were valid, and Bill will pay those.

**i. Academic Senate (Susan)** Susan submitted her report in advance of the meeting. A few highlights:

The President has engaged with Native American students, staff and faculty to form a Task Force on the needs of Native American members of the campus community.

The Senate passed a policy dealing with the appointment, evaluation and range elevation for Lecturer Faculty. This includes the official designation of Lecturer Faculty and an honorific title of Senior Lecturer for faculty members with a three-year appointment and six consecutive years of experience in a single department.

In a separate conversation with the Provost and O & G, he expressed his concern about the number of lecturer faculty. He would like to see us move toward more full-time lecturer faculty and fewer with part time appointments.

**j. Awards Committee (Joan)** Joan reported that one of the 2020 awardees is ready to accept funds; the other two will let her know when they can proceed.

**12. Set next meeting date and Adjournment. June 7, 2021, 10 AM.** The meeting was adjourned at 11:48.

Minutes submitted by Celia Bakke