

11-8-2024

SJSU ERFA Board Minutes, October 7, 2024

San Jose State University, Emeritus and Retired Faculty Association

Follow this and additional works at: https://scholarworks.sjsu.edu/erfa_minutes



Part of the [Higher Education Commons](#), and the [Higher Education and Teaching Commons](#)

SJSU ERFA Executive Board Meeting Minutes

Monday, October 7, 2024, 10:00 am via Zoom

Members Present: Celia Bakke, Elaine Collins, Tim Hegstrom, Chris Jochim, Susan McClory, Joan Merdinger, Winifred Schultz-Krohn, Bethany Shifflett, Carmen Sigler, Lonna Smith, and Beth Von Till.

1. Call to order. President Winifred Schultz-Krohn called the meeting to order at 10:00 am.

2. The Minutes of the September 9, 2024 Executive Board Meeting were approved as amended.

3. President's Report (Wynn). The Nomination Committee members for Fall 2024 are: Elaine Collins, Mary Jo Gorney-Moreno and Bethany Shifflett. In September Bill Campsey resigned his position as Treasurer. Elaine Collins accepted the appointment as Treasurer for the remainder of the 2024-2025 term. The Board unanimously approved this appointment.

The positions to fill for the AY 2025-2026 are: Vice-President (1 year term and then assumes the position of President); Secretary (2-year term, 2025-2027); one Member-at-Large (2-year term, 2025-2027); Academic Senate Representative (1 year term); and Treasurer (1 year term to complete the remaining year of the vacated position).

Wynn is meeting with the Vice Provost for Faculty Success, Magdalena Barrera, on a monthly basis to address planning for retirement panels and the retired faculty reception. The position of Director of CFD has an approved applicant pool which was submitted to the search committee. Most likely a new Director of CFD will begin as of July 2025. The meeting of September 23, 2024 determined that Joan Merdinger will serve as moderator for the Transition to Retirement panel scheduled via Zoom on October 17, 2024. Information was sent out to all faculty via email on September 20, 2024 and a follow-up email will be sent 2 weeks prior to the panel.

Panelists include:

Marie Garcia, Benefits Services Lead, University Personnel

Dr. James Lee, Senior Director, Faculty Services, University Personnel

Wynn Schultz-Krohn, ERFA President

Tim Hegstrom, ERFA Board Member & Chair of Privileges & Advocacy Committee

Beth Von Till, ERFA Board Member, Member-at-Large, Co-Chair Membership Committee

Moderator: Joan Merdinger, Co-Chair Membership Committee

December Commencement. The schedule is forthcoming; there is a need for volunteers to serve as ERFA Representatives to the Commencement ceremonies. Wynn will be attending a meeting today.

4. Reports from Officers & Executive Board Members, as needed

a. Vice-President (Bethany) Bethany presented the Bylaws Amendment which had been updated since the discussion in the September meeting. The Amendment was approved by the Board and will be voted on by the membership at the Annual Meeting in May 2025.

Bethany proposed that in the future any changes to the Constitution and/or Bylaws be designated by a date in the text of the document. After a brief discussion it was decided to continue the practice of noting the date of any revision only at the end of the document.

b. Treasurer (Elaine) Elaine has not yet been officially added to ERFA's bank account so no report was available.

c. ERFA Tower account (Jackie) No donations have been made to SJSU ERFA since the last report.

d. Programs and Activities (Carmen & Lonna) Carmen shared a report in advance of the meeting on the September 25, 2024 presentation by Larry Gerston addressing the 2024 Presidential Election. Carmen thanked all of the committee members and colleagues on the Board who collaborated and worked on this event: Bill McCraw, Tim Hegstrom, Lucy McProud, Lonna Smith, Chris Jochim, Mary Jo Gorney-Moreno and Gene Bernardini who wrote a report which will be published in the next Newsletter. Wynn sent a "Thank you" to Larry Gerston.

Lonna reported on the available options from Spartan Eats for the ERFA Holiday Party scheduled for Friday, December 6 and asked the Board for advice. She recommends the buffet option, specifically the Asian menu. She noted that it is important that the servers have free access to the room while they are setting up.

e. ERFA Research & Awards Committee (Lucy) Lucy attended a meeting with VP Barrera on September 23, 2024 and requested that information regarding the ERFA Research Grants be distributed to all Tenured /Tenure Track faculty and Lecturers with 6+ years. Additionally, information regarding the ERFA Research Grant will be distributed to Associate Deans and Chairs. The deadline for application is December 4, 2024 at 5:00 pm. Please reach out to your colleagues to remind them about this opportunity.

f. Membership (Joan, Beth, Susan) Susan reported that last Friday, she met with Joan and Beth to discuss the suggestion of offering a Lifetime Membership for SJSU ERFA members. This suggestion was prompted by some members who were tired of paying dues every year. Joan reported that she had investigated CSU ERFSA's Lifetime Membership. Bethany felt that it would not increase ERFA's membership and was not to our advantage. Chris suggested that we devote our efforts to marketing the option of members joining CSU ERFSA and SJSU ERFA, then dues would be automatically deducted from one's monthly check.

The next Transition to Retirement Panel is scheduled for October 17, 2024 via Zoom. It is sponsored by the CFD and the VP for Faculty Success.

The Retired Faculty Reception is currently scheduled for Tuesday, April 22, 2025. Joan noted that it is important to reach out to the Administration in January or February to begin the planning process.

g. Archivist (Celia) No report.

h. Biographies/Scholarworks (Joan) Joan reported that Jo Whitlatch and Ji-Mei Chang continue to work on updating or creating faculty biographies due to Elsevier discontinuing several products. In September Joan submitted a report from the Biographies Committee to the Board as an information / discussion item for the September meeting. The report identified the support and assistance that the University Library has provided for the Biographies project, and the committee requested the approval of a specially designated donation to the Library from ERFA. The minutes of the September Board meeting identified a proposed donation of \$250 with the vote to be held at the October Board meeting. The Biographies Committee recommended a \$2000 donation. At the September meeting the Board questioned when a donation was last made to the Library; Joan thought that it was in 2010. Lonna moved and Beth seconded that a donation of \$2000 be made to the Library. Beth stated that it should be a one-time donation in recognition of the considerable support provided by the Library over the past 10 years. The motion was approved.

i. Web Administrator (Bethany) Bethany reported in advance of the meeting that she sent the May minutes and the Fall Newsletter to ScholarWorks for posting and provided links

from our website, updated the Membership Benefits page and the Events page and transferred money from PayPal to the bank.

j. Academic Senate (Chris) Chris reported that on September 9, Senators approved two important Items; (1) AS 1876, Amendment to the Constitution of the Academic Senate and, in tandem, AS 1877, Amendment to the Bylaws of the Academic Senate and (2) AS 1878, Adoption of Guidelines for General Education, American Institutions, and Writing in the Disciplines. If the amendment to the Senate Constitution is approved in an upcoming vote of all faculty, Senate composition would change: Two new STAFF positions would be added to the Senate in the sense that two SSP (Student Service Professionals) employees, who are already eligible to serve, would be joined by two at large staff employees.

k. Retired Faculty Privileges (Tim). No report.

l. Newsletter (Nancie) No report.

m. AROHE (Joan) Joan announced that AROHE is offering several webinars that can be found at: <https://www.arohe.org/Webinars>. Also AROHE is co-sponsoring a program on cyber fraud and personal security on October 24, 2024 with Fidelity Investments. You are welcome to register for any or all of AROHE's program offerings. If you have questions about ERFA's affiliation with AROHE, or other questions about AROHE, please email Joan directly at jmmerdinger@gmail.com.

n. CSU-ERFSA (Elaine, Chris, Nancie) Chris announced that the Fall meeting is scheduled for October 22, 2024. Please contact your representatives if you have any questions or concerns.

o. Film Group (Karl) The film group is scheduled to meet via Zoom on October 29, 2024 to discuss the documentary about Shirley Chisolm's run for President in 1972.

p. Condolences Notes (Beth) Beth announced that condolences are up to date. Please let her know if you hear of anyone who has died and provide contact information if available.

11. Next Meeting Date: November 4, 2024, 10:00 am via Zoom. The meeting was adjourned at 11:21 am.

Minutes submitted by Celia Bakke