

5-1-1917

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Special Libraries Association, "Special Libraries, May 1917" (1917). *Special Libraries, 1917*. Book 5.
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Special Libraries

Vol. 8

MAY, 1917

No. 5

Program

Annual Meeting Special Libraries Association

Louisville, Ky., June 25-26, 1917

**FIRST SESSION: Monday, June 25,
9:30 a. m.**

Address by the President.

A government system of filing commercial information, by J. E. Fitzgerald, Chief of the Editorial Division, Bureau of Foreign and Domestic Commerce, Washington, D. C.

The so-called librarian's real province, by Matthew Brush, President, Boston Elevated Railway Co.

The business library as an investment, Paul H. Nystrom, United States Rubber Company.

**SECOND SESSION: Tuesday, June
26, 9:30 a. m.**

General Topic: The qualities and training necessary for business librarians.

Library school courses as training for business librarians, by Josephine A. Rathbone, Vice-Director, Pratt Institute School of Library Science, Brooklyn.

Business education for business librarians, by Ralph L. Power, Librarian, College of Business Administration, Boston University.

The personal qualifications of the business librarian, by Cora E. Hinkins, House Librarian, Sears, Roebuck & Co., Chicago.

Discussion opened by Ethel M. Johnson, Librarian, Women's Educational and Industrial Union, Boston.

**THIRD SESSION: Tuesday, June 26,
2:30 p. m.**

General Topic: The relation of the special business library to the public library.

Public vs. special libraries, by Adelaide R. Hasse, Chief, Economics Division, New York Public Library.

What a public library cannot do for the business man, by Florence Spencer, Librarian, National City Bank, New York City.

Oneness in library work, by George Winthrop Lee, Librarian, Stone and Webster, Boston.

FOURTH SESSION:

Business meeting. (Time to be announced at First Session, Monday morning):

Tentative calendar:

Report of Secretary-Treasurer.

Report of Editor of Special Libraries.

Reports of Committees.

Election of Officers.

Reports from District Members.

Discussion of plan for employment exchange for special librarians.

SCHEDULE OF SESSIONS

American Library Association

Louisville, Ky., June 21-27, 1917

(This schedule is only tentative and minor changes are liable to be made.)

Thursday, June 21

Afternoon—Executive Board.

Evening—First General Session (followed by informal reception).

Friday, June 22

Morning—Second General Session.

Afternoon—Trustees Section, National Association of State Libraries, American Association of Law Libraries (joint session), College and Reference Section, Woman's Club Tea 4:00 to 6:00.

Evening—Catalog Section, Children's Librarians Section, National Association of State Libraries, Bibliographical Society.

Saturday, June 23

Morning—Third General Session (official photograph at close of session).

Afternoon—League of Library Commissions, American Association of Law Libraries, Lending Department Round Table, Theological Libraries Round Table.

Evening—Council, National Association of State Libraries.

Sunday, June 24

Afternoon — Musicales — Louisville male chorus and soloists.

Monday, June 25

Morning—Agricultural Libraries Section, Children's Librarians Section, Catalog Section, American Association of Law Libraries, Special Libraries Association.

Afternoon—Automobile ride through the parks.

Evening—Fourth General Session.

Tuesday, June 26

Morning—State Library Association Presidents Round Table, Professional Training Section, Government Documents Round Table, League of Library Commissions, American Association of Law Libraries (business meeting), Special Libraries Association.

Afternoon—Agricultural Libraries Section, School Libraries Section, National Association of State Libraries and American Association of Law Libraries (joint session), Special Libraries Association.

Evening—Local authors and musicians (followed by informal reception).

Wednesday, June 27

Morning—Fifth General Session.

List of References on the Relief of Dependent Families of Soldiers and Sailors

(With Special Reference to the European War)

Compiled Under the Direction of
H. H. B. Meyer, Chief Bibliographer, Library of Congress

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- [Additional rules prescribed in relation to aid extended to families of soldiers in Germany.] *Prussia. Kriegsministerium. Armeekorps-Verordnungsblatt, Nov. 6, 1915, p. 505
- Allowances to dependents.** Rulings by Financial secretaries of Admiralty and War office, November, 1915. [Gt. Brit.] United service gazette, Nov. 11, 1915, v. 165: 312. U1.U45,v.165
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- Allowances to soldiers' dependents.** New statesman, Jan. 9, 1915, v. 4: 333-335. AP4.N64,v.4
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- "Orphelins et veuves d'officiers et de soldats": Chap. 3.
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- Dowding, W. E.** The study of war-giving. Contemporary review, Nov., 1915, v. 108: 628-634. AP4.C7,v.108
- Fawcett, M. G.** War relief and war service. Quarterly review, Jan., 1916, v. 225: 111-129. AP4.v2,v.225
- Fifth million [Administration of the National relief fund.]** New statesman, May 1, 1915, v. 5: 77-79. AP4.N64,v.5
- For the soldier "broke in the wars" and his wife.** Broad arrow, Oct. 29, 1915, v. 95: 483-484. U1.B8,v.95
- France.** Laws, statutes, etc., 1913- (Poincaré) Guerre de 1914; documents officiels, textes législatifs et réglementaires . . . Paris, Dalloz [1914-1915] 4 v. D505.F6 1914-15
- Consult index of each volume under Familles nécessiteuses.
- German separation allowances.** Broad arrow, Aug. 6, 1915, v. 95: 158.
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- Germany.** Laws, statutes, etc., 1888- (William II) Die Kriegs-notgesetze, nebst den Ausführungsbestimmungen des Bundesrats und des preussischen Handelsministers . . . Berlin, C. Heyman, 1914-16. Hft. 1-12, 20. D635.3
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- Plans for the care of soldiers' families.** Survey, Apr. 7, 1917, v. 38: 20. HV1.C4,v.38
- "The American Red Cross issued instructions last week to its 370 chapters telling them to announce their intention of meeting the needs of families of soldiers and sailors as long as they may be necessary, or at least until provision is made by the government for a separate allowance."
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- "As a step toward preparing itself effectively to give relief to the dependent

families of men joining the colors, the American Red Cross has created a new position within its department of civilian relief to be known as the Director of family relief."

Siegel, Isaac. The real patriotic American. Extension of remarks in the House, July 1, 1916. Congressional record, 64th Cong., 1st sess., v. 53, Appendix: 1320-1322.

J11.R5,v.53,App.

Argues that the government should help to support the dependent families of the drafted National guardsmen.

U. S. Congress. House. Compensation to certain families of the drafted forces of the United States. Debate in the House,

July 1, 1916. Congressional record, 64th Cong., 1st sess., v. 53, pt. 10: 10350-10357.

J11.R5,v.53,pt.10

Senate. The national defense. Debate in the Senate, June 26, 1916, on H. J. Res. 242, to authorize the President of the United States to draft members of the National guard . . . into the military service. Congressional record, 64th Cong., 1st sess., v. 53, pt. 10: 9966-9998.

J11.R5,v.53,pt.10

Contains discussions on the government aid of dependent families of National guardsmen ordered to the border.

* Not in the Library of Congress.

May 11, 1917.

Much interest attaches to the action of the Legislature of Indiana in withholding, at the close of its recent session, an appropriation for the continuance of the work of the Bureau of Legislative Information. This bureau has been in existence, under the direction of Mr. John A. Lapp, six years; and it has rendered notable service to the Legislature of the state. Chiefly because it has broken the grip which combinations of lobbyists and legislators formerly held upon the mass of members, it has been the object of repeated attack. At no time, however, has it seemed likely that a movement to abolish the Bureau could be made to succeed. Even the action lately taken was the result of sharp practice of a small circle, rather than the outcome of deliberate intention on the part of the legislative membership generally. A bill early in the session to curtail the Bureau by placing it in the State Library with a nominal appropriation was easily killed. The general appropriation bill was held up until the last two days of the session, and at that stage a hostile bipartisan combination succeeded in eliminating from it the Bureau's allowance. At the last there was no alternative to acceptance of the amended bill, save the impracticable one of a special session.

The underlying causes of the Bureau's discomfiture are such as are likely to appear, in varying guises, wherever similar institutions are trying to do similar work. One was the long cherished animosity of the corporation lobbyists, who find it inconvenient for the Legislature to be in possession of too much information. A second was a charge of partisanship. The Bureau was created by the Republicans and was enlarged by the Democrats. Its attaches have refrained scrupulously from partisan activities, and its services have been at the disposal equally of Republican and Demo-

cratic administrations. The fact, none the less, that it prepared the bills comprised in the forward-looking program of the present Republican governor, Mr. Goodrich, led the Democrats in caucus to decide to terminate its existence. Several of these bills were hotly opposed, and, on account of the even division of power in the upper house, were defeated.

A third factor was the charge that the Bureau was seeking to inject its own views into the legislation enacted. Persons familiar with the work of legislative reference bureaus know that such agencies cannot furnish a shred of information or draft a bill without bringing upon themselves the accusation that they are seeking to influence the course of action. In this instance, too, there was resentment of the Bureau's "interference" in furnishing a plan of organization of the lower house whereby fifteen thousand dollars were saved. The plan naturally cut off patronage; and when it was offered to the upper house, that body would have none of it. Finally, it was the desire of the "interests" that the Bureau should not be in existence at the time when (January, 1918) the Constitutional Convention, lately ordered, will assemble.

Notwithstanding the action taken, the Bureau expects to continue and to keep up its work. So far as the Legislature could bring it about, funds will be cut off October 1. But steps have been taken to insure adequate support from private sources, pending expected reconsideration by the legislature two years hence. Meanwhile, public funds are at the Bureau's disposal for use in compiling data and information for the Constitutional Convention, and also for the publication of a Year Book, which will be a compendium of state reports and statistics. [American Political Science Review, May, 1917.]

Special Libraries

PUBLISHED BY THE
SPECIAL LIBRARIES ASSOCIATION

Monthly except July and August.

Editorial and Publication Office, Indiana Bureau of Legislative Information, Indianapolis, Ind.

Entered at the Postoffice at Indianapolis, Ind., as second-class matter.

Subscription.....\$2 00 a year (10 numbers)
Single copies.....25 cents

President.....C. C. Williamson
Municipal Reference Library, New York City.

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MOBILIZING THE POWER OF THE NATION

There never has been a time when the reference and research library has had before it an opportunity for practical service equal to that which has been brought on by the mobilization of America for war. How far the opportunity has been met has depended upon the extent to which the librarians have had a vision of the place of the library in practical affairs.

We had first the problem of world trade confronting us. Suddenly the whole current of the world's commerce was changed and our business men and officials found it necessary to adjust themselves on the basis of new knowledge. The library was the only agency—however poorly equipped—to serve the information-seeking world. Detailed information in commercial yearbooks, foreign laws, etc., was at a premium. The libraries which foresaw—not the war—but the idea of American expansion had pre-

pared against such a time. The special libraries, created as a compass for business, were ready at once to give information. Such libraries as the Philadelphia Commercial Museum, and the Alexander Hamilton Institute came forward with information which would not have been available except for their vision of the future of American business. Suddenly the business man acquired a new view of the power of information in his business. More special libraries and information bureaus have been established since the war than ever before and public libraries have given more attention to business information than ever before.

During the past year the problem of mobilizing every part of the resources of the nation has called for the mobilization of facts. Again the library has been in a fortunate position and the extent to which it has fulfilled the opportunity has depended upon the extent to which the librarian has attempted to keep close touch with the economic and social life of the people.

The opportunity for serving business and commerce; for serving the social welfare needs by the gathering of experience; for helping the mobilization of the power of the nation; and for preparing for the future reconstruction which will come, is still the foremost opportunity of the library. The chance is here to make the library a more important factor in the business and social life of our people.

The European war has had its effect on libraries as on everything else. In Belgium a small group is working for a system of traveling and community libraries, free to all the people, in an effort to bring the influence of good books to practically a non-reading population. France is anxious to install after the war a nation-wide system of free tax-supported libraries, modeled after our American public libraries. The American Library Association has recently appointed a strong committee to study the European library situation and report to the association ways and means by which the libraries of this country can aid European library development after the war.

The war has made importation of books and periodicals from the Central Powers exceedingly difficult, and this restriction has been a serious handicap to physicians, chemists, engineers, college professors and many other professional classes. A special committee of the association is endeavoring to secure a better recognition of rights to import educational literature for public, university and reference libraries. [G. B. Utley, in Survey.]

A Scheme of Classification For A Theological Library

By Earl M. Wilbur, President, Pacific Unitarian School for the Ministry
Berkeley, California

I wish to offer a contribution to library science in a field in which, so far as I know, little if anything has been published, and in which many have felt a sore need. I refer to the classification of theology and other subjects largely represented in the specialized libraries of divinity schools. The matter was forced upon my attention by personal experience. When I was called upon, some twelve years since, to organize a new divinity school, one of the first problems to present itself (and one of the most insistent ever since) was that of arranging by subjects the books in a library which has steadily grown at the rate of about 100 titles a month. Seeking for a classification to adopt, I failed to find one that was in the least satisfactory. The two systems best adapted to the purposes of general libraries were experimented with and soon discarded as inapplicable to a highly specialized library. Inquiry of librarians of several well known divinity schools brought the reply that they neither had a satisfactory system in use, nor could tell me of one; and although I at length saw in MS. two or three systems worked out in some detail, none of them seemed to me to be based on sound principles, nor to be simple and elastic enough to be easily accommodated to the ever changing demands of a living department of knowledge.

I felt forced, therefore, to devise a system of my own which should, if possible, be simple and self-consistent in its construction, which should represent the genetic or logical relations of the various subjects covered, and which should allow generous opportunity for the introduction of new classes as subjects develop. And lest it be suspected that, like many another maker of systems, I took up the problem with shallow experience and in purely doctrinaire fashion, let me hasten to say that in the first place, during the six years while the system was in the making, it was my duty to be giving instruction in four of the five main divisions of theology, and in particular to be lecturing each year upon the subject of Theological Encyclopaedia, in which all the divisions and subdivisions of theology are discussed in outline, with a view to their mutual relations and several problems. This fact tended to give me a considerably more comprehensive and thorough knowledge of the field to be mapped than would often be the case. Beyond this, whatever advantage

was possible was taken of the suggestions from other systems and from bibliographies of theology. And finally, the system at first tentatively adopted was kept plastic for some six years, and modified again and again in the light of experience as the growth of the library presented new problems. It is now some six years since it assumed fixed form. It has been applied to a fairly well-balanced library comprising, in books and pamphlets, some 15,000 titles, and offering, it is fair to presume, the most of the problems likely to arise at all in such a library. The system has been used with ever-increasing satisfaction; and it is therefore offered with some confidence as one that has been sufficiently approved under the test of actual experience.

The system described has a maximum provision for twenty-six main subjects; for although the average divinity school library has books to any considerable number in only from six to twelve main departments, still there are likely to be at least a few in almost every department of knowledge, and these must be provided for. These main subjects or departments are designated by letters, and are divided by figures into classes according to the nature of the matter included; and these classes are again subdivided on the decimal principle. The subdivisions are worked out along different lines, as the nature of the subject requires. Thus in Systematic Theology a scheme of doctrinal subdivisions is added to the class number; in Biblical Theology a scheme of Bible subdivisions is called for; in Biblical Philology and elsewhere a scheme of language numbers is applied; in Historical Theology chronological or geographical divisions are used; and in several classes it is convenient to subdivide according to sects. Standard schemes of subdivision numbers are worked out for each of these lines, and can easily be applied at will to any class. These schemes may also be combined; thus, Modern Church History may be divided first by sects, and these sects again divided in turn according to countries. In addition to these subdivision numbers, which I do not take the space to give here, though they are illustrated below, a more general scheme of subdivisions is worked out which may be applied to any class or sub-class whatever, and in the detail system recurs again and again. It is as follows:

- 0 Generalia; i. e., reference or other general works not better placed elsewhere.
- 01 Bibliography of the subject.
- 02 Dictionaries, Cyclopaedias, etc., of the subject (better under Y).
- 03 Methodology; i. e., method of studying the subject.
- 04 Periodicals on the subject (usually better under X); or Atlases.
- 05 Societies (often better under W); or, Chronological Tables.
- 06 State Boards, etc.
- 07 Polygraphy, Reports, etc. (often better under W).
- 08 Statistics.
- 09
- 1 Philosophy or theory of the subject.
- 2 Introduction to the study of the subject.
- 3 History of the subject.
- 4 Outlines, compends, and treatises on the subject.
- 5 Essays on the subject.
- 6 Special topics in the subject (also under 7 and 8 if needed).
- 7
- 8
- 9 Adverse criticism of the subject.

In the whole scheme as worked out some 2,000 subjects are covered as shown in the subject index; but in the abstract of it given below, I have given only about a tenth of the whole, showing simply the order of the more important classes, with illustrations of how some of them are worked out in detail. It will be seen that the classification here offered allows for the wide range of the Expansive Classification, and at the same time takes advantage of the compactness of the Decimal Classification; while the generous allowance for "special topics," and the large number of possible numbers not appropriated, leaves indefinite room for intercalation without disturbing the general features of the scheme, or multiplying decimal places too far.

Two or three matters of detail may be of interest. We shelve translations after the original by adding to the original author number a point and the language number of the translation. A work about another work bears the same author number with it, but adds the second author's initial. Where a society, institution or periodical is taken as author, the author number is based not on the first word of the society's name, but upon an artificial word formed of the initials of the name with the addition of vowels to make it pronounceable. Thus, the author number for Society for Promoting Christian Knowledge would be based on Sofprock, thus distinguishing it from the many other "societies;" and the American Journal of Theology would be distinguished from the many other "American Journals" by the name Ajoth.

There must be many theological libraries in the country still open to adopt a thorough

system of classification in place of the makeshifts now in use. If the one here offered should commend itself to their librarians, it could be put into print on the co-operative plan at a comparatively small expense to each of, say, a score of libraries adopting it.

ABSTRACT OF THE CLASSIFICATION

A PHILOSOPHY.

- A 0 Philosophy in the comprehensive sense, covering all the "Geisteswissenschaften."
- A 1 History of Philosophy.
- A 2 Metaphysics.
- A 3 Logic.
- A 4 Psychology.
- A 5 Ethics.
- A 6 Aesthetics.
- A 7 Philosophical Systems.
- A 8 Works of Ancient Philosophers.
- A 9 Works of Modern Philosophers.

B SYSTEMATIC THEOLOGY.

- B 0 Generalia. Relation of Theology to other subjects, etc.
- B 02 Encyclopedia and Methodology.
- B 10 Philosophy of Religion. Theism.
- B 15 Natural Religion.
- B 20 Psychology of Religion.
- B 25 Science of Religion.
- B 3 Antitheistic Systems.
- B 4 Problem of Evil.
- B 5 Future Life.
- B 60 Apologetics. Christian Evidences.
- B 65 Polemics.
- B 67 Irenics.
- B 7 Doctrinal Theology. (Divided by sects and by doctrines.)
- B 8 Works of Ancient and Mediæval Theologians.
- B 9 Works of Modern Theologians. (Divisible by sects.)

C ETHNIC THEOLOGY. COMPARATIVE RELIGION.

(Divided Geographically)

- C 0 Comparative Religion in general.
- C 1 Religions of Asia.
- C 2 Religions of Africa.
- C 3 Religions of Europe.
- C 4 Religions of the British Isles.
- C 5 Religions of North America.
- C 7 Religions of South America.
- C 8 Religions of Oceanica, etc.
- C 9 Other Non-Christian Religions.

D BIBLICAL THEOLOGY.

(Comprehensive Sense.)

- D 0 Generalia.
- D 11 Bible Texts and Early Versions.
- D 12 Modern Versions (except English). (Divided by languages).
- D 13 English Versions.
- D 14 About the English Bible.
- D 15 Apocrypha.
- D 16 Pseudepigrapha.
- D 17 Logia, etc.

- D 18 Talmud, etc.
 D 19 Harmonies.
 D 2 Biblical Philology. (Divided by languages.)
 D 3 Text Criticism.
 D 4 Canon.
 D 5 Introduction. Higher Criticism. (Bible divisions).
 D 6 Hermeneutics. Exegesis. Commentaries. (Bible divisions).
 D 7 Biblical Theology (restricted sense).
 D 8 Biblical Archæology.
 D 9 Biblical History and Biography.
 D 91 Political History.
 D 93 Religious History.
 D 94 Biblical Biography.
 D 95 Life of Jesus.
 D 96 Life of Paul.
- E HISTORICAL THEOLOGY.**
 E 0 Generalia. Secular History.
 E 01 General History.
 E 02 Ancient History.
 E 03 Mediæval History.
 E 05 Modern History.
 E 07 History of Civilization.
 E 1 Church History, all periods. (Divisible geographically).
 E 2 Apostolic and Early Church, to 800.
 E 3 Mediæval Church, to 1517.
 E 4 Reformation Period, to 1648.
 E 5 Modern Church. (Divisible by sects and geographically).
 E 61 History of Religious Orders.
 E 63 History of Christian Institutions.
 E 64 History of Foreign Missions. (Divided by country of origin).
 E 65 History of Foreign Missions. (Divided by mission fields).
 E 66 History of Foreign Missions. (Divided by sects).
 E 67 History of Home Missions.
 E 71 History of Doctrine. (Chronological divisions).
 E 72 History of Doctrine. (Divided geographically).
 E 73 History of Doctrine. (Divided by sects).
 E 81 History of Church Councils.
 E 82 History of Assemblies, Synods, etc.
 E 83 History of Creeds, Catechisms, Confessions, etc.
 E 85 History of Heresies.
 E 87 History of Persecutions.
 E 9 Biography. (Divisible geographically, or by sects).
- F PRACTICAL THEOLOGY.**
 F 0 Generalia.
 F 11 Christian Institutions.
 F 12 Church Polity. (Divided by sects).
 F 13 Canon Law.
 F 14 Church and State.
 F 15 Clergy.
 F 17 Ecclesiastical Architecture.
 F 18 Ecclesiastical Art.
 F 20 Worship.
 F 25 Liturgics.
 F 26 Liturgies. (Divisible by sects).
 F 28 Scripture Readings. Lectionaries.
 F 29 Responsive Readings.
 F 31 Church Music.
 F 32 Hymnology.
 F 33 Hymns. Hymn-books. (Divisible by sects).
 F 4 Preaching.
 F 44 Homiletics.
 F 47 Sermons. (Divisible by sects, or geographically).
 F 5 Pastoral Theology.
 F 6 Church Organizations.
 F 7 Religious Education.
 F 72 Sunday-school.
 F 73 Sunday school Text-books—Biblical. (Bible divisions; sect divisions).
 F 74 Sunday-school Text-books—non-biblical.
 F 75 Sunday-school Service Books.
 F 8 Propaganda.
 F 9 Devotional Literature, etc.
 F 97 Religious Poetry.
 F 99 "New Thoughts" Literature.
- G SOCIOLOGY.**
 G 0 General Sociology.
 G 1 Reforms relating to the State.
 G 2 Reforms relating to treatment of other Races.
 G 3 Reforms relating to the Family.
 G 4 Reforms relating to the Individual.
 G 5 Reforms relating to Health.
 G 6 Reforms relating to the Industrial System.
 G 7 Reforms relating to Animals.
- H ECONOMICS.**
J POLITICAL SCIENCE.
K EDUCATION.
L PHILOLOGY. LANGUAGES (except biblical).
M SCIENCE.
N MEDICINE AND HYGIENE.
O GEOGRAPHY. TRAVEL.
P LITERATURE.
Q
R FINE ARTS.
S PRACTICAL AND USEFUL ARTS.
T RECREATIVE ARTS. AMUSEMENTS.
U
V
W PUBLICATIONS OF SOCIETIES, etc.
 W 0 General or Secular Societies.
 W 2 Religious Societies. (Divisible by sects, and geographically).
 W 4 Sociological Societies.
 W 5 Educational Societies or Institutions.
 W 6 Scientific Societies. etc.

SPECIAL LIBRARIES

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X PERIODICALS.

- X 0 General or Secular Periodicals.
- X 2 Religious and Theological Periodicals. (Divided by languages and by sects).
- X 4 Sociological Periodicals.
- X 5 Educational Periodicals.
- X 6 Scientific periodicals. etc.

- .4 On the Lord's Prayer.
- .5 On the Parables.
- .6 On the Miracles.
- D 662 On the Synoptics.
- D 663 On Matthew.
- D 664 On Mark.
- Etc.

Y REFERENCE WORKS.

- Y 0 General Reference Works.
- Y 2 Religious and Theological Reference Works.
- Y 23 Concordances.
- Y 24 Religious Encyclopædias.
- Y 26 Bible Atlases.
- Y 4 Reference Works in Sociology, Economics, etc. etc.

(4) Sect Divisions.

- E 5 Modern Church History.
- E 50 History of the Modern Church with no distinction of sects.
- E 510 History of the Catholic Church in Modern Times.
- E 511 History of the Eastern Church.
- E 519 History of Protestantism.
- E 520 History of Lutheranism.
- E 530 History of Calvinism—Presbyterianism.
- E 540 History of Anglicanism—Episcopalianism.
- E 549 History of Dissent.
- E 550 History of Congregationalism.
- E 560 History of the Baptists.
- E 570 History of Methodism.
- E 580 History of Unitarianism.
- E 590 History of Other Sects.

Z LIBRARY ECONOMY.

ILLUSTRATIONS IN DETAIL.

(1) General Divisions.

- G Sociology.
 - G 000.1 Bibliography of Sociology
 - G .2 Dictionaries of Sociology (cf. Y 4).
 - .3 Method of Studying Sociology.
 - .4 Sociological Periodicals (cf. X 4).
 - .5 Sociological Societies (cf. W 4).
 - .6 State Boards of Charities, etc.
 - .7 Polygraphy of Sociology.
 - .8 Statistics in Sociology.
- G 001 Philosophy of Sociology.
- G 002 Introduction to Study of Sociology.
- G 003 History of Sociology.
- G 004 Treatises on Sociology.
- G 005 Essays on Sociology.
- G 006 Special Topics in Sociology separate division of each one).

(5) Geographical Divisions.

- E 570 History of Methodism with no distinction of country.
- D 571.1 History of Methodism in Japan.
- .4 History of Methodism in India.
- D 573.6 History of Methodism in France.
- D 574.0 History of Methodism in England.
- D 574.1 History of Methodism in London.
- D 576 History of Methodism in the United States.
- D 578.8 History of Methodism in Australia.
- Etc.

(2) Doctrinal divisions (most of these further subdivided).

- B 7 Doctrinal Theology.
 - B 706 Special Topics.
 - .1 God (Theology).
 - .2 Christ (Christology).
 - .3 Man (Anthropology).
 - .4 Eschatology.
 - .5 Subordinate Supernatural Beings—Angels, Devil.
 - .6 Prayer.
 - .7 Bible.
 - .8 Church.

(6) Chronological Divisions.

- E 0 Secular History.
- E 01 All Periods—General History.
- E 02 Ancient History.
- E 03 Mediæval History.
- E 04 History of Reformation Times.
- E 05 Modern History.

(3) Bible Divisions.

- D 6 Commentaries.
 - D 660 On the whole New Testament.
 - D 661 On the Gospels.
 - .3 On the Sermon on the Mount.

(7) Language Divisions.

- D 12 Modern Versions of the Bible.
 - D 124 Italian Bible.
 - D 125 Spanish Bible.
 - D 126 French Bible.
 - D 127 German Bible.
 - D 129 Bible in other languages (geographical divisions).

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|------------------------|--|----------|--|
| (8) Selected Examples. | | D 933.5 | Greek Influence upon Judaism. |
| B 069.65 | Evolution and Religion. | D 956 | Birth-place of Jesus. |
| B 103 | History of the Philosophy of Religion. | E 000.5 | Chronological Tables of General History. |
| B 257.6 | Serpent Worship. | E 001.3 | History of the Philosophy of History. |
| B 706.46 | Conditional Immortality. | E 640.04 | Atlas of Missions. |
| C 065 | World's Parliament of Religions. | E 646.14 | History of American Missions in India. |
| C 218 | Book of the Dead. | F 112.65 | Salaries of Ministers. |
| C 97 | Theosophy. | F 146.1 | God in the Constitution. |
| D 078.2 | Literary Study of the English Bible. | F 310.01 | Catalogues of Church Music. |
| D 145.9 | Attacks upon the Revised Version. | F 585.1 | May Christians Dance? |
| D 509 | Anti-Higher Criticism. | | |

A Public Library Advertising and Publicity Conference was held in Chicago, May 25th. A feature of the meeting was a display of samples of library advertising. The program of the meeting was as follows:

Afternoon Session—Address of welcome, S. DeWitte Clough, president of the Advertising Association of Chicago; "The Need for Library Advertising and Publicity," George B. Utley, secretary of the American Library Association, Chicago; "What the American Library Association Has Already Accomplished for Greater Library Publicity," Willis H. Kerr, librarian of the State Normal School, Emporia, Kan.; "Advertising the Des Moines Library," Charles E. Rush, librarian, Des Moines (Ia.) Public Library; "Some Experiments in Library Advertising at Kansas City," Purd B. Wright, librarian, Kansas City Public Library; "Some Suggestions from an Itinerant Patron," John B. Ratto, Chicago, who visits many libraries on his Chautauqua and Lyceum tours; "Community Advertising," W. H. Rankin, president of the Rankin Advertising Agency, Chicago; "An Analysis of Advertising Appeals," Arnold Joerns, president of the Arnold-Joerns Company; "Direct Advertising," Homer Buckley, president of Buckley, Dement & Co., Chicago.

Evening Session—"Advertising Problems of a Large City Library," Henry E. Legler, chief librarian, Chicago Public Library; "Advertising Methods of the St. Paul Li-

brary," W. D. Johnston, librarian of the St. Paul (Minn.) Public Library; "Toledo's Library Week," (illustrated by stereopticon views), Herbert S. Hirschberg, librarian, Toledo Public Library.

Portland, Ore., has tried several library advertising schemes with notable success. In the circulation department and the different reference departments "Interest Files" are kept; these are lists of the citizens and their various interests, and these citizens are notified when a book is received which deals with one of the subjects. "This is the most practical advertising that there is, I think," says the librarian, "have your book and get it to the man who wants it."

It is in Portland that the plan is also tried of sending out circular letters to all firms that might be interested in special collections. The architects of the city have been circularized several times as the collection of architectural books has grown, and the business men when special atlases, shippers' guides, and similar books have been added. Every opportunity is taken to bring the library before the public by talks before business men's meetings, clubs, parent-teacher circles and other organizations. Prohibition was adopted in Portland on January 1, 1916. The preceding week placards were placed in all the saloons advertising the libraries with their reading rooms. [Christian Science Monitor.]

Bibliographies

- Budget—Municipal.** A select bibliography on municipal budget-making, by Joseph Wright, has been reprinted from the National municipal review, Jan. 1917 and issued in pamphlet form. p. 163-7.
- Capital punishment.** In the Handbook on capital punishment, which is Prison leaflet no. 38 of the National committee on prisons, is a bibliography on the death penalty which includes a list of general works on criminology, p. 28-30.
- Civil engineering.** What constitutes an interesting study of various phases of civil engineering, has been reprinted by the American society of civil engineers, under the heading, Classified list of searches made in the library, 1901 to Nov. 1916, from the Transactions, v. 80, p. 2086-2108.
- Community centers.** The publications committee of the National community center conference, offered as its contribution to the Chicago conference of 1917, a Select list of references in the Chicago Public library on community centers, compiled by N. R. Levin and Edith Kammerling. 14p.
- Constitution making.** The Bulletin of the Indiana State library, March 1917, is a Constitutional convention number and includes the law of 1917 calling a constitutional convention and a Bibliography on state constitutions and constitution-making and a Bibliography on constitution-making in Indiana.
- Cooking.** The Wisconsin library bulletin, April 1917 contains a selected list on *Economical cookery* by Elva L. Bascom. p. 129-31.
- Courts—Procedure.** A bibliography of procedural reform, including organization of courts, by Roscoe Pound, which appeared in the Illinois law review, Feb. 1917, has been issued in a separate pamphlet, p. 451-63.
- Cripples—Employment.** A timely bibliography from the Library of the Russell Sage foundation is its Selected bibliography on employment for the handicapped. 4p. Bulletin no. 21, Feb. 1917.
- Debates.** The Independent has issued in separate form several of its earlier Briefs for debate on important topics of the day. The pamphlet includes the following subjects: single six year term for president, the death penalty, price maintenance, minimum wage legislation, mothers' pensions, who is responsible for the war, shall we have a government owned marine, shall we enlarge our army, convict labor in the United States, the problem of the trusts, the Monroe doctrine, military training for college students, an embargo on arms, Mexico and the United States. A list of references accompanies each brief. 1913-1915. 15p.
- Feeble-minded.** A Bibliography of feeble-mindedness in its social aspects, by L. W. Crafts, is published as v. 1, no. 3, March, 1917, of the Journal of Psychoasthenics, of the Minnesota school for feeble-minded and colony for epileptics, Faribault, Minn. 73p.
- Finance, State—Texas.** A financial history of Texas; by E. T. Miller, Bulletin of the University of Texas, July 1, 1916, includes a Bibliography, p. 431-4.
- Fire—Garages.** A short list of References for collateral reading is included in an article on The garage as a fire risk, by W. F. Chase, in the Insurance library association of Boston bulletin, April 1917. p. 39.
- Geography.** Material on geography which may be obtained free or at small cost is listed by Mary J. Booth in the Bulletin of the Eastern Illinois Normal School, Charleston, Ill., no. 54, Oct. 1, 1916. 97p.
- Illinois—Centennial.** The Chicago Public Library announces that it has in preparation in anticipation of the celebration of the Illinois centennial, a bibliography of material bearing on the history of Illinois.
- Infantile paralysis.** The Index Office has announced that the Reference Bulletin for 1917 will consist of a selected bibliography of over 500 titles on infantile paralysis.
- Insurance—Agencies.** Accompanying an article on Agency organization and management, by H. J. Ide, completed in the Insurance library association of Boston bulletin, April 1917, is a list of collateral reading references on the subject. p. 31.
- Library supplies.** In News notes of California libraries, Jan. 1917, may be found a Directory for library supplies and other items of general interest. The list is published with the hope that smaller libraries may profit by the experience of older and larger libraries and thereby save both time and money. p. 270-6.
- Military service.** The Bulletin of the Extension division of Indiana University, Oct. 1916, is devoted to *Compulsory military service for the United States*, the subject for the High school discussion league, 1916-1917, and includes a Selected bibliography on the subject. p. 12-6.
- References are included in the Brief for debate on universal military service, in the Independent, April 2, 1917. p. 42.
- Municipalities—City-manager plan** A revised edition of the University of Texas Bulletin. What is the city manager plan? by H. G. James, appeared Jan. 5,

- 1917, and contains a Bibliography on the subject, also brought up to date. p. 29-33.
- Old age pensions.** Appendix C of the Report of a special inquiry relative to aged and dependent persons in Massachusetts issued by the Massachusetts Bureau of Statistics in Dec. 1916, consists of a Bibliography on old age pensions, 1912-1916. p. 89-92.
- Prohibition—National.** National prohibition is the subject of the debate in the Independent, Dec. 4, 1916, p. 432. References are included.
- Railroads—Government ownership.** The latest revision, to Jan. 1917, of the Bureau of railway economics' List of publications pertaining to government ownership of railroads, appears as Bulletin no. 62 of the Bureau. 95p.
- Safety first.** References in the Tacoma public library on accident prevention and safety first, compiled for the local branch of the National safety council has been issued by that organization in pamphlet form. March 1917. 8p.
- Sears, Roebuck and Co.—Library.** The Library Bulletin of Sears, Roebuck and Co., March 1917, contains a list of the books in the library maintained by the Company for its employes. 75p.
- Social surveys.** The Bulletin of the Department of public welfare of the city of Chicago for Nov. 1916, contains a list of Social surveys, classified by subject. p. 92-3.
- Social subjects.** Each year the Library of the Russell Sage foundation issues a Selected list of the best books on social subjects. The list for 1916 appears as Bulletin no. 22, April, 1917. 3p.
- Statute law-making.** Statute law-making, ed. by B. F. Shambaugh, v. 3 of the Iowa applied history series, contains a brief list of Notes and references at the close of each section of the volume. The titles of the sections show the scope of the lists.—History and organization of the legislature in Iowa, Law-making powers of the legislature in Iowa, Methods of statute law-making in Iowa, Form and language of statutes in Iowa, Codification of statute law in Iowa, Interpretation and construction of statutes in Iowa, Drafting of statutes, Committee system, Some abuses connected with statute law-making.
- Vocations.** A bibliography concerning vocations, compiled by James Sullivan constitutes Bibliography bulletin no. 60, of the New York State library. 17p.

Hankey, Donald: A Student in Arms. With an Introduction by J. St. Loc Strackey, Editor of the Spectator. E. O. Dutton & Co., New York. \$1.50 net.

Mr. Donald Hankey, the author of this book, was killed in action on the Western Front on October 26, 1916. The book consists of a series of articles, sketches and essays written while the author was serving in the trenches, published originally in the London Spectator and now collated in book form. The chapters of the book are partly descriptive and partly impressionistic, setting forth with dramatic vividness the sensations of the soldier under the stress of modern military operations. A predominating trait of the book is its spontaneous originality and the serene and wholesome presentation of the grim and tragic aspects of sanguinary war, a record of the sensations experienced by the average fighting man rather than a description of the manoeuvres of troops or the strategy or tactics of an army. Among the more notable chapters are the ones dealing with "Kitchener's Army," exhibiting the heterogeneous conglomerate of England's great democratic "mob"; the problems of "Discipline and Leadership" and "The Beloved Captains" disclosing the inscrutable operations of those selective processes by which men of native breeding and capacity achieve the positions of leadership; "Marching Through France" and "The Making of a Man." The sublime and naive indifference of the "Cockney Warrior" to the tragic eventualities of this bloody business is contagious; we are told that an especially popular military leader who had perished in a withering shell fire

"went West" and that the gallant fighters who served with him and shared his contempt for the sting of Death were "pushing up the Daisies in Flanders." The indomitable Tommy who entertained regretful but happily vanishing, suspicious of the humanity and gallantry of his foe observed that "the Bosches is just like us, they wants to get 'ome as much as we do; but they can't 'elp theirselves." The delicious and subtle quality of this book makes of it a unique contribution to the literature of the Great War.

A Plan of Organization for Small Libraries. By Mrs. Minnie Clark Budlong. Boston Book Co., Boston. 71p. \$1.00 net. (Useful Reference Series No. 19.)

Mrs. Budlong, Secretary and Director of the North Dakota Public Library Commission has elaborated this book from a little pamphlet, now out of print, which she issued for use in North Dakota. Its aim is to give the shortest businesslike methods in library work and to present in the simplest way library science to those not yet experienced. A general introduction describing the American Library Association, the development of the library movement, Public Library Commission, library boards, etc., is followed by four Parts or Chapters:—

I.—Methods of work, old books, new books, classification, statistics, periodicals. II.—Library equipment, buildings, furnishings, supplies. III.—Special aids, economics, public documents, reference work. IV.—Order of procedure in organizing small libraries, abbreviations, glossary, index.

