San José State University Office of the Vice President Records

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San José State University Office of the Vice President Records

Collection number: MSS-2009-04-02

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Finding aid funded by the generous support of the National Historical Publications and Records Commission (NHRPC).

Processed by:
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Date Completed:
2009
Encoded by:
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Descriptive Summary

Title: San José State University Office of the Vice President Records
Dates: 1953-1994
Bulk Dates: 1961-1972
Collection number: MSS-2009-04-02
Creator: San José State University. Office of the Vice President
Collection Size: 22 Paige boxes(27.5 linear feet)
Repository: San José State University. Library.
San José, California 95192-0028

Abstract: The SJSU Office of the Vice President Records, 1953-1994 (bulk 1961-1972) consist of administrative files, admissions issues, committee meeting notes, correspondence, departmental evaluations, informational pamphlets, meeting minutes, newspaper clippings, and photographs. The bulk of these records document the impact of the civil rights movement and the anti-war protests on campus life in the 1960s and 1970s. Of note, the records document the administration’s response to race relations and anti-war protests and include research materials related to the campus from other local and national colleges. This collection is arranged into one series: Series I: Administrative Records, 1953-1994 (bulk 1961-1972).

Physical location: For current information on the location of these materials, please consult the Library's online catalog.

Languages: Languages represented in the collection: English

Access
The collection is open for research, however, all materials in boxes 15, 20, and 22 are restricted.
Publication Rights
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Preferred Citation
San José State University Office of the Vice President Records, MSS-2009-04-02, San José State University Library Special Collections & Archives.

Processing Information

Project Information
This finding aid was created as part of the Survey and Cataloging Project, a two-year San José State University Library grant project funded by the National Historical Publications and Records Commission. The project began in 2008. The Project Director is Danelle Moon. The Project Archivist is Erin Louthen.

Organizational History
In 1857 the San Francisco Board of Education established Minns' Evening Normal School for current and prospective teachers in the city. Named after its principal, George W. Minns, the institution was formally established as the first California State Normal School by the State Legislature in 1862. A decade later, the Legislature voted to move the Normal School to San José, and the school relocated to its new home on Washington Square prior to the fall term of 1872. After a fire destroyed the Normal School building in 1880, the Legislature authorized $200,000 to construct a new building on the same site. Completed in 1881, the building was commonly referred to as the Second State Normal School. After several names and curriculum changes, Minns’ Normal School is now San José State University, offering more than 134 bachelor's and master's degrees with 110 concentrations, and is recognized as one of the top public universities granting such degrees in the West.

The Office of the Vice President reports directly to the President of the University. In the 1960s this office was known as the Office of the Executive Vice President, and had responsibility over the Director of Admissions and Records, Director of Public Relations, and the Executive Dean. The Academic Administration, composed of the Academic Vice President (AVP) and college deans, was responsible for policies, procedures, and programs related to the educational mission of the university. Today the Executive and the Academic branches consist of the following: President, Chief of Staff, Intercollegiate Athletics Director, Special Assistant to the President, and the Director of Sustainability; Academic Affairs--Provost and Vice President; Administrative and Finance Vice President, Chief Information Officer and Information Technology Vice President, Student Affairs Vice President, and University Advancement Vice President.

1953-1955 James C. DeVoss
1955-1956 C. Grant Burton
1956-1972 William J. Dusel
1972-1978 Burton R. Brazil
1978-1980 Gail Fullerton
1980-1986 Jack W. Coleman
1986-1992 J. Handel Evans
1992-1994 Dean Batt
1995-2006 Don W. Kassing
2006-2009 Rose Lee
1967-1970 Hobert W. Burns
1970-1972 Edward J. Harrington
1972-1984 Hobert W. Burns
1984-1986 John R. Brazil
1986-1988 John B. Gruber
1988-1994 Arlene N. Okerlund
1995-1998 Vacant
1998-2002 Linda L. Bain
2002-2006 Marshall R. Goodman
2006-2008 Carmen Sigler
2009 Gerry Selter (interim)
1995-1998 Dean Batt
1998-2002 Monica F. Rascoe
2006-2009 Veril Phillips
1998-2004  Janet C. Redding  
2004-2006  Robert Ashton  
2006-2009  Fred Najjar  

Bibliography  
San José State University. About SJSU. http://www.sjsu.edu/about_sjsu/.  

Related Material  
San José State University Office of the President, Robert D. Clark Records. MSS-2009-07-02. San José State University Special Collections & Archives. http://www.oac.cdlib.org/findaid/ark:/13030/kt638nf351/  
San José State University Office of the President, Hobert W. Burns Records. MSS-2009-06-02. San José State University Special Collections & Archives. http://www.oac.cdlib.org/findaid/ark:/13030/kt5h4nf4jj/  
San José State University Office of the President, John H. Bunzel Records. MSS-2009-06-01. San José State University Special Collections & Archives. http://www.oac.cdlib.org/findaid/ark:/13030/kt6x0nf447/  

Scope and Content of Collection  
The SJSU Office of the Vice President Records, 1953-1994 (bulk 1961-1972) consist of administrative files, admissions issues, committee meeting notes, correspondence, departmental evaluations, informational pamphlets, meeting minutes, newspaper clippings, and photographs. The bulk of these records document the impact of the civil rights movement and the anti-war protests on campus life in the 1960s and 1970s. Of note, the records document the administration's response to race relations and anti-war protests and include research materials related to the campus from other local and national colleges.

Arrangement  
This collection is arranged into one series: Series I: Administrative Records, 1953-1994 (bulk 1961-1972).

Indexing Terms  
The following terms have been used to index the description of this collection in the library's online public access catalog.  
San José State University. Office of the Vice President -- History  
San José State University. Office of the Vice President -- Records and correspondence  
California State University, San José -- History  
San José State University -- History  
San José State College -- History  
Vietnam War, 1961-1975 -- Protest movements -- California -- San José  
Minorities -- Education (Higher) -- California -- San José  
Education, Higher -- California -- San José

Physical Description: 22 boxes

Series Scope and Content Summary

This series consists of the administrative records of the Office of the Vice President. The series includes committee meeting minutes, correspondence, departmental evaluations, newspaper clippings of campus announcements and events, as well as student and faculty unrest files. In 1970s and 1980s, a state budget crisis developed and impacted the university on several administrative and fiscal levels, particularly in terms of the limitations imposed upon student admissions and enrollment due to a lack of instructional funding. Despite the economic downturn during this period, the university was able to expand its course curriculum and student services, as evidenced by the numerous departmental evaluations included in this series.

Arrangement

This series is arranged chronologically by date range.

Access Note

All materials in Boxes 15, 20, and 22 are restricted.